

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

*Administration Office
1030 Losson Road
Cheektowaga, NY 14227*

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Rd. in said town, on Wednesday, October 17, 2018 at 4:00 p.m., there were:

Trustees:

Mark E. Weber
Chairman

Judith M. Mietlicki
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Deborah E. Cope
Trustee

Christine Cywinski
Trustee

Glenn Luba
Director

PRESENT: *Mark E. Weber, Chairman
Judith M. Mietlicki, Vice-Chairman
Angela M. Yates, Secretary-Treasurer
Christine Cywinski, Trustee
Deborah E. Cope, Trustee*

EXCUSED: *None*

ALSO *Glenn Luba, Director*
PRESENT *Jill Ptak, Recording Secy.*

*On a motion by Chairman, Mark E. Weber
second by Vice-Chairman, Judith M. Mietlicki at
3:55 pm meeting was called to order.*

The minutes of the last regularly scheduled meeting, September 19, 2018 were unanimously approved under motion duly made and carried.

Item #01: Treasurer's Report: The Board of Trustees' bank statement was presented. The Cheektowaga Library's spending is in line with and on target for the 3rd quarter of the current year. On a motion by Chairman, Mark E. Weber and second by Vice-Chairman, Judith M. Mietlicki to accept treasurer's report. Unanimously approved under motion duly made and carried.

Item #02: Statistics: Circulation at JBR and REI for September was as follows:

September 2018
JBR -10% **REI** -20%

NEW BUSINESS

Item #03: ACT Meeting/Trustee Handbooks: The next ACT meeting is at the West Seneca Library on November 17, 2018

Item #04: State Standards: Trustee's have been requested to comment on the new proposed State Standards via an online survey.

OLD BUSINESS

Item #05: Construction Grants: All of the construction work has been completed and we are in the process of closing out both grants.

Item #06: Replacing some existing lights with LED lights inside the library and outside in the parking lots of both libraries is a work in progress. This project is eligible for rebates through NYSEG and National Grid of about 25%.

Item #07: Town Budget: A 15% cut has been submitted to the Cheektowaga Council to vote on.

Item #08: Security: Director Glenn Luba is asking Central for help with a security guard for REI for evening and Saturday coverage.

Item #09: M&T Credit Card: Director Glenn Luba put the question of applying for an M&T credit card up for a vote. All voted in favor of a credit card for library purchases. Glenn with gather the information he needs to complete the application process.

Item #10: REI Meeting room projector system: The projector system is done. The cabinet has been installed and movies are able to be played on the system.

Item #11: Fire Safety Equipment Upgrade Proposal: Director Glenn Luba has been in talks with Fire Safety regarding an upgrade using a cellular system. A new electronic system using fob keys is a possibility.

Under a motion duly made and carried, the meeting was adjourned at 4:45 pm.

The next regularly scheduled meeting will be held on November 28, 2018 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 4:00 pm.

Respectfully submitted:
Jill Ptak, Recording Secretary