

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, April 17, 2024 at 4:00 p.m.

Trustees:

Present: *Mark E. Weber, Chairman*
 Judith M. Mietlicki, Vice-Chairman
 Denise Wilczak - Trustee

Mark E. Weber
Chairman

Denise Wilczak
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Excused: *Angela M. Yates, Secretary-Treasurer*
 Christine Cywinski - Trustee

Judith M. Mietlicki
Trustee

Also Present: *Daniel Caufield, Director*
 Jill Todd, Recording Secretary

Christine Cywinski
Trustee

Daniel Caufield
Director

Public
Guests: *N/A*

The Board Meeting was officially called to order by Chairman Mark E. Weber at 3:58 pm.

PUBLIC COMMENT: N/A

MINUTES:

The minutes from March were read, and were unanimously approved and carried.

TREASURER'S REPORT:

The treasurer's report has been postponed until May's meeting. Unanimously approved, and carried.

STATISTICS:

Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were reviewed. Unanimously approved and carried.

CORRESPONDENCE: N/A

DIRECTOR'S REPORT:

- **Statistics** Computer usage went down at JBR due to toner issues and being unable to print for a few days. The toner orders were delayed due to shipping, this has been remedied by ordering extra “stand-by” toner.
- **Programs** are abundant in the Cheektowaga Libraries.
 1. The Buffalo Science Museum did programs at both libraries on “What you need to know about Solar Eclipses”
 2. SCORE Buffalo/Niagara hosted a workshop entitled “Starting and Managing Your Own Business” at JBR.
 3. Librarian Laura Scott hosted a Spring Eggs-travaganza program for children at JBR.
 4. Librarian Jeff Matrachisia coordinated a Family Game Night at REI.
 5. “No-Cost Class on Medicare” class to navigate the benefits of Medicare was offered at JBR.
 6. Laura Scott hosted an Adult Craft Night and made Tea Light Lanterns at JBR.
 7. Librarian Kathy Goodrich hosted a stuffed animal sleepover for children at JBR
 8. Jewish Family Services hosted a program to support incoming refugees from Ukraine at JBR and REI
 9. Preschool Story Time at JBR (run by Librarian Kathy Goodrich), and Night Owl and Early Bird Story Time at REI (run by Librarian Christine Webb) continue with great popularity.
 10. Librarian Carol Veach has been continuing her outreach at the Maryvale Primary and Intermediate Schools.
- **Collections** are undergoing extensive weeding, mainly the paperback collection.
- **Operations and Infrastructure** : Director, Daniel Caufield went downtown to the Central Library and picked out some “new/old” furniture to be used in Cheektowaga at JBR and REI. These items are allowing for new relaxed reading areas within each library.

EXECUTIVE SESSION:

At 4:25 executive session was called into action. At 4:38 executive session was adjourned.

OLD BUSINESS

No outstanding old business

NEW BUSINESS

- **ITEM #01: 2023 NYS Annual Report:** Director, Daniel Caufield has completed and submitted the 2023 Cheektowaga Public Library's NYS Annual Report. The Cheektowaga Board of Trustees received a copy of the report and will vote on its acceptance or denial.
- **ITEM #02: Resolution – Acceptance of the 2023 NYS Annual Report:** Chairman, Mark E. Weber motioned for a vote to accept the 2023 NYS Annual Report. Vote as follows: Yeas – 3 Nays – 0 Absences – 2. Unanimously passed and carried.
- **ITEM #03: Resolution – Acceptance of the 2023 Community Report:** Chairman, Mark E. Weber motioned for a vote to accept the 2023 Community Report. Vote as follows: Yeas – 3 Nays – 0 Absences – 2. Unanimously passed and carried.

At 4:53 pm Chairman, Mark E. Weber motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held May 15th, 2024 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary