

# North Collins Public Library Board of Trustees Meeting Minutes

November 6, 2025 at 5:30pm

Location: North Collins Public Library

1. Present: Alice Yoder, Jim Mardino, Ellen Franz, Charlene Tretyak, Patti Dole, Anne Maggio

Excused: Sarah Friedrich

2. Approved the Minutes of the Meetings for September 4, 2023

Motion: Jim Mardino Second: Charlene Tretyak All in favor.

3. Director's Report

- a. See attached for ongoing programming and new programming
- b. Attended Univera healthcare via Zoom 10/8
- c. Managers meeting 10/9
- d. Training
  - i. Adult Programming Equation via Zoom 10/17
  - ii. Communication Skills for Professionals via Zoom 10/22
- e. Statistics

4. Financial Report

- a. See attached

5. Old Business

- a. Bathroom-Library to pay half  
Motion: Patti Dole Second: Jim Mardino All in favor.
- b. Roof
  - i. Waiting on bids
- c. Pavilion
  - i. Ernie Dole to come assess

6. New Business

- a. Trustee term expiring: Anne Maggio: agreed to serve another term
- b. Trustee Education Policy
  - i. All trustees are up-to-date except Jim who has training scheduled0
- c. 2025 Proposed Board Meeting dates:

|                 |                    |
|-----------------|--------------------|
| January 8, 2025 | July 9, 2025       |
| March 5, 2025   | September 10, 2025 |
| May 7, 2025     | November 5, 2025   |
- d. Proposed holiday closings in 2025 (dates are not on the 2025 Holiday schedule):

|                         |                                       |
|-------------------------|---------------------------------------|
| New Year's Day          | Wednesday, 1/1/25                     |
| Martin Luther King, Jr. | Sunday 1/19/25 and Monday 1/20/25     |
| Presidents Day          | Sunday 2/16/25 and Monday 2/17/25     |
| Good Friday             | Friday 4/18/25 and Easter.Sun 4/20/25 |
| Mother's Day            | Sunday 5/11/25                        |
| Memorial Day            | Sunday 5/25/25 and Monday 5/26/25     |
| Father's Day            | Sunday 6/15/25                        |

|                          |                                       |
|--------------------------|---------------------------------------|
| Juneteenth               | Thursday 6/19/25                      |
| Independence Day         | Friday 7/4/25                         |
| Labor Day                | Sunday 8/31/25 and Monday 9/1/25      |
| Veteran's Day            | Tuesday 11/11/25                      |
| Thanksgiving Day         | Thurs 11/27/25, Fri, Sun 11/28, 11/30 |
| Christmas Eve            | Wednesday, 12/24/25                   |
| Christmas Day (observed) | Thursday 12/25/25                     |
| New Year's Eve           | Wednesday 12/31/25                    |

Motion: Ellen Franz Second: Anne Maggio All in favor.

- e. Town Holiday Parade
  - i. Alice to ask Beth
- f. Equipment and Technology Funding Grant
  - i. Research and submit to Central new tables/chairs, fireplace furniture
- g. Renew Empire pass for the Library of Things
- h. Holiday Party/Staff gift
  - i. Gift cards for the staff

7. Adjournment at 6:25pm  
Motion: Ellen Franz Second: Patti Dole All in favor.

8. Next meeting: January 8, 2025