

Lancaster Public Library  
Board of Trustees  
Meeting Minutes  
November 14, 2024

- I. Roll Call - G. Howell, K. Graber, S. Jacobs, B. Tamol, D Stempniak (Friends liaison), K. Stock (Library Director), M. Studley (Town liaison)
- II. The meeting was called to order at 4:05 p.m.
- III. The agenda was approved as amended. MSP - S. Jacobs, G. Howell. Vote - unanimous
- IV. The October meeting minutes will be reviewed at the December Meeting.
- V. Kara informed the Board that October was a very busy month that included, crafts, tours, programs and contests. The big hits were the cart naming contest, and the no carve pumpkin decorating contest. There have been delays in receiving deliveries from Central due to staffing issues. Battle of the Books has been discontinued, Central citing a decrease in participation. The annual letter to Erie County Legislator Todaro was distributed. The newest book club is Wild Robot Book Club for elementary school age patrons. On November 6th, Kara and Josh met with Carmen to discuss building needs ( a list was provided in the trustee packet).
- VI. B. Tamol informed the board that the Friends of the Library jewelry sale was a great success with a profit of approximately \$2000.
- VII. Financial Reports
  - A. The October Financial Report was reviewed and approved. MSP - B. Tamol, G. Howell. Vote - unanimous
  - B. B. Tamol informed the board that the monthly audit was complete and in order. MSP - G. Howell, K. Graber. Vote - unanimous
  - C. Kara provided the board with the Program Budget Quarterly Report.
  - D. Kara provided the board with the System Paid Budget Analysis
- VIII. New Business
  - A. The staff room renovations are progressing.
  - B. Noone from the Lancaster Board was able to attend the October 19, 2024 ACT meeting.
  - C. Motion to approve the expenditure of \$59.99 for a PA speaker was passed. MSP - G. Howell, S. Jacobs. Vote - unanimous
  - D. Carmen is looking into a lighting grant for the Library.
- IX. Old Business
  - A. The LPL Investment Policy was reviewed, amended and approved. MSP - B. Tamol, K. Graber. Vote - unanimous

- B. The board is considering suggestions for it's long range plan, discussion was tabled until the December meeting.
- C. The LPL will be closed following the schedule from Central with the additions of Easter Sunday, December 24th and 28th. New Year's Eve hours will be shortened to 10 a.m. through 4 p.m. MSP - B. Tamol, S. Jacobs. Vote - unanimous
- D. Discussion of Slate of Officers tabled until December meeting.
- E. K. Stock, S. Jacobs and J. Yarborough attended the meeting with Sen. Gallivan.
- F. The holiday party will be noon until 2 on December 12, 2024. The board approved the expenditure of \$400 for refreshments and food. MSP - B. Tamol, K. Graber. Vote - unanimous
- G, The board approved the expenditure for the 2025 Program Budget of \$15,000. MSP - G. Howell, S. Jacobs. Vote - unanimous
- H. Puzzle Competition request of \$152.86 was approved. MSP - B. Tamol, S. Jacobs. Vote - unanimous
- I. The board approved the expenditure of \$600 for the Winter Raffle prizes. MSP - B. Tamol, S. Jacobs. Vote - unanimous
- J. The board approve the expenditure of \$368.80 for the Winter Reading Log prizes, MSP - S. Jacobs, K. Graber. Vote - unanimous
- K. Approval to expend \$119.96 for lamps with chargers. MSP - B. Tamol S. Jacobs. Vote - unanimous
- L. Approval to spend \$73.00 for postal stamps. MSP - S. Jacobs, G. Howell Vote - unanimous
- M. Approval of \$168.00 for wall decals. MSP - G. Howell, B. Tamol Vote - unanimous
- N. Approval of \$218.07 for Demco. MSP - G. Howell, S.Jacobs. Vote - unanimous
- O. Approval of new hires, Therese Hermann (PT page) and Abigail Bykowski ( senior page). MSP.- G. Howell, S.Jacobs. Vote - unanimous
- P. Approval of \$217.59 for name tags. MSP - B. Tamol, G. Howell Vote - unanimous
- Q. Approval of \$150 for gift card. MSP - G. Howell, B. Tamol Vote - unanimous
- X. The meeting was adjourned at 5;35 p.m. MSP - G Howell, S. Jacobs. Vote - unanimous

Respectfully submitted by,  
Barbara Tamol

