

FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
MEETING AGENDA - June 5, 2024, 6:00 pm

1. Call to Order
2. Welcome Guests; Recognition/Thanks
3. Approve Minutes: March 6, 2024
4. Correspondence
5. Reports
 - a. Treasurer - Nancy Vizzi

 - b. Membership - Jan Yardley

 - c. Book Sorting - Russ Person

 - d. Book Sale Room - Charlotte Senulis
6. Library Trustee Report - Jill Banaszak
7. Library Director Report - Bridgette Heintz
8. New Business
 - a. Plexiglass for art frames
 - b. Discard Book Sale **Proposals for discussion:**
Bake Sale? If yes, set-up and pricing team:
Wed 9/18 Set-up Chair:
Thurs 9/19 3 - 8 pm; regular prices Chair:
Fri 9/20 10am - 5pm Chair:
Sat 9/21 Bag Sale 10am - 3pm Chair:
Clean-up Chair:
 - c. Donated Book Sale leftovers and what to do with them
9. Old Business
 - a. evaluation of the 3-day book sale
 - b. reminder: Summer Reading Kickoff - **Monday, July 8**
10. Ongoing Business
 - a. Book Club
 - b. Growing Reader Initiative
 - c. Social Media
 - d. Paper Retriever
11. Next meeting date
12. Roundtable
13. Adjourn

**FRIENDS OF THE GRAND ISLAND MEMORIAL LIBRARY
BOARD MEETING MINUTES March 6, 2024**

Present: Mary Cooke, Jill Banaszak, Joyce Thornton, Jan Yardley, Nancy Vizzi, Marie Volpe, Russell Person, Phyllis Galie, Charlotte Senulis, Bridgette Heintz

Excused: Richard Smythe

Guest: Lorraine Norman

Call to Order: 6:00PM by Mary Cooke. Our guest was welcomed, and introductions made.

Approval of Minutes: Minutes from the November 28, 2023 meeting were accepted as written.

Correspondence: We have received a \$300 donation from a member.

Reports:

- a. **Treasurer:** Nancy reported that we have \$14,240.06 in our checking and savings accounts.
- b. **Membership:** The membership form has been updated and was distributed for review.
- c. **Book Sorting and Book Sale Review:** The new sorting guide is in use. Copies are in the sorting room and book sale room. We have 4 new volunteers: Marie Ford, Karen Dankert, Marie Duncan and Diane Goupil. All have been trained and have started working. We now have 11 volunteers for the bookstore and sorting, which is satisfactory for now.

Library Director Report:

- a. The next committee meeting for the Reading Garden is March 7th. Phase I layout and Phase II Goals will be discussed. The plan is to have the Phase I furniture out for patron use by April 22nd.
- b. The Loyalty Card Program had a soft open on 2/6/24. A marketing draft (for flier and online) was distributed.
- c. Our new employee is Kayla Whalen.
- d. The next Donated Book Sale will be April 18, 19, 20. Bridget shared draft fliers with the hours for the book sale. After much discussion it was decided the sales will end at 8PM on Thursday, 5PM on Friday and 3pm on Saturday. A flier was decided on with a slight modification.
- e. It was agreed that we will hold a bake sale along with the book sale. Baked goods should be delivered to the library by 1PM Thursday. Jan and Nancy will price the items.

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New Business:

- a. Book Sale Chairmen:
 - Wednesday, April 17th – set-up, chaired by Russ.
 - Thursday, April 18th – Friends only, 5- 8PM (last call at 7:45); Jill to chair and Jan at the membership table
 - Friday, April 19th – General Public Sale – 10-1:30, Phyllis to chair
1:30- 5, Charlotte to chair
 - Saturday, April 29th – Bag Sale – 10-1, Phyllis to chair
1-clean-up, Mary to chair
- b. Volunteer of the Year nominations are due March 15th. We already have some nominees. Guidelines and a nominating form were distributed. Nancy and Marie will chair this committee.
- c. Expiring Board positions include VP, Corresponding Secretary, Treasurer and 3 general positions. Marie and Charlotte will chair this committee. All currently in these positions will be asked if they would be willing to continue. (Marie did so before the meeting closed, and all present were agreeable).
- d. The Annual Meeting will be May 8 or 15. Three local authors have been suggested as speakers. Jeanne Treat was selected. Jan will contact her to confirm availability. Charlotte, Nancy, and Jill volunteered to bake. Nancy will get beverages. Mary will set up. Cleanup will be handled by members remaining at the conclusion of the program.
- e. A motion was made by Phyllis, seconded by Jill, that we use our Friends GIML g-mail account for banking and sending out e-mail blasts. All agreed.
- f. A motion was made by Jill, seconded by Joyce, that we put \$10,000 of our savings into a money market account at Northwest Bank for 5 months at a rate of approximately 5%. All agreed.

Old/Ongoing Business:

- a. The Book Club continues to be popular with 18-20 at each meeting.
- b. The Growing Readers Initiative meat raffle fundraiser, sponsored by the Rotary Club, will be held on March 9th.
- c. The Paper Retriever continues to be a valuable resource.
- d. Next Meetings:
 - Annual Meeting: May 8th or 15th.
 - Board meeting: Thursday, June 5th at 6PM. Members will be e-mailed about any urgent business that may arise.

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Roundtable: Nothing to report.

Adjourn: There being no further business, Nancy made a motion, seconded by Russ to adjourn the meeting at 7:20PM. All were in favor.

Respectfully submitted,

Charlotte Senulis

Friends of the Grand Island Memorial Library Board Meeting

Wednesday, June 5th 2024 @ 6:00 pm

Library Meeting Room

Director's Report

Minutes

- 3/6/24 meeting

Director's Report

- Summer is here! Check around the library, on the library website and the library Facebook page for all of the upcoming events!
- Library is on summer hours between Memorial Day and Labor Day.

New Business

- Funding request:
 - Plexiglass replacements for four art frames. There is a five pack available on Amazon for \$87.95.
- Options for the leftovers from the April Donated Book Sale (53 boxes remaining):
 - First of all: Thanks to Russ, George and any other sorters who re-sorted the boxes so everything is consolidated and labeled correctly.
 - Option 1: Periodic Flash Sale off the Book Store shelves out in the library? Summer programming is going to be starting up and the meeting room will be hopping. Having a \$5/bag flash sale set up in the main library will be available the entire time the library is open.
 - Option 2: try to reach out to another organization to see if they would be willing to take them. I've already tried 3 different places, but haven't tried AmVets yet.
 - Option 3: keep the leftovers for the November Donated Sale and restock the store/shelves from them if needed in the meantime.

Unfinished Business

- Summer Kick off/Ice Cream Social: Monday, July 8th
 - \$150 funding approved at 5/15/24 Annual Meeting
 - Ice Cream Social volunteers: Rich and Mary Smyth, Joyce Thornton
 - Everything will be prepped and set up in the Reading Garden, if weather permits. Please show up to the library by 1:30. Social will begin at 2:00 after the Zoomobile presentation. If it rains, everything will be set up in the meeting room.
 - Book Store volunteer: Charlotte. Please show up at 2:00, as the Zoomobile presentation ends.
 - I will send out a reminder email with final details to the volunteers about a week ahead of the event.

Respectfully submitted,

Bridgette Heintz

Director

Grand Island Memorial Library