

Director's Report for October 16, 2024

Day-To-Day Changes	<ul style="list-style-type: none">• New PT Senior Page started on 9/21/2024 and is learning quickly• PT Clerk/Typist made permanent as of 10/19/2024
Internal Projects	<ul style="list-style-type: none">• Used book sale ongoing inside library, \$1 a bag ended Oct 11th• Catalog cleanup projects—Senior Pages checking for items that have been marked “Claims Returned” and “Missing”• Beginning grant application through B&ECPL• Working on updating closing/opening procedures and Page Training Guide
System Meeting	<ul style="list-style-type: none">• New email for Grovesnor Room reference questions—grovesnorref@buffalolib.org• Patron purchase requests will be migrated to SIRSI software with patrons placing their own holds on new materials going forward• Words in the Workplace professional development series available for all staff—promoted to our Lackawanna staff already• Native American Heritage Month documentary showing available for November—requested information for showing at Lackawanna, scheduled for Saturday, Nov 9 at 2 PM• Presentation on editing branch web pages including accessibility tips by Jackie Hovey from TechKnow Lab• Presentation by Maureen Germaine on grant funding for patron-use equipment and explanation of grant application—application opens 10/9/24 and is due 1/7/25 with funding awarded in March 2025
September Accomplishments	<ul style="list-style-type: none">• Attended Truman & Martin Road Elementary, High School, and Middle School Open Houses to promote library services and programs• Was guest reader for One School One Book assemblies at Martin Road Elementary School• Booked a SKYWARN Weather Spotter Training for Fall and (working on) Spring (National Weather Service)—reached out to WKBW to see if they want to promote on an upcoming Weather spot• Finalized WNYLRC Intersect Unconference that took place at Central on 10/11/24• Encouraged Leah to participate at Intersect Unconference as a presenter—she is a part of 2 panels!

<p>Upcoming in remainder of October</p>	<ul style="list-style-type: none"> • Book a Tech Trainer, Friday, Oct 18 from 10 AM - 3 PM • Not-So-Scary Halloween Party, Oct 19 from 12 PM - 2 PM • Mission:Ignite Digital Navigation, Tuesdays from 10:30 AM – 2 PM • FeedMore WNY Just Say Yes to Fruits and Veggies, Oct 22 at 12 PM • Teen Halloween Hang and Movie Matinee, Oct 26 at 1 PM • Community Book Club, Oct 30 at 6 PM—<i>Home Before Dark</i> by Riley Sager • Spice Explorers: October spice is Allspice
<p>Upcoming in November</p>	<ul style="list-style-type: none"> • BINGO, November 2 at 1 PM • LEGO Club, November 2 at 2 PM • Adult Craft Circle, Book page pumpkins, November 5 at 6 PM • ECDOH Narcan Training, November 6 at 6 PM • Good Mind Documentary Showing, November 9 at 2 PM • NOAA National Weather Service SKYWARN Spotter Training, November 12 at 6 PM • Movie Matinee: Inside Out 2, November 16 from 1 PM • FeedMore WNY Just Say Yes to Fruits and Veggies, November 19 at 12 PM • Teen Oreo Extravaganza, November 23 at 2 PM • Community Book Club, November 20 at 6 PM—<i>A Quiet Life</i> by Ethan Joella • Spice Explorers: November Spice is Star Anise
<p>Upcoming in December</p>	<ul style="list-style-type: none"> • Adult Craft Circle, December 3 at 6 PM • LHA/Friends Holiday Concert, December 7 at 2 PM • Graham Cracker Houses/Santa Visit, December 14 at 1:30 PM • Teen Winter Solstice Party—Paint Pen Mugs/Mug Cakes, December 21 at 2 PM • Noon Year’s Eve Party for Families, December 31 at 11 AM
	<ul style="list-style-type: none"> • Goal I: Continue to provide quality programs to our community free of charge. • Goal I: Continue to partner with local schools for library tours and class visits. • Goal II: Continue partnering with the Lackawanna Historical Association and the Friends of the Lackawanna Library group. • Goal V: Provide meeting room space for local community groups and organizations. • Goal V: Continue to use social media to advertise programs, events, new materials, and displays. • Goal V: Continue to foster good communication between Lackawanna library staff, library Director and Lackawanna Library Board of Trustees.