

Lackawanna Public Library

Board of Trustees Meeting Minutes

Meeting Date: September 18, 2024

- Call to order: 6:01 pm
- In Attendance: Lynn Dziak, Andrea Haxton, Dean Otoka, Bill Tojek, Greg Stachowski Library Director: Pamela Edholm Excused: Cynthia Anderson, John Ingram, Michelle Klubek, Guest: Karl Anderson
- Pledge recited
- Minutes: First: Dean O. Second: Greg S. Unanimously accepted
- July Financials reviewed and accepted First: Dean O. Second: Lynn D. Unanimously accepted
- August Financials reviewed and accepted First: Greg S. Second: Andrea H. Unanimously accepted
- Statistics for July and August reviewed and accepted: First: Dean O. Second: Andrea H. Unanimously accepted
- Director's Report: Detailed day to day projects, library operations, programs, system updates and accomplishments from July and August. Reviewed and accepted: First: Dean O. Second: Lynn D. Unanimously accepted.
- Facility Assessment completed: Copies on USB distributed to Board Members
- NYS Library Construction Aid application completed and submitted to library system for review

- Changes to Library Board—Karl A. and Amira M. were removed due to conflict of interest as City Council Members. Mayor Iafallo appointed Cynthia Anderson, waiting on appointment for second vacant spot
- Assurances for NYS Library Construction Aid application signed.
- 2025 Proposed Operating Budget reviewed (no action needed).
- Pamela met with Mayor Iafallo on 9/6 and made a plan to review prioritized list of needed repairs to library, setting up meetings with Assemblyman Patrick Burke and Senator Sean Ryan for early 2025.
- Board to review prioritized list of library repairs from DiDonato's facility assessment to begin plans for upcoming repairs to library facility. Will discuss at next Board meeting(s).
- Friends of the Lackawanna Public Library DRAFT fundraising/appeal letter to be reviewed for approval next Board meeting.
- Board to discuss and determine plans for Holiday party for staff.
- Lackawanna Historical Association pursuing quotes for stabilization/restoration of the Lackawanna painting from the Pan-Am Era.
- \$500 funds from the cancelled summer concert to be put towards end-of-year programs for 2024. First: Dean O. Second Greg S. Unanimously accepted
- Request to purchase new American flag for library at \$20. First: Andrea H. Second: Lynn D. Unanimously accepted

- General discussion ensued regarding repairs and maintenance to library— painting library interior, fixing the pot holes in the parking lot, and addressing electric in the LHA Museum space were mentioned. Pamela will follow up with City DPW on parking lot and museum electric.
- Next board meeting: October 16, 2024 @ 6:00 PM
- Adjournment: 7:05 p.m. First: Dean O. Second: Greg S.
Unanimously accepted