

Elma Public Library Board of Trustees Meeting
February 8, 2022

Attendance: Tom Carloni, Nathan Clinard, Eileen Holden, Sue Sudlik, Tom Pirrung, Ellen McGreevy and Paul Schwiegerling

Meeting opened at 6:37 P.M.

Minutes of the December, 2021 meeting were reviewed with no changes suggested.

Librarian's Report: Visitor and circulation numbers remain in line with those of other branches despite ongoing pandemic issues. Kate Peuhn's retirement party was a success. A mini book sale was held in the Community Room from December 16-18. Tom attended two Director Zoom meetings. There are still a few home Covid tests available at the main desk. Tax forms will be available soon.

Treasurer's Report: A report will be issued soon regarding the Friends account. No other major business took place.

ACTS: A Zoom Meeting was held for Trustees. A new Trustees Handbook is available. A new grant policy is now in place as well.

Friends: A difficult financial review was completed by Ellen McGreevey. Despite a lack of some receipts on behalf of the Friends, Ellen expects to have a report on that review available in the near future.

Buildings and Grounds: A gas valve was replaced in the furnace and a new, brighter, bulb was installed near the front entrance.

Publicity: Local papers had good coverage of Kate's retirement party and our ongoing programs.

Old Business: The final paperwork for the EFII Grant has been completed and we expect the final 10% of the funds to be disbursed soon. The Board voted 6-0 to approve the purchase of a display case. A policy for its use will be drafted before it is put into use.

New Business: All members of the Board signed updated Conflict of Interest statements. The Board approved the proposed Annual Report 6-0. The Board reviewed and approved the Holiday Closing schedule for 2022. The following slate of officers was nominated for 2022:

President: Sue Sudlik

Vice President: Tom Pirrung

Treasurer: Paul Schwiegerling

Secretary: Nathan Clinard

The slate was elected by a 6-0 vote of the Board.

All minutes and reports submitted were approved unanimously. Meeting was adjourned at 7:46 p.m.

Next meeting scheduled for March 8, 2022 at 6:30 p.m.

Respectfully submitted,

Nathan Clinard, Secretary