

RESOLUTION 2024-14

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo & Erie County Public Library (B&ECPL) constitute the vast majority of the financial resources supporting the contract with the "Public Library," and

WHEREAS, Erie County's 2024 allocation was not known until early December, and New York State's overall allocation was adopted in early May, and

WHEREAS, this made it difficult for the B&ECPL and the contracting libraries to develop, consider, and approve a contract prior to the beginning of the 2024 fiscal year on January 1, 2024, and

WHEREAS, to meet 2024 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees on December 15, 2023 adopted Resolution 2023-41 implementing the extension provision contained in the 2023 contract until such time as a final 2024 contract is adopted, not to exceed July 31, 2024, whichever was earlier, with budgetary amounts based upon the 2024 Board adopted budget and any subsequent modifications thereof, and

WHEREAS, Erie County's 2024 budget is now in place and the New York State budget has been adopted, and

WHEREAS, the impact of these changes is now known, allowing necessary budget adjustments to be made, now, therefore be it

RESOLVED, that the Board of Trustees of the B&ECPL authorizes the Chair of the Board of Trustees to execute 2024 contracts subject to the terms and conditions noted above and with budget figures reflecting the 2024 Board-adopted budget as amended.

Approved unanimously at a meeting of the
Board of Trustees of the
Buffalo & Erie County Public Library on June 20, 2024.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2023-15			As per Res 2023-42		
	2023	2023	2023	2024	2024	2024
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
PERSONAL SERVICES						
SALARIES & WAGES, FULL TIME			-			-
WAGES, REGULAR PART-TIME		50,413	50,413		52,290	52,290
WAGES, PART TIME		52,539	52,539		65,747	65,747
OVERTIME (Sunday)			-			-
OTHER (Vacation Buyout)			-			-
TOTAL SALARIES & WAGES	-	102,952	102,952	-	118,037	118,037
REDUCTION FRM PERS. SVCS ACCT			-			-
CONTRACTUAL SALARY RESERVES		12,080	12,080			-
FRINGE BENEFITS						
EMPLOYER FICA		7,875	7,875		9,029	9,029
EMPLOYEE HEALTH INSURANCE		19,629	19,629		22,164	22,164
DENTAL PLAN		750	750		785	785
WORKERS COMPENSATION		681	681		732	732
UNEMPLOYMENT INSURANCE		186	186		164	164
HOSPITAL & MEDICAL - RETIREES		5,671	5,671		5,490	5,490
HEALTH INSURANCE WAIVER			-			-
RETIREMENT		9,155	9,155		10,015	10,015
TOTAL FRINGE BENEFITS	-	43,947	43,947	-	48,379	48,379
OFFICE SUPPLIES	-	984	984	-	1,069	1,069
REPAIRS & MAINTENANCE CHARGES						
OTHER SUPPLIES & MATERIALS	700	-	700	1,000	-	1,000
EQUIPMENT MAINTENANCE	100		100	100		100
REPAIRS & MAINT - MISC SYS	-	595	595	-	509	509
TOTAL REPAIRS & MAINTENANCE CHARGES	800	595	1,395	1,100	509	1,609
TRAVEL & MILEAGE EXPENSES	100		100	100		100
DUES & FEES						
MEMBERSHIP & DUES	20	-	20	20	-	20
TRAINING & EDUCATION (NYSALB, etc.)		307	307		288	288
TOTAL DUES & FEES	20	307	327	20	288	308
UTILITY CHARGES						
WATER	250		250	280		280
SEWER			-			-
TELECOMMUNICATIONS			-			-
- WIRELESS ACCESS	-	207	207	-	462	462
- DATA LINES	-	345	345	-	345	345
- INTERNET - Internet access	-	17	17	-	17	17
- EQUIPMENT MAINT			-			-
- LOCAL AND LD PHONE SERVICE	-	621	621	-	621	621
TELEPHONE SUB-TOTAL	-	1,190	1,190	-	1,445	1,445
TOTAL UTILITY CHARGES	250	1,190	1,440	280	1,445	1,725
PROFESSIONAL SERVICE CONTRACT & FEES						
ADVERTISING & PROMOTION		803	803		675	675
MOVIE LICENSING AGREEMENT		235	235		235	235
OVERDRIVE DOWNLOADABLE LICENSE	-	211	211	-	211	211
SIRSI SOFTWARE MAINTENANCE	-	1,626	1,626	-	1,991	1,991
RFID EQUIPMENT MAINTENANCE			-			-
COLLECTIONS AGENCY FEES	-		-	-		-
EAP SERVICES	-	65	65	-		-
ONLINE CATALOG (OCLC)	-	856	856	-	882	882
VITEC SOLUTIONS/COMPUTER SUPPORT	-	672	672	-	609	609
LEGAL FEES	-	535	535	-	556	556
RFID/OCR LABELS		54	54		45	45
OTHER PRINTED SUPPLIES	-	14	14	-	14	14
CONTRACT PROFESSIONAL SERVICES (DIRECT)			-			-
TOTAL PROFESSIONAL SERVICE CONTRACTS	-	5,071	5,071	-	5,218	5,218

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

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DESCRIPTION	As per Res 2023-15			As per Res 2023-42		
	2023	2023	2023	2024	2024	2024
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
MAINTENANCE CONTRACTS						
OTHER SUP & MTLs - CONTRACT	3,000	-	3,000	2,000	-	2,000
EQUIPMENT CONTRACTS			-			-
MAINT CONTRACTS - SYS		94	94		97	97
TOTAL MAINTENANCE CONTRACTS	3,000	94	3,094	2,000	97	2,097
OTHER EXPENSES & CHARGES						
LIBRARY MATERIALS PROCESSING SUPPLIES	-	79	79	-	-	-
RFID LABELS (NON-PRINTED)	-	268	268	-	270	270
RESALE ITEMS (BAGS, DISK, HEADPHONES)	-	13	13	-	21	21
LIBRARY CARDS	-	-	-	-	-	-
DVD REPAIR		21	21		9	9
MISC PROGRAM EXPENSES	500		500	500		500
NYS DISABILITY	-		-	-		-
POSTAGE	50		50	50		50
PRINTING			-			-
ADVERTISING	2,000		2,000	2,000		2,000
TRAINING			-			-
REFUSE PICKUP			-			-
BANK CHARGES	50		50	50		50
JANITORIAL SERVICES			-			-
OTHER EXPENSES			-			-
TOTAL OTHER EXPENSES & CHARGES	2,600	381	2,981	2,600	300	2,900
CONTINGENCY						
MISCELLANEOUS - State/Member Aid	31,624		31,624			-
MISCELLANEOUS-Additional System Aid	2,000		2,000			-
TOTAL CONTINGENCY	33,624	-	33,624	-	-	-
RENTAL CHARGES						
EQUIPMENT			-			-
OTHER			-			-
TOTAL RENTAL CHARGES	-	-	-	-	-	-
INSURANCE CHARGES						
INSURANCE			-			-
GENERAL LIABILITY INSURANCE - SYS		1,034	1,034		1,063	1,063
TOTAL INSURANCE CHARGES	-	1,034	1,034	-	1,063	1,063
LAB & TECHNICAL EQUIP.		692	692		632	632
LIBRARY BOOKS & MEDIA						
Serials (Magazines, Newspapers, Journals, Etc.)	-	2,123	2,123	-	1,889	1,889
On-line Databases (News, Health, Literary, Homework, Business, Etc.)	-	2,480	2,480	-	2,060	2,060
E-Content		15,506	15,506		12,884	12,884
Centrally Ordered Materials	-	11,950	11,950	-	10,013	10,013
Specialized Titles / Individual Orders	-	3,347	3,347	-	2,747	2,747
TOTAL LIBRARY BOOKS & MEDIA	-	35,406	35,406	-	29,593	29,593
INTERFUND UTILITY EXPENDITURES						
NATURAL GAS	-	3,909	3,909	-	2,503	2,503
ELECTRICITY	-	5,380	5,380	-	5,200	5,200
TOTAL INTERFUND UTILITY EXPENDITURES	-	9,289	9,289	-	7,703	7,703
TOTAL INTERFUND EXP - COUNTY		686	686		695	695

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2023-15			As per Res 2023-42		
	2023	2023	2023	2024	2024	2024
	BUDGET			BUDGET		
	Contract Library Direct	System Paid	Total	Contract Library Direct	System Paid	Total
TOTAL OPERATING EXPENSES	40,394	214,708	255,102	6,100	215,028	221,128
REVENUE SOURCES						
COUNTY SHARE	35,200	214,708	249,908	2,816	215,028	217,844
STATE AID (Member Aid)	2,000	-	2,000	-	-	-
STATE AID (Pass through System)	2,244	-	2,244	2,249	-	2,249
SUB-TOTAL: SYSTEM APPROPRIATION	39,444	214,708	254,152	5,065	215,028	220,093
DIRECT LOCAL INCOME						
	Contract Library Direct	Return to System (CHR Share)	TOTAL	Contract Library Direct	Return to System (CHR Share)	TOTAL
FINES, LOST BOOKS, ETC	25	-	25	25	-	25
COPY MACHINES	400	-	400	500	-	500
PRINT COST RECOVERY	500	-	500	500	-	500
OTHER REVENUES	25	-	25	10	-	10
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
TOTAL DIRECT INCOME	950	-	950	1,035	-	1,035
TOTAL REVENUE SOURCES	40,394	214,708	255,102	6,100	215,028	221,128

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	35,200	214,708	249,908	2,816	215,028	217,844
STATE AID	4,244	0	4,244	2,249	0	2,249
DIRECT INCOME	950	0	950	1,035	0	1,035
SUBTOTAL OTHER REVENUE	5,194	0	5,194	3,284	0	3,284
TOTAL REVENUE	40,394	214,708	255,102	6,100	215,028	221,128

NOTE: Libraries participating in the Centralized Human Resources (CHR) program have their employees' salaries/wages and fringe benefits paid through the system, using Erie County's payroll system. Amounts paid by the contracting library directly are correspondingly reduced. This results in state aid and local revenues collected exceeding local expenses paid. The excess revenues over local expenses is returned to the system to help meet the contract library's payroll needs.

BUFFALO AND ERIE COUNTY PUBLIC LIBRARY

EXHIBIT A

BUDGET: EDEN LIBRARY

DESCRIPTION	As per Res 2023-15			As per Res 2024-4		
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OTHER SUPPLIES & MATERIALS	700	-	700	1,000	-	1,000
EQUIPMENT MAINTENANCE	100		100	100		100
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NYS DISABILITY	-		-	-		-
POSTAGE	50		50	50		50
PRINTING			-			-
ADVERTISING	2,000		2,000	2,000		2,000
TRAINING			-			-
REFUSE PICKUP			-			-
BANK CHARGES	50		50	50		50
JANITORIAL SERVICES			-			-
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EQUIPMENT			-			-
OTHER			-			-
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INSURANCE CHARGES						
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ELECTRICITY	-	5,380	5,380	-	5,200	5,200
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TOTAL INTERFUND EXP - COUNTY		686	686		695	695

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COUNTY SHARE	35,200	214,708	249,908	2,816	215,028	217,844
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DIRECT LOCAL INCOME						
	Contract Library Direct	Return to System (CHR Share)	TOTAL	Contract Library Direct	Return to System (CHR Share)	TOTAL
FINES, LOST BOOKS, ETC	25	-	25	25	-	25
COPY MACHINES	400	-	400	500	-	500
PRINT COST RECOVERY	500	-	500	500	-	500
OTHER REVENUES	25	-	25	10	-	10
MUNICIPAL SUPPORT	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-	-
OTHER INCOME	-	-	-	-	-	-
TOTAL DIRECT INCOME	950	-	950	1,035	-	1,035
TOTAL REVENUE SOURCES	40,394	214,708	255,102	26,100	215,028	241,128

COUNTY SHARE vs OTHER REVENUE						
COUNTY SHARE	35,200	214,708	249,908	2,816	215,028	217,844
STATE AID	4,244	0	4,244	22,249	0	22,249
DIRECT INCOME	950	0	950	1,035	0	1,035
SUBTOTAL OTHER REVENUE	5,194	0	5,194	23,284	0	23,284
TOTAL REVENUE	40,394	214,708	255,102	26,100	215,028	241,128

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**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Eden Library**

EEGroup	Current Count	Job Title	Hours	Hours per week	Salary	Total Fringes	Total Cost
	1	LIBRARIAN I (RPT) Total	1,768	34	52,290	39,163	91,453
RPT Total	1		1,768	34	52,290	39,163	91,453
	1	SENIOR LIBRARY CLERK (PT) C	780	15	15,330	3,143	18,473
	1	CARETAKER (PT) CL Total	624	12	11,590	975	12,565
	3	CLERK-TYPIST (P.T.) CL Total	2,132	41	38,827	5,098	43,925
PT Total	5		3,536	68	65,747	9,216	74,963
Grand Total	6		5,304	102	118,037	48,379	166,416
		FTE and Average Cost per FTE	2.55				65,261
		Full Time Salaries			\$0		
		RPT Wages			\$52,290		
		Part Time Wages			\$65,747		
		Total Salaries & Wages			\$118,037		
		Grand Total			\$118,037	\$48,379	\$166,416

RESOLUTION adopted by the Board of Trustees of the Eden Library at a regular (or special) meeting of said Board of Trustees held at Eden Library on the 8th day of July, 2024 at 5:15 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Eden Library, held at Eden Library on the 8th day of July, 2024, a resolution was adopted of which the following is a true copy:

RESOLVED, that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo and Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2024 and

BE IT FURTHER RESOLVED, that the President of this Board be, and he/she is, hereby authorized and directed to execute the same on behalf of this Board.

6 Ayes

- Noes

Board Secretary

Linda N. Meyer
Signature

LINDA N. MEYER
Print Name