

Lackawanna Public Library
Board of Trustees Meeting Minutes

Meeting Date: June 12, 2024

- Call to order: 5:34 pm
- In Attendance: Trustees: William Tojek, Andrea Haxton, Karl Anderson, John Ingram, Lynn Dziak, Library Director: Pamela Edholm
Excused: Michelle Klubek , Amira Muflahi, Gregory Stachowski
Absent: Dean Otoka
- Pledge recited
- May 2024 Minutes reviewed and accepted: First: John I. Second: Karl A.
Unanimously accepted
- May Financials reviewed and accepted: First: Andrea H. Second: Lynn D.
Unanimously accepted
- May Statistics reviewed and accepted: First: John I. Second: Karl A.
Unanimously accepted
- Director's Report: Detailed day to day projects, library operations, programs, system updates and accomplishments from May 2024, reviewed and accepted: First: Andrea H. Second: Lynn D. Unanimously accepted
- Patron suspension and reinstatement policy and form reviewed. Motion to adapt/adopt both: First: John I. Second: Karl A. Unanimously accepted
- Pamela E. gave update on outdoor concert permits. Approved at City Council meeting on 5/20/24.

- Pamela E. gave brief update about facility assessment, upcoming meeting with Mayor and goals for applying for Library Construction Aid.
- Discussed Mickathon event. Mayor gave approval with support from the Board. Board can approve these events without intervention from City in the future per Bill T. Bill T. and Dean O. will be in building for entirety of event and will lock up and set alarm.
- Director evaluation will take place after Pamela returns from vacation on 6/26.
- Updated Rules of Conduct reviewed and adopted. Motion to adopt: First: John I. Second: Karl A. Unanimously accepted
- Unattended Children Policy reviewed and adopted. Motion to adopt: First: Andrea H. Second: Lynn D.
- Discussion of grant funds—potentially being used for part of construction aid cost and/or purchasing new computer task chairs for public computers. Decision tabled until after next meeting with Mayor lafallo on June 28.
- Next board meeting: July 17, 2024 6:00 PM
- Adjournment: 6:58 PM