

**ORCHARD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 17, 2024**

PRESENT:

Doug McFarland, President
Peggy Snajczuk, Vice President/ACT Liaison
Ann Marie Newbury, Treasurer
Marianne Eimer, Secretary
Peggy Errington, Library Director
Christine Tempestoso, At-Large Trustee
Paul Pietrantone, School Liaison
Linda Boldt, Friends of the Library representative
Rob Kubiak, Pending Board Member

Opening:

The meeting was opened by Doug McFarland at 9:02 AM.

Minutes:

The minutes were approved from our last meeting on a motion from Doug McFarland and seconded by Ann Marie Newbury. Motion carried.

Treasurer's Report:

Ann Marie Newbury gave the financial report, noting that the funds had an increase of \$1900.00 the last 2 months. No changes need to be made at this time. The Treasurer's Report showed that Vouchers 1066 - 1072 were approved for operating funds and Vouchers 530 - 533 were approved for local funds. Doug McFarland moved to approve the report, seconded by Marianne Eimer. Motion carried.

Contracting Library Financial Report:

Peggy Errington reported that financial figures are on track. Records show that all monthly statistics gathered are improving. Doug McFarland moved to approve and was seconded by Peggy Snajczuk. Motion carried.

Librarian's Report:

Peggy Errington reported that our general statistics are still strong, with the overall percentage points tallied are up. Notable programs this summer included the "Prehistoric World Reptile Zoo" and the "WOW: Party Bubble Magic Show." Contributions from the Friends of the Orchard Park Library and a larger stipend awarded from the Buffalo & Erie County Public Libraries made it possible for these programs to be held here this year. Doug McFarland moved to approve the report, seconded by Peggy Snajczuk. Motion carried.

Building and Grounds Report:

Peggy Errington reported that the Outside trim has been repaired. The Orchard Park Public Library has passed its annual inspection of the Backflow valve. Carpets have been cleaned in the Staff Room and the Meeting Room. Light bulbs in the Boiler Room have been replaced. Doug McFarland moved to approve the report, seconded by Peggy Snajczuk. Motion carried.

ACT Meeting:

Peggy Snajczuk reported that the next meeting is scheduled for October 19, 2024 to be held at the Aurora Public Library. There will be at least 2 meetings scheduled for Fall 2024 and Spring 2025 including a workshop.

Friends of the Orchard Park Public Library:

Linda Boldt reported that there will be a Book Sale in September. Collaborating with several local charities, gift books remaining at the end of a sale are picked up by members from those organizations. Marketing for book sales for the Book Cart and the Nook has doubled income. Currently there is a need for both active volunteers and Board members. Volunteers are able to sign up on the Friends website and also on the Orchard Park Public Library FaceBook page. Doug McFarland moved to approve the report, seconded by Ann Marie Newbury. Motion carried.

OPCS Liaison Update:

Paul Pietrantone reported that the focus right now is the Science of Reading for Teachers curriculum. Various organizations will be included at a Community Safety night at the Orchard Park Middle School on October 23rd or 24th. Several author visits are expected to be scheduled in Spring, 2025. Paul Pietrantone will be sending an update to Peggy Errington to facilitate the Library's acquisition of requested books. Doug McFarland moved to approve the report, seconded by Ann Marie Newbury. Motion carried.

Unfinished Business:**Library Expansion Planning:**

Ann Marie Newbury reported that Julia Mombrea is working with Town grant writers to locate funding to go forward with the Library expansion. There needs to be a significant amount of money available from private or grant sources before the Town will be in favor of moving forward with this project. Bonds offered by the Town is not an option at this time.

New Business:**Trustee Vacancy:**

Marianne Eimer, Secretary of the Orchard Park Public Library Board of Trustees, is retiring as of September 18, 2024.

Executive Session:

Rob Kubiak, a long-time resident of the Orchard Park business community, is qualified and willing to take on the responsibilities of a Board Member. We, the Orchard Park Board of Trustees are nominating Rob Kubiak to fill the Orchard Park Public Library Board of Trustee vacancy position, subject to Town approval. Doug McFarland moved to approve Rob Kubiak as a new Board member, seconded by Ann Marie Newbury. Motion carried. Mr. Kubiak has agreed and accepted the position pending approval by the Town Board.

Personnel:

Peggy Errington reported that she will be retiring as the Director of the Orchard Park Public Library as of November 30, 2024, with her last day being November 29th. The members of the Orchard Park Public Library Board of Trustees wish to thank her for her exemplary organizational skills in providing pertinent

information and insight on issues brought forward to our attention at our Board meetings. We wish her well for all future endeavors.

Next regular Board of Trustees meeting is scheduled for November 19, 2024.

Adjournment:

Motion to adjourn made by Doug McFarland and seconded by Marianne Eimer. Motion carried.
Meeting adjourned at 10:20. AM.

Respectfully submitted by Marianne Eimer, Secretary.