

## Director's Report for June 12, 2024

Day-To-Day Changes	<ul style="list-style-type: none"> <li>• Lucy has resigned her position as PT Clerk Typist effective July 9, 2024 to attend graduate school</li> <li>• Sara made permanent, promoted to PT Clerk Typist effective July 13, 2024</li> </ul>
Internal Projects	<ul style="list-style-type: none"> <li>• Lisa and Patti worked hard to organize our discarded books and book donations on the 3<sup>rd</sup> floor for the upcoming Used Book Sale in August</li> <li>• Staff is working on completing annual compliance training-- almost done!</li> <li>• Ongoing—picture book classification project</li> <li>• Weeded YA Fiction to shift and create Non-fiction section for teens and YAs</li> </ul>
System Meeting	<ul style="list-style-type: none"> <li>• Occupational Stress: Sources and Solutions Training</li> <li>• Library Champs Program (League of Women Voters)</li> <li>• How Gen Z and Millennials Use Libraries</li> <li>• Director's Crash Course Sharing &amp; Takeaways</li> </ul>
May Accomplishments	<ul style="list-style-type: none"> <li>• Mission: Ignite program established—New trainer, Nathan, has been great! He provides 1:1 help on Tuesdays from 10:30 – 2 and is signing interested people up to earn a computer through the Tech360 class. First group of 5 earned computers to take home on 6/6/24.</li> <li>• Completed staff evaluations for Lucy and Sara (Sara's evaluation scheduled for early June)</li> <li>• Adapted policies for adoption by Lackawanna Library—Patron Suspension and Reinstatement, Rules of Conduct, Unattended Children Policy</li> <li>• Organized registration process, incentives for Summer Reading Challenge and programs</li> <li>• Promoted summer programming and Summer Reading Challenge to area schools (City of Lackawanna Schools, OLV, Global Concepts) and City of Lackawanna</li> </ul>
Upcoming in remainder of June	<ul style="list-style-type: none"> <li>• <b>Book a Tech Trainer</b>, June 13 from 10 AM - 3 PM</li> <li>• <b>Mission:Ignite Digital Navigation</b>, Tuesdays from 10:30 AM – 2 PM</li> <li>• <b>Silent Reading Party</b> , June 25 at 6 PM</li> <li>• <b>Community Book Club</b>, June 26 at 6 PM—<i>The Reading List</i> by Sara Nisha Adams</li> <li>• <b>Summer Reading Kickoff Party</b>, June 28 at 1 PM</li> <li>• <b>Spice Explorers</b>: June spice is Jerk Seasoning</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Teen Craft:</b> friendship pins</li> </ul>
Upcoming in July	<ul style="list-style-type: none"> <li>• <b>Hula Hoop Adventure Club,</b> July 3, 10, 17, 24 at 2 PM</li> <li>• <b>BINGO,</b> July 8 at 1 PM</li> <li>• <b>LEGO Club,</b> July 8 at 2 PM</li> <li>• <b>Adult Craft Circle,</b> Lava Bead Bracelets, July 8 at 6 PM</li> <li>• <b>Adult Coloring Club,</b> July 10, 17, 24 at 6 PM</li> <li>• <b>Teen Boba Tea Bash,</b> July 11 at 2 PM</li> <li>• <b>Kids’ Nature Adventure Club,</b> July 12, 19, 26 at 12:30 PM</li> <li>• <b>Summer Concerts,</b> July 16, 30 at 6 PM</li> <li>• <b>Book a Tech Trainer,</b> July 18 from 10 AM – 3 PM</li> <li>• <b>Silent Reading Party,</b> July 23 at 6 PM</li> <li>• <b>Shark Week Movie Matinee,</b> July 25 at 1 PM</li> <li>• <b>Book Club,</b> July 31 at 6 PM—</li> <li>• <b>Spice Explorers:</b> July Spice is spearmint</li> <li>• <b>Teen Craft:</b> paracord bracelets</li> </ul>
	<ul style="list-style-type: none"> <li>• Goal I: Continue to provide quality programs to our community free of charge.</li> <li>• Goal I: Continue to partner with local schools for library tours and class visits.</li> <li>• Goal II: Continue partnering with the Lackawanna Historical Association and the Friends of the Lackawanna Library group.</li> <li>• Goal V: Provide meeting room space for local community groups and organizations.</li> <li>• Goal V: Continue to use social media to advertise programs, events, new materials, and displays.</li> <li>• Goal V: Continue to foster good communication between Lackawanna library staff, library Director and Lackawanna Library Board of Trustees.</li> </ul>