

Lackawanna Public Library

Board of Trustees Meeting Minutes

Meeting Date: October 16, 2024 DRAFT

- Call to order: 6:03 pm
- In Attendance: Cynthia Anderson, Lynn Dziak, Andrea Haxton, Dean Otoka, Greg Stachowski On Phone (not voting): John Ingram Library Director: Pamela Edholm Excused: Bill Tojek, Michelle Klubek
- Pledge recited
- September Minutes reviewed and accepted: First: Andrea H. Second: Greg S. Unanimously accepted
- September Financials reviewed and accepted First: Greg S. Second: Lynn D. Unanimously accepted
- Statistics for September reviewed and accepted: First: Cindy A. Second: Greg S. Unanimously accepted
- October Director's Report: Detailed day to day projects, library operations, programs, system updates and accomplishments from September. Reviewed and accepted: First: Andrea H. Second: Lynn D. Unanimously accepted.
- Facility Assessment—Committee to be formed to decide how to prioritize work going forward. Pamela will send out poll for meeting date.
- Fundraising letter still being reviewed by Board and Friends group.

- Board to discuss staff holiday party details.
- Pamela reminded Board about annual Trustee education requirement and opportunity upcoming on 10/19 at East Aurora Library. Discussion regarding 2025 Trustee education opportunities ensued.
- 2025 Holiday Schedule and Summer Hours reviewed. Corrections made and accepted: First: Andrea H. Second: Greg S. Unanimously accepted. Proposed 2025 Holiday schedule and Summer Hours with corrections accepted: First: Cindy A. Second: Lynn D. Unanimously accepted.
- Pamela spoke about Increasing Resources in Libraries Grant Opportunity through B&ECPL system and gave overview of ideas for using this funding. Pamela will present a more polished proposal at the November Board meeting.
- Discussion ensued about fundraising. Andrea H. suggested inviting Joy Testa-Cinquino to future Board meeting in 2025.
- Next board meeting: Special Day: TUESDAY, November 19, 2024 @ 5:30 PM
First: Lynn D. Second: Greg S. Unanimously accepted.
- Adjournment: 7:15 p.m. First: Greg S. Second: Cindy A.
Unanimously accepted