

North Collins Public Library Board of Trustees Meeting

06/10/24 - Director's Report, submitted by Alice Yoder

Programming in May and June

- Virtual and Take/Make crafts
- Chess Club
- ABC Story Time
- Dungeons and Dragons
- Freestyle LEGOs
- Teen Book Boxes
- Book Clubs (Kids/Teen/Adult)
- Art Club
- Bird house craft
- Adventure Begins at Your Library Story Time
- Cooking with Carolyn
- 3 sessions: Story Time with NCES 4th graders in conjunction with School House #8 fieldtrip
- July 1, Book signing with Carrie Lynn Fazzolari

Meetings

- Managers: May 8, June 12 (zoom)
- Youth Services: Central on May 9
- Upcoming: Budget meeting with John and Emily on July 11

Training

- Fire extinguisher safety (May 8)
- Webinar: Summer EBT: how to apply (June 11)
- Webinar: Occupational Stress: Sources and Solutions Training (June 12)
- Webinar: Computer Ergonomics (June 17)

Personnel

- Sarah Kief resigned effective July 12, Beth Chambers hired start date July 28
- Alice vacation: August 29-September 8.
- In June I asked Hannah and Jason to document how they spend their time

Upcoming New Programs:

- Cooking with Carolyn: 3rd program in July (Adventures in Eating) – 2 sessions
- SRP 2024 Adventures in Reading (July)
- SRP 2025 Adventures in STEM (August)
- Erie County Consumer Protection (Spot Spam) August 5
- Puzzle Contest? (August, some suggested a better winter activity)
- August 27 Hot dog Roast and Nickel City Reptiles and Exotics

Miscellaneous

- Clean carpets?

May 2024 Statistics:

	May			Year to Date		
Type	2024	2023	Change	2024	2023	Change
Circulation	1551	2032	-23.7%	7520	9815	-23.4%
Library Visits	1209	1214	-0.4%	5694	5427	4.9%
Computer Use	95	80	18.8%	483	453	6.6%
WIFI	422	435	-3.0%	1869	1886	-0.9%
Virtual Programming	216	520	-58.46	1475	1697	-13.1%
Traditional Programming	279	216	29.1%	1574	1409	11.7%
First Time Checkouts	831	927	-10.4%	4243	5182	-18.1%

June 2024 Statistics:

	June			Year to Date		
Type	2024	2023	Change	2024	2023	Change
Circulation	1627	1355	20.1%	9147	11,170	-18.1%
Library Visits	1038	926	12.1%	6732	6353	6%
Computer Use	95	68	39.7%	578	521	10.9%
WIFI	386	322	19.9%	2255	2208	2.1%
Virtual Programming	216	390	-44.6%	1691	2087	-18.9
Traditional Programming	225	157	112%	1799	1566	14.8%
First Time Checkouts	769	735	4.6%	5012	5917	-15.3%

Financial Report May/June 2024

Community Bank – County Funds (ending 1486)					
Date	Check #	Description	Deposit	Payment	Balance
5/1/24		Beginning Balance			9828.37
5/2/2024		deposit print/fax/copier May	214.40		10042.77
5/6/2024	2171	VOID			
5/6/2024	2172-15	Eden/North Collins Pennysaver		175.00	9867.77
5/6/2024	2173-16	Amherst Alarm		81.00	9786.77
5/10/2024	2174-17	Alice Yoder (MaY mileage)		76.76	9710.01
5/10/2024	2175-18	Beth Chambers - May Art Club		50.00	9660.01
5/31/2024		interest	.09		9660.10
6/3/24		Deposit print/fax May	128.55		9788.65
6/3/24	2176-19	Village of NC (garbage)		221.85	9566.80
6/3/24	2177-20	Eden/North Collins Pennysaver		144.00	9422.80
6/3/24	2178-21	US Postal Service – box rental		188.00	9234.80
6/3/24	2179-22	Beth Chambers – June art club		50.00	9184.80
6/5/24	2180-23	Village of NC (water)		107.00	9077.80
6/30/24		Interest	.07		9077.87
*check not yet cleared bank			Balance as of June 30, 2024 \$9077.87		

Community Bank – Private Funds (ending 1585)					
Date	Check #	Description	Deposit	Payment	Balance
5/1/24		Beginning Balance			\$52,830.85
5/2/2024		deposit donations	82.30		52,912.95
5/2/2024	DEB-29	Dollar General - cleaning		\$17.67	52,895.28
5/2/2024	DEB-30	Walmart - water		\$31.67	52,863.61
5/6/2024	2010-31	Gui's lumber - cleaning supply		\$14.99	52,848.62
	2011	VOID			
5/8/2024	2012-32	ULINE picnic tables		\$2,364.36	50,484.26
5/10/2024	WEB-33	Amazon - desk		\$49.97	50,434.29
5/14/2024	WEB-34	Amazon - construction paper		\$35.36	50,398.93
5/20/2024	WEB-35	Amazon - SRP prizes and decorations		\$177.49	50,221.44
5/20/2024	2013-36	Natures Pride		\$875.00	49,346.44
5/20/2024	2014-37	Carolyn Scheible (May cooking program supplies)		\$59.70	49,286.74
5/31/2024		interest	.44		49,287.18
6/10/24	WEB-38	Amazon (cups/teen book boxes)		87.18	49,200.00
6/10/24	WEB-39	Amazon (teen book boxes)		31.98	49,168.02
6/17/24	DEB-40	Piz-A-Italia (teen book club)		47.86	49,120.16
6/24/24	WEB-41	Amazon (SRP craft and snacks)		109.71	49,010.45
6/30/24		interest	.40		49,010.85
*check not yet cleared bank			Balance as of July 30, 2024: \$49,010.85		

Foundation – \$3957.22 Foundation CD: \$25,184.58 (matures 5/10/25) Petty Cash - \$50.01
Local CD \$104,408.71 (matures 5/28/24) Money Market Account - \$43,347.58