

Lackawanna Public Library
Board of Trustees Meeting Minutes
Meeting Date: November 19, 2024

- Call to order: 5:30 pm
- In Attendance: Bill Tojek, Cynthia Anderson, Andrea Haxton, Dean Otoka, Greg Stachowski Library Director: Pamela Edholm Absent: John Ingram Excused: Lynn Dziak, Michelle Klubek
- Pledge recited
- October Minutes reviewed and accepted: First: Greg S. Second: Cynthia A. Unanimously accepted
- October Financials reviewed and accepted: First: Greg S. Second: Dean O. Unanimously accepted
- Statistics for October reviewed and accepted: First: Andrea H. Second: Dean O. Unanimously accepted
- November Director's Report: Detailed day to day projects, library operations, programs, system updates and accomplishments from October and early November. Reviewed and accepted: First: Greg S. Second: Cynthia A. Unanimously accepted.
- Facility Assessment Committee met to discuss priorities and will continue to meet to form finalized plan for future NYS Library Construction Aid applications. Pamela will send out poll for next meeting date.

- Fundraising letter still being reviewed by Board and Friends group. Additional fundraising events and initiatives were discussed.
- Board to host staff holiday party on 12/12 at 5 PM. Planning details were discussed.
- Pamela reminded Board about annual Trustee education requirement.
- Pamela to contact Mayor Iafallo re: Board re-appointments (Greg S. and Andrea H.'s terms end on 12/31/2024).
- Pamela spoke about South Buffalo Moose Lodge Community service project in April 2025. They will work on cleaning up the gardens and landscaping.
- Pamela provided draft of grant (Increasing Resources in Libraries) proposal and asked for any feedback to be delivered as soon as possible.
- Pamela reached out to Joy Testa-Cinquino and Maureen Germaine. They are willing and able to come to a Board meeting to discuss fundraising in early 2025. Pamela will suggest Wednesday, January 15th with January 8th as a backup date at 5:00 PM.
- Next board meeting: Special day: Thursday, December 19th at 5:00 PM.
- Adjournment: 6:34 p.m. First: Greg S. Second: Bill T.
Unanimously accepted