

North Collins Public Library Board of Trustees Meeting Minutes

January 8, 2025 at 5:30pm

Location: North Collins Public Library

1. In Attendance: Jim Mardino, Charlene Tretyak, Alice Yoder, Anne Maggio, Ellen Franz, Patty Dole, Sarah Friedrich
2. Approval of the Minutes of the Meetings for November 6, 2024
Motion: Charlene Tretyak Second: Ellen Franz All in favor.
3. Director's Report
 - a. Continued programming
 - b. Meetings
 - i. Youth Services Meeting
 - ii. Managers Meeting
 - c. Personnel
 - i. No changes
 - d. Training
 - i. Words in the Workplace Communication Wellness Series
 - e. Buildings and Maintenance
 - i. Gutter replaced
 - ii. Automatic door button to be fixed by Town
 - iii. Amherst Alarm to replace alarm pad
 - iv. Roof to be patched and replaced this year
 - v. February/March-bathroom floor replacement
 - f. New Programming
 - i. Chess tournament
 - ii. Cooking with Carolyn: March
 - iii. Puzzle Contest-winter
 - iv. Craft night: Swedish weaving, tatting, knitting
 - g. Miscellaneous
 - i. Applied for Equipment and Technology Grant-\$10,000 for study tables and chairs
 - h. Statistics
 - i. see attached
 - i. Old files to be scanned to have electronic copy
4. Financial Report
 - a. See attached
5. Old Business
 - a. Bathroom Floor

- b. Roof
- c. Empire Pass-use money donated in memory of Sue Alessi
 - i. Renew 3 year \$197
 - ii. Purchase 3 year \$205

Motion: Sarah Friedrich Second: Patti Dole All in favor

6. Correspondence

- a. Sent: Thank you to Sally Green (Sue Alessi Memorial Gift \$300)
- b. Rec'd: Yearbook staff – request for ad in this year's yearbook-\$60.00
- c. Rec'd: Musical Producer – request for ad in Musical Program-\$40.00

Motion: Jim Mardino Second: Sarah Friedrich All in favor.

7. New Business

- a. Board Reorganization-stayed the same

Motion: Charlene Tretyak Second: Patty Dole All in favor.

- b. Disclosure Statement (Conflict of Interest) and Ethics forms-completed
- c. Board-100% yearly education completion for 2024
- d. Holiday Coloring Contest Judging (Adult winner Chrissy Yohn, Youth winner Bailey Chambers)
- e. 2025 Ideas
 - i. Fundraiser
 - ii. Programs
 - 1. Adult Book in a Box

8. Adjournment - 6:30pm

Motion: Jim Mardino Second: Ellen Mardino All in favor.

9. Next meeting: March 5, 2025

