

Lancaster Public Library  
Board of Trustees  
Proposed Meeting Agenda  
Thursday, January 9, 2025  
4:00 PM

- I. Roll Call
- II. Call to Order
- III. Approval of and/or changes to the agenda
- IV. Review and approval of the meeting minutes of December 12, 2024
- V. Report of the Director
  
- VI. Public Comment
  
- VII. Monthly Financial Report
  - A. Monthly Financial Report
  - B. Audit Report
  - C. M&T Bank CD Renewal
  - D. Evans Bank CD
  - E. 2024 Craft Budget Report
  
- VIII. Old Business
  - A. Staff Room Renovation
  - B. Hand Dryer Change Order
  - C. 2025 Slate of Officers Nomination and Vote
  - D. 2025 Board Budget
  - E. Building Maintenance and Improvements
    - a. Lighting Grant
    - b. Carpet Cleaning
    - c. Town Board Resolution - Carpet for Downstairs Doorway, Hallway
  
- IX. New Business
  - A. Notify Media of 2025 Board Meeting Dates
  - B. Conflict of Interest Forms
  - C. 2025 Policy Review Schedule
  - D. Debit Card Policy
  - E. Replenish Petty Cash
  - F. 2025 Private Materials Budget Request \$5,000.
  - G. Mileage Payments - \$21.51
  - H. Staff Room Request - \$176.67
  - I. Fireplace Cleaning
  
- X. Adjournment

Next Meeting - February 13, 2025 at 4:00 p.m.