

North Collins Public Library Board of Trustees Meeting

1/08/25 - Director's Report, submitted by Alice Yoder

Programming in November and December 2024

- ABC Story Time
- Virtual and Take/Make crafts
- Chess Club
- Dungeons and Dragons – including an all day event in December
- Freestyle LEGOs
- Teen Book Boxes
- Writing Club (Gary Schmidt and Eric Smith)
- Book Clubs (Kids/Teen/Adult)
- Art Club
- Cooking Club with Carolyn
- Book A Tech Trainer
- Ornament Painting
- Coloring Contest – 4 entries

Meetings

- Youth Services Meeting: 11/21 in person
- Managers: 12/11 in person

Training

- Words in the Workplace Communication Wellness Series
 - Webinar: Dealing with Change and Emotions:
 - Civility and Courtesy in the Workplace
 - Anger Management
 - Conflict Management
 - Mindfulness in the Workplace (to be completed)

Personnel

- no changes

Buildings and Maintenance

- Gutter replaced in front left (December)
- Automatic Door button not working. Town is sending someone
- Alarm pad is on the fritz. In contact with Amherst Alarm for upgrade.
- Roof will be patched and replaced this year
- Bathroom Floor set for replacement in February (most likely)

Upcoming New Programs:

- Chess Tournament
- Cooking with Carolyn: March
- Puzzle Contest – winter
- Crafts night: Swedish weaving, tatting, knitting, etc?

Miscellaneous

- Applied for Equipment and Technology Grant-\$10,000 for study tables and chairs

November 2024 Statistics:

	November			Year to Date		
Type	2024	2023	Change	2024	2023	Change
Circulation	1570	1382	13.6%	18395	20033	-8%
Library Visits	931	1045	-10.9%	12,911	12254	5.4%
Computer Use	79	95	-16.8%	1137	1027	10.7%
WIFI	389	378	2.9%	4398	3975	10.6%
Virtual Programming	270	308	-12%	2896	3878	-25%
Traditional Programming	245	213	15%	3385	2897	16.8%
First Time Checkouts	743	729	1.9%	8553	9505	-10%

December 2024 Statistics:

	December			Year to Date		
Type	2024	2023	Change	2024	2023	Change
Circulation	1500	1593	-5.8%	19,895	21626	-8%
Library Visits	967	903	7%	13,878	13157	5.4%
Computer Use	92	90	2.2%	1229	1117	10%
WIFI	383	368	4%	4781	4343	10%
Virtual Programming	289	264	9.5%	3185	4142	-23%
Traditional Programming	233	270	-13.7%	3618	3167	14%
First Time Checkouts	731	762	-4%	9284	10,267	-9.5%

Financial Report September/October

Community Bank – County Funds (ending 1486)					
Date	Check #	Description	Deposit	Payment	Balance
11/1/24		Beginning Balance			8211.77
11/1/2024		Library revenue	138.80		8350.57
11/6/24	2189-32	Pennysaver		127.00	8223.57
11/6/24	2190-33	US Postmaster (stamps)		14.60	8208.97
11/25/24	2191-34	Amherst Alarm		81.00	8127.97
11/30/24		interest	.07		8128.04
12/4/24	2192-35	Village of North Collins		107.00	8125.54
12/8/24	2193-36*	Pennysaver Nov ad		127.00	7998.54
12/8/24	2194-37	Cooking Club Thank you gift		39.99	7958.55
12/11/24	2195-38	Mileage reimb (YSG and MGR mtgs)		66.90	7891.65
12/16/24	2196-39	Teen snacks		30.77	7860.88
12/16/24	2197-40	Cooking Club supplies		72.55	7788.33
12/16/24	2198-41*	Pennysaver Dec ad		120.40	7667.93
12/30/24	2199-42*	Mike’s Seamless Gutters		543.75	7124.18
12/31/24		Library rev DEC	84.50		7208.68
12/31/24		interest	.06		7208.74
*check not yet cleared bank			Balance as of Dec 31, 2024 \$7208.74		

Community Bank – Private Funds (ending 1585)					
Date	Check #	Description	Deposit	Payment	Balance
11/1/24		Beginning Balance			\$47,384.33
11/1/24		Reimburse WEB-62 from YEA	151.41		47,535.74
11/6/24	2020-67	Gui’s (contractor bags)		9.99	47,525.75
11/6/24		Reimburse WEB-65.1,65.2 from YEA	154.42		47,680.17
11/11/24	DEB-68	Dollar General - swiffer		14.75	47,665.42
11/18/24	DEB-69	Piz-A-Italia (Teen book club)		21.75	47,643.67
11/20/24	WEB-70	Amazon (laminator sheets)		42.87	47,600.80
11/22/24		Sally Green memorial (Sue Alessi)	300.00		47,900.80
11/26/24	DEB-71	Water for cooler		12.51	47,888.29
11/30/24		interest	.40		47,888.69
12/2/24	WEB-71	Christmas Tree		207.19	47,681.50
12/23/24	DEB-72	Pizza (day-long D&D program)		55.00	47,626.50
12/31/24		interest	.40		47,626.90
*check not yet cleared bank #voucher number skipped 64			Balance as of Dec 31, 2024: \$47,626.90		

Foundation – \$4175.33 Foundation CD: \$25,746.56 (matures 5/10/25) Petty Cash - \$16.34
Local CD \$106,667.31 (matures 5/28/24) Money Market Account - \$43,461.05