

**Newstead Public Library
Board of Trustees
Wednesday, October 9 @ 7:00 pm**

Board Members Present: Sue Brown, Sue Sweitzer Michele Cositore, Tara Middaugh
At Large: Library Director Kristine Sutton, John Jendrowski

Call to Order: 7:10 pm, Sue Sweitzer, Michele Cositore

Approval of Minutes from September 11, 2024, Motion to approve- Sue B., Michele C.

Approval of the Agenda for October 9, 2024- Motion to approve – Sue S, Sue B

Public Comment: None

Directors Report: Reviewed monthly Program Report

Finances: Bills were all reviewed and approve – Sue S., Michele C.

New Business: Review of Investment Policy, accepted – John mentioned the Town invests with some type of County program, Kristine will talk to Dawn about it.
Beverly Fish memorial, talked with daughters about have a speaker series in honor of Beverly and purchase a moveable STEM cart. Kristine is working with daughters to get going on purchases.

Building: Meeting Room Lighting – Mike Lotz will come in soon to look at hanging lamps and see if he can rework them.

Old Business: John said Town is looking into having annual roof inspections of their buildings, this included library.

Other: Library Survey- Suggestions of how to distribute survey to community, focus on folks that do not use library. Take to Senior Center, GFTN Event, Attach to calendar that goes up to school

Executive Session: I, (Kristine Sutton) move to go into Executive Session to discuss a personnel medical matter. Seconded by Sue S and approved by board , entered at 7:45 pm and ended 7:50 pm

Next meeting: November 13, 2024 @ 7 pm

Meeting Adjourned: 7:51 pm, Motion to adjourn – Sue S, Michele C.