

October 14, 2024
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order at 5:25 p.m. In attendance were Jim Agle, Linda Meyer, Bettyann Neifer, Jon Wilcox, Sue Wilhelm and Library Director Donna-Jo Webster.

The minutes of the September 9, 2024 meeting were read. A correction concerning the Town's payment for updating the fire alarm system was noted. A motion was made by Jim and seconded by Jon to accept the minutes as amended; this was passed.

DIRECTORS REPORT:

Donna-Jo reported on September statistics. Wi-Fi usage increased over the previous month; program attendance was generally good, but one was cancelled because no one attended. Our numbers were better than those of 11 other locations. It was noted that the East Clinton library is closed at this time because a vehicle struck it.

There was no local revenue report.

BILLS:

The following bills were presented for payment:

- Fox Exterminating..... \$250
- Eden/North Collins Pennysaver..... \$72

Donna-Jo noted that we would also be receiving a bill from Amherst Alarm because they had to come out to change and delete access codes due to the change in staffing. She had sent in a form to remove William and to add the new staff member. However, Amherst Alarm said they could not do it remotely and that they had to come and do it in person at a service fee of \$165. It was a brief visit that all feel was unnecessary since it should have been able to be done remotely. The question remains as to whether we need to retain them. It is believed that once the fire alarm is updated we would only need a sump pump alarm because of water issues. Jon will see what we could get. A question was raised as to the potential for yearly maintenance fees with the fire alarm system.

Bettyann will call Jim Brass at Amherst Alarm about their need to come to the building to change employee code numbers.

Jim made a motion to pay the bills from Fox Exterminating and the Pennysaver; seconded by Jon and passed.

Donna-Jo also received a call from McAllister Plumbing about the annual Back Flow testing. She will schedule it; this has routinely been paid for by the Town.

TREASURER'S REPORT:

Bettyann reported on balances and disbursements for August and September.

OLD BUSINESS:

Jon will see if he can get someone else to come look at the window in the Meeting Room.

It was decided to keep Book Sale prices the same.

NEW BUSINESS:

Bettyann suggested that we look into getting new blinds for the Meeting Room. Several of the panels have crumpled rows.

Donna-Jo requested Board input on open hours around several of the holidays in 2025. It was decided to close both Christmas Eve and Christmas Day. New Years Day would also be a closed day; New Year's Eve hours would be from 11:00 a.m. to 2:00 p.m. July 4 falls on a Friday in 2025 and the library would be closed; it was decided to also close on July 5.

The Fire Dept. is currently holding a Scavenger Hunt in the library as part of Fire Prevention Month. Various items are hidden in the building. Children completing the hunt will have their names entered into a drawing and the winner will get to ride to school in a fire truck.

The Central Library has started a Teal Pumpkin program for kids with food allergies and provided supplies to the contracting libraries; instead of Halloween candy it has small toys.

In the coming months we will review our Policy book to make sure that all are up to date and current. We will also take a look at where we stand with our present Five Year Plan of Service.

The next meeting will be held November 18, 2024 at 5:15 p.m.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,
Linda Meyer, secretary