

February 10, 2025
Eden Library Board of Trustees

Library Board President Pat Smith called the meeting to order following the close of the Annual Meeting. In attendance were Linda Meyer, Jon Wilcox, Sue Wilhelm and Library Director Donna-Jo Webster. Former trustee Jim Agle was also in attendance.

The minutes of the December 9, 2024 meeting were read. A motion was made by Sue and seconded by Pat to accept the minutes as read. This was passed. (Note: There was no meeting in January. The meeting scheduled for January 13, 2025 was canceled due to bad weather; the rescheduled date of January 27, 2025 was canceled due to lack of a quorum.)

DIRECTOR'S REPORT:

Donna-Jo presented statistics for both December (end of year) and also January. Although the library was closed for 4 days in December, statistics for the month were good with circulation better than that of 12 other locations. The Harpist who was to perform a holiday program canceled because of bad weather. The Polar Express program had disappointing attendance but the Tea and Tunes program had a good turnout.

Central's 2023 Year-end appeal provided contracting libraries with funds for programming. Money that we had left in that fund was going to be used to pay the harpist. Since that program did not happen, Donna-Jo returned the check to Central. Instead, invoices were sent in in the amount of \$150.39 to reimburse Donna-Jo for items she had personally purchased to be used for various programs during the year. The check was deposited into the Library's account at Key Bank and the acting treasurer wrote a check to Donna-Jo for the amount she was owed.

Donna-Jo also reported on balances in the Local Revenue account.

BILLS:

The following bills were presented for payment:

- Erie County Water Authority... \$70.33
- Eden/North Collins Pennysaver..... \$200 (ads in December)
- Eden/North Collins Pennysaver..... \$72(ads in January)
- Amherst Alarm.... \$83.85 (Monitoring for March to May)
- Gui's Lumber— \$6.99

A motion was made by Jon and seconded by Sue to pay these bills. This was passed.

TREASURER'S REPORT

There was no Treasurer's Report.

OLD BUSINESS

Jon has been moving things out of the basement closet and Linda has been sorting through the items. There were a lot of things stashed in there including a large supply of additional shelving.

Jon will get in touch with Budget Blinds concerning replacing the blinds in the Meeting Room.

Linda will look into getting a sign that could be placed in the landscaping in honor of Phil.

NEW BUSINESS

Donna-Jo noted that one of the windstorms a few weeks ago irreparably ripped the Open flag that was at the Woodside entrance. There was discussion about possibly just purchasing a generic "Open" flag to replace it as board members felt it was good to have a sign on both sides of the building.

We also need an overhead light at the Woodside entrance. Jon will look at it and talked to Tony about a possible solution. Donna-Jo also noted that the controls for the automatic door are not working correctly. The exterior switch works some of the time while the interior one is fine. There was discussion over whether or not this was actually required under ADA laws.

Pat announced that the next ACT meeting would be the Annual Trustee Workshop on March 22, 2025 at Central. Attendance at this will provide our education credits for the year. The staff at Central will be presenting a new campaign for rebranding the library as well as other items.

Dates for the Book Sale were set for April 30 to May 3.

Pat suggested making up some "Date with a Book" packages where the book would be wrapped and a few clues given as to the topic. These would use books that are already in the book sale inventory.

Several system-wide policies that were updated by the BECPL board on January 16, 2025 need to be adopted by the Eden Library. These include:

- Accessibility of Library Services
- Confidentiality of Library Records
- Equal Employment Opportunity Anti-Harassment Policy
- State of Emergency/Disaster Leave Policy
- Volunteer Program Policy

Sue made a motion for the Eden Library to adopt these revised system-wide policies; Linda seconded; approved by board.

The next meeting will be held on March 10 at 5:15 p.m.

The meeting adjourned at 6:35 p.m.

Respectfully submitted,
Linda Meyer, secretary