

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
September 24, 2024, 1:00 p.m.

1. Comments from the audience:
2. Minutes of the Meetings: June 25, 2024
3. Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: June, July, & August 2024
4. Director's Report June, July, & August 2024
5. Reports of Interest
 - a. The Friends Pop-Up Sales made \$236.50 (June), \$188.00 (July), \$217.05 (August) with one Pop-Up Sale remaining on Saturday, October 5.
 - b. The East Aurora Co-Op has partnered with the Friends of ATPL for a Round Up at the Register from September 1 - October 31, 2024. Co-Op shoppers are invited to support the Friends of the Aurora Town Public Library by rounding up when they pay for their groceries. Proceeds benefit the Friends.
 - c. Children ages birth to 11 sign up for a library card at the Aurora Town Public Library during the month of September and enter into a FREE drawing to win a prize! Entries accepted September 3 through September 30, during Regular Library Hours. The winner will be randomly selected at 10:00 a.m.
 - d. Teens and adults sign up for a library card at the Aurora Town Public Library during the month of September and enter into a FREE drawing to win a prize. Entries accepted from September 3 through 30. The winner will be randomly selected at 10:00 a.m.
 - e. Love your right to read and attracted to the "dangerous" type? Check out a mystery banned / challenged book from our display from September 23 - 28 and pick up some free swag, while supplies last.
 - f. Local teen is holding Project Flight's Books for Kids drive at ATPL from September 4-20.
 - g. The Friends Ongoing Book Sale has been expanded by two full mobile shelving units.
 - h. ATPL was approved for a Canva Non-Profit account.
 - i. Other
6. Personnel
 - a. Payroll Report: Pay Period 13 & 15
 - b. Board May Enter Executive Session
 - c. Judy Ruppert & Kimberly McAtee Hired as Pages, PT; William Ruof as Clerk Typist, PT (to be Sr. Library Clerk, November 19, 2024)
 - d. Other
7. Old Business
 - a. New York State Energy Research and Development Authority (NYSERDA) Grant
 - b. Other
8. New Business
 - a. Teen Feedback & Library of Things Survey Results
 - b. Other

The next regularly scheduled meeting will take place on October 22, 2024 at 1:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
June 25, 2024 Minutes

Present: Kara Spencer-Ching, Sashi Racho, Adam Zaremski and Aurora Town Public Library Director, Paula M. A. Klocek. Absent: Martha Buyer and Elaine Chow

President Kara Spencer-Ching (KSC) called the meeting to order at 1:00 p.m.

1. There were no comments from the audience.
2. A motion (SR, KSC) to approve the Minutes of the May 28, 2024 Meeting was carried by a voice vote.
3. A motion (AZ, KSC) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports for May 2024 was carried by a voice vote.
4. A motion (SR, AZ) to approve the Director's Report for May 2024 was carried by a voice vote.
During discussion, Klocek noted ongoing efforts by staff to interact with outside, local organizations to partner with reading events. Klocek also said the library is conducting a teenager survey, June 14 – August 10, to gain responses about better serving that age demographic.

5. Reports of Interest

- a. The Annual Discard Sale made \$1,537.61 after taxes. Leftover books and other materials were donated to Parent Network of WNY, Catholic Charities, and Warsaw Social Services. East Aurora Middle School, Parkdale, Absolut Care of Aurora Park, Tapestry Charter School, EPIC, and Literacy NY declined donations of the used materials this year.
- b. ATPL now has an Empire Pass available for loan, which permits unlimited vehicle access to most facilities operated by the New York State Office of Parks, Recreation, Historic Preservation, and the New York State Department of Environmental Conservation. This addition was possible with funds donated by Alice Askew. A brochure was created to provide useful information in regards to using the pass.
Klocek said this lasts until the end of 2028. There were already five people on a waiting list to use it at the time of the ATPL board meeting. She said if it remains popular, the library could look at obtaining another multi-year pass.
SR suggested that ATPL ask people who use the pass to submit photos or tag the library on social media so we can show how it is being used. Klocek said she would look into the idea.
- c. Other

6. Personnel

a. Payroll Report: Pay Period 11

Klocek reported several staff changes. A senior library clerk will retire in August, and two library pages will be leaving. She was going to interview for new page positions, starting the week of June 25. For the senior library clerk position, it is a competitive position and the civil service list will be canvassed for possible applicants. At the time, there were several unknowns as to when the current senior library clerk would officially retire and when Central would allow Klocek to begin the hiring process. She hoped to have someone by the end of September or sooner.

For now, Klocek will see who on current staff can handle the financial reports, review payroll, and other responsibilities of the position until a new senior library clerk is hired.

KSC noted that the ATPL trustee handbook requires the board to appoint personnel. The Director selects personnel. She asked that when Klocek makes a decision to fill a full-time position that she forward the applicant's name and resume to the board for review.

- b. There was no reason to enter into an executive session.
- c. Other

7. Old Business

a. Performance Evaluation of Director

KSC said she and EC met with Klocek for the review. She said Klocek has to sign off on the document and return it. It will then be sent to Central. KSC said she would like to make sure the board continues yearly reviews, and that they be done on a similar schedule where the process is completed before the board's June meeting each year.

b. Local Account – CD & Discretionary Fund

SR said the Certificate of Deposit was officially started on May 30. During its May 2024 meeting, the ATPL board approved placing \$20,000 from the library's local checking account into a six-month CD at an interest rate of 3.95 percent.

Additional discussion was held to provide the ATPL director with discretionary funds to use for staff appreciation and / or holiday parties. The money will come from the library's local checking account. No formal vote was held, but present board members agreed that the director could use \$500 each year from that fund for such purposes. The director will keep track of how and when the money is used and present reports of usage during regular board meetings.

KSC said the discretionary fund in the budget would reset each year to \$500. No leftover funds in that budget line would rollover into the next year.

c. New York State Energy Research and Development Authority (NYSERDA) Grant

Klocek said she is still waiting for more info from the Aurora Town Board on this topic.

d. Other

A motion (SR, AZ) was made to approve the 2024 contract agreement between the Buffalo & Erie County Public Library and AURORA TOWN PUBLIC LIBRARY and was carried by a voice vote.

8. New Business

a. Other

The next regularly scheduled meeting will take place on September 24, 2024 at 1:00 p.m.

A motion was made (AZ, SR) to adjourn the meeting at 1:56 p.m. and it was carried by a voice vote.

Respectfully submitted,

Adam Zaremski

Secretary

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

30-Jun-24

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Jun-24		\$33,618.27
Plus Receipts/Deposits		Total:	\$672.90
Less Checks/Debits		Total:	\$20,072.90
Ending Balance:	30-Jun-24		\$14,218.27

Transaction Details

Receipts:

Lions Club Annual Donation			\$250.00
Friends (Reimbursement for Children's Program)			\$72.90
Donation I/M of Nancy Fonanese by Clark Goetzmann and Janet Petrie			\$100.00
Alice Askew Donation			\$200.00
Anne & John Keddy I/H of Mary Lynn & Dave Shaw			\$50.00
		Total:	\$672.90

Disbursements:

Amazon Capital Services (Friend's Children's Program)			\$72.90
M & T Bank CD			\$20,000.00
		Total:	\$20,072.90

Volker Funds

Balance Forward:	1-Jun-24		\$20.47
Receipts:	None		
Disbursements:	None		
Balance:	30-Jun-24	Total:	\$20.47

Director's Discretionary Fund

Beginning Balance	\$500.00	Ending Balance: \$500.00
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Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L118	\$72.90	6/14/2024	1075	Amazon Capital Services (Friends Children's Program Materials)

Friends Ongoing Book Sale June \$200.50 **YTD** \$1708.50

Friends Pop-Up Sale \$236.50 **YTD -** \$236.50

Contingency Funds \$65.07 **Alice Askew Snack Fund** \$36.41 Counted 6/14/2024

Savings Account

Balance Forward	1-Jun-24		\$614.39
Interest Earned			\$0.02
Balance	30-Jun-24		\$614.41

Certificate of Deposit 12-Dec-23 12 Month Term 3.95% **Maturity** 12-Dec-24

Beginning Balance: \$50,000.00 **Ending Balance:** \$50,000.00

Certificate of Deposit 5-Jun-24 6 Month Term 3.95% **Maturity** 30-Nov-24

Beginning Balance: \$20,000.00 **Ending Balance:** \$20,000.00

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: June

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	550	0	209	341	550	0	
515000	Sewer	800	(40)	760	0	760	0	
515000	Telephone - Maintenance	500	0	360	140	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	2,550	40	944	1,646	2,590	0	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	200	1	147	54	201	0	
530000	Other Expenses & Charges	600	(1)	599	0	599	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
TOTAL EXPENSES		5,220	0	3,039	2,181	5,220	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	249	(149)	498	398	
Copy Machines	400	0	278	122	556	156	
Print Cost Recovery	1,500	0	965	535	1,930	430	
Other Income	100	0	0	100	0	(100)	
State Funding	0	0	0	0	0	0	
Municipal Support	0	0	0	0	0	0	
Donations (priv. persons/foundations)	0	0	0	0	0	0	
Fundraising (events/booksales)	0	0	0	0	0	0	
Interest Income	0	0	0	0	0	0	
Misc Income	0	0	0	0	0	0	
Use of Fund Balance	0	0	0	0	0	0	
TOTAL DIRECT INCOME	2,100	0	1,492	608	2,984	884	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

30-Jun-24

Beginning Balance:	1-Jun-24		\$9,283.17
Plus Receipts/Deposits		Total:	\$199.79
Less Checks/Debits		Total:	\$691.62
Ending Balance:	30-Jun-24		\$8,791.34

Transaction Details

Receipts:

Library Revenue		\$106.19
Library Revenue		\$59.75
Copier		\$33.85
	Total:	\$199.79

Disbursements:

RelComm, Inc. (Software Assurance)	\$360.00
Great Plate Glass, LLC (Final Payment for Display Case Shelving)	\$65.00
Village of East Aurora (Water Bill)	\$109.24
Kathleen Brogan (Travel)	\$49.25
Dennis Desmond (Travel)	\$36.05
ATPL (Reimburse Contingency for Postage Stamps)	\$72.08
	Total: \$691.62

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C182	\$360.00	6/14/2024	5940	Rel Comm (Annual software assurance)
C183	\$65.00	6/14/2034	5941	Great Plate Glass LLC (Final Payment For Display Case Shelving)
C184	\$109.24		5942	Village of East Aurora (Water Bill)
C185	\$49.25		5943	Kathleen Brogan (Travel)
C186	\$36.05		5944	Dennis Desmond (Travel)
C187	\$72.08		5945	ATPL (Reimburse Contingency for Postage Stamps)

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

31-Jul-24

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Jul-24		\$14,218.27
Plus Receipts/Deposits		Total:	\$367.00
Less Checks/Debits		Total:	\$461.20
Ending Balance:	31-Jul-24		\$14,124.07

Transaction Details

Receipts:

Family Picnic Basket Raffle		\$32.00
Alice Askew Donation		\$200.00
Alice Askew Donation: Kathleen Brogan's Retirement Party		\$75.00
Margaret Lawless Donation		\$20.00
Alexis Dickerson (Roycroft Appraisal Fundraiser- Check to Be Written Out of Local to Friends, Since It Is a Friends Fundraiser)		\$40.00
	Total:	\$367.00

Disbursements:

ODP Business Solutions (Office Depot) Cash Box, Envelope Moisteners, (2) Calendars		\$76.94
Demco Acrylic Sign Holder (2), Window Acrylic Design Holder, Badge, Book Corners		\$234.26
Contingency Reimbursement		\$150.00
	Total:	\$461.20

Volker Funds

Balance Forward:	1-Jul-24		\$20.47
Receipts:	None		
Disbursements:	None		
Balance:	31-Jul-24	Total:	\$20.47

Director's Discretionary Fund

Beginning Balance \$500.00 Ending Balance: \$500.00

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L119	\$76.94	8/6/2024	1076	ODP Business Solutions (Office Depot) Cash box, envelope moisteners, (2) calendars
L120	\$150.00	8/6/2024	1077	Contingency Reimbursement
L121	\$234.26	8/6/2024	1078	Acrylic Sign Holder (2), Window Acrylic Design Holder, Badge, Book Corners

Friends Ongoing Book Sale July \$205.00 YTD \$1913.50
Friends Pop-Up Sale \$188.00 YTD \$424.50

Contingency Funds \$197.20 **Alice Askew Snack Fund** \$27.22 **Counted** 7/15/2026

Savings Account

Balance Forward	1-Jul-24	\$614.41
Interest Earned		\$0.01
Balance	31-Jul-24	\$614.42

Certificate of Deposit 12-Dec-23 12 Month Term 3.95% **Maturity 12-Dec-24**
Beginning Balance: \$50,000.00 **Ending Balance: \$50,000.00**

Certificate of Deposit 5-Jun-24 6 Month Term 3.95% **Maturity 30-Nov-24**
Beginning Balance: \$20,000.00 **Ending Balance: \$20,000.00**

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: July

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	550	0	209	341	550	0	
515000	Sewer	800	(40)	760	0	760	0	
515000	Telephone - Maintenance	500	0	360	140	500	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	2,550	40	1,743	847	2,590	0	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	200	1	147	54	201	0	
530000	Other Expenses & Charges	600	(1)	892	(293)	599	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
TOTAL EXPENSES		5,220	0	4,131	1,089	5,220	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	276	(176)	473	373	
Copy Machines	400	0	350	50	600	200	
Print Cost Recovery	1,500	0	1,215	285	2,083	583	
Other Income	100	0	0	100	0	(100)	
State Funding	0	0	0	0	0	0	
Municipal Support	0	0	0	0	0	0	
Donations (priv. persons/foundations)	0	0	0	0	0	0	
Fundraising (events/booksales)	0	0	0	0	0	0	
Interest Income	0	0	0	0	0	0	
Misc Income	0	0	0	0	0	0	
Use of Fund Balance	0	0	0	0	0	0	
TOTAL DIRECT INCOME	2,100	0	1,841	259	3,156	1,056	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-Jul-24

Beginning Balance:	1-Jul-24		\$8,791.34
Plus Receipts/Deposits		Total:	\$348.04
Less Checks/Debits		Total:	\$1,091.78
Ending Balance:	31-Jul-24		\$8,047.60

Transaction Details

Receipts:

Library Revenue		\$165.59
Library Revenue		\$111.35
Copier		\$71.10
	Total:	\$348.04

Disbursements:

Manny's Ace Hardware Store (Plunger)		\$17.09
Annual Testing Fire Alarm System (All American Security)		\$195.00
Annual Monitoring (All American Security)		\$240.00
Hamburg Natural History Society/Penn Dixie (Children's Program)		\$292.95
ULINE (Vertical Papercutter & Caster set)		\$346.74

Total: \$1,091.78

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C188	\$17.09	7/18/2024	5946	Plunger
C189	\$195.00	7/18/2024	5947	Annual Testing (All American Security)
C190	\$240.00	7/18/2024	5948	Annual Monitoring (All American Security)
C191	\$292.95	7/18/2024	5949	Hamburg Natural History Society Penn Dixie (Children's Program)
C192	\$346.74		5950	ULINE (Vertical Papercutter & Caster Set)

AURORA TOWN PUBLIC LIBRARY

Treasurer's Report

31-Aug-24

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-Aug-24		\$14,124.07
Plus Receipts/Deposits		Total:	\$0.00
Less Checks/Debits		Total:	\$191.04
Ending Balance:	31-Aug-24		\$13,933.03

Transaction Details

Receipts: None

Total: **\$0.00**

Disbursements:

Friends of ATPL (Reimbursement for check for the Antique Appraisal)	\$40.00
ODP (Office Depot) (Plastic Tote - Library of Things - Volker; Post-Its; Poster Board)	\$122.26
ODP (Office Depot) (Kraft Wrapping Paper X2)	\$28.78
Total:	\$191.04

Volker Funds

Balance Forward:	1-Aug-24	\$20.47
Receipts:	None	
Disbursements:	Plastic Tote - Library of Things	(\$20.47)
Balance:	31-Aug-24	Total: \$0.00

Director's Discretionary Fund

Beginning Balance \$500.00 Ending Balance: \$500.00

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
L122	\$40.00	8/6/2024	1079	Friends of ATPL (Reimbursement for check for Antique Appraisal)
L123	\$122.26		1080	ODP (Plastic Tote; Post-Its; Poster Board)
L124	\$28.78		1081	ODP (Kraft Wrapping Paper X2)

Friends Ongoing Book Sale \$389.00 YTD \$2,302.50

Friends Pop-Up Sale \$217.05 YTD \$641.55

Contingency Funds \$219.46 **Alice Askew Snack Fund** \$27.22 **Counted** 8/14/2024

Savings Account

Balance Forward	1-Aug-24	\$614.42
Interest Earned		\$0.01
Balance	31-Aug-24	\$614.43

Certificate of Deposit 12-Dec-23 12 Month Term 3.95% Maturity 12-Dec-24

Beginning Balance: \$50,000.00 **Ending Balance: \$50,000.00**

Certificate of Deposit 5-Jun-24 6 Month Term 3.95% Maturity 30-Nov-24

Beginning Balance: \$20,000.00 **Ending Balance: \$20,000.00**

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: AUG

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0	0	0	
502000	Fringe Benefits	0	0	0	0	0	0	
Utility Charges:								
515000	Water	550	0	209	341	550	0	
515000	Sewer	800	(40)	760	0	760	0	
515000	Telephone - Maintenance	500	(140)	360	0	360	0	
510200	Dues and Fees	20	0	20	0	20	0	
545000	Rental Charges	0	0	0	0	0	0	
506200	Repairs & Maintenance Chgs.	2,550	(76)	2,149	325	2,474	0	
555050	Insurance Charges	0	0	0	0	0	0	
510000	Travel & Mileage Expenses	200	1	147	54	201	0	
530000	Other Expenses & Charges	600	276	876	0	876	0	
530000	Contingency (Bullet Aid)	0	0	0	0	0	0	
	TOTAL EXPENSES	5,220	21	4,521	720	5,241	0	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	279	(179)	419	319	
Copy Machines	400	0	413	(13)	620	220	
Print Cost Recovery	1,500	0	1,416	84	2,124	624	
Other Income	100	0	0	100	0	(100)	
State Funding	0	0	0	0	0	0	
Municipal Support	0	0	0	0	0	0	
Donations (priv. persons/foundations)	0	0	0	0	0	0	
Fundraising (events/booksales)	0	0	0	0	0	0	
Interest Income	0	0	0	0	0	0	
Misc Income	0	0	0	0	0	0	
Use of Fund Balance	0	0	0	0	0	0	
TOTAL DIRECT INCOME	2,100	0	2,108	(8)	3,162	1,062	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-Aug-24

Beginning Balance:	1-Aug-24		\$8,047.60
Plus Receipts/Deposits		Total:	\$267.68
Less Checks/Debits		Total:	\$389.57
Ending Balance:	31-Aug-24		\$7,925.71

Transaction Details

Receipts:

Library Revenue		\$87.15
Library Revenue		\$116.75
Copier		\$63.78
	Total:	\$267.68

Disbursements:

ULINE (Carpet Mat)		\$135.75
Reimburse Dennis Desmond (Lowe's: Hardboard, Wire Shelving, Shelf Brackets, Shelving System)		\$253.82
	Total:	\$389.57

Internal Auditor's Report

Elaine Chow, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C193	\$135.75		5951	ULINE (Carpet Mat)
C194	\$253.82		5952	Reimburse Dennis Desmond (Lowe's: Hardboard, Wire Shelving, Shelf Brackets, Shelving System)

Contingency Fund Report 2024

DATE	AMOUNT	BUYER	PURPOSE	BILLS	COIN	TOTAL	INITIALS
1/16/24	\$195.19		Counted	\$187.00	\$8.19	\$195.19	PK/KB
1/30/24	(\$20.91)	KB	AA Batteries Lib of Things	\$167.00	\$7.28	\$174.28	PK/KB
Unknown	\$12.97		Donations				
2/15/24			Counted	\$177.00	\$10.25	\$187.25	PK/KB
3/7/24	(\$5.61)	KB	Mail books to Aurora Free			\$181.64	PK/KB
3/8/24	\$10.00		Donation			\$191.64	
3/8/24			Counted	\$190.00	\$11.60	\$201.60	SR/KB
3/11/24	(\$10.00)		Deposit Donation to Local	\$180.00	\$11.60	\$191.60	PK/KB
3/12/24	\$9.96		Donations				
3/13/24			Counted	\$180.00	\$11.60	\$191.60	PK/KB
3/13/24	\$1.00		Donation	\$181.00	\$11.60	\$192.60	PK/KB
4/1/24	(\$5.00)	KB	Seed \$ Mother's Day Raffle	\$176.00	\$11.60	\$187.60	KB
4/3/24	\$1.00		Donation	\$175.00	\$13.60	\$188.60	KB
4/10/24	\$5.00	KB	Donation	\$180.00	\$13.60	\$193.60	KB
4/10/24	\$6.00	KB	Donation	\$186.00	\$13.60	\$199.60	KB
4/15/24	\$5.60	KB	Reimbursement for Book Mailing	\$189.00	\$16.21	\$205.21	KB
4/15/24			Counted	\$189.00	\$16.21	\$205.21	PK/KB
4/15/24	(\$111.17)	KB	Office Depot				
4/26/24	(\$33.96)	DD	Valu Home Store				
5/3/24	\$5.00	KB	Return Seed \$ From Raffle				
5/15/24			Counted	\$58.00	\$7.07	\$65.07	PK/KB
	\$65.07						
5/28/24	\$145.13		Reimburse Contingency				PK/KB
5/30/24	4.55	KB	Patron Donation				
	214.75						
5/30/24	(\$17.35)	KB	Vidler's Greeting Cards				
6/3/24	(\$10.00)	KB	Seed \$ for Basket Raffle				
6/12/24	\$3.00	KB	Desk Donation				
6/14/24	\$189.40		Counted	\$182.00	\$7.40	\$189.40	PK/KB
6/24/24	(\$7.96)	AL	Vidler's Greeting Cards				
7/1/24	\$2.00	KB	Counter Donation				KB
7/1/24	\$10.00	KB	Return Seed \$ From Raffle				KB
7/10/24	(\$72.08)	KB	Pay for Postage				KB
7/10/24	\$72.08	KB	Reimburse for Postage				KB

7/12/24	\$4.00	KB	Counter Donation				
7/15/24			Counted	\$188.00	\$9.20	\$197.20	PK/MC
7/19/24	\$1.24	KB	Counter Donation			\$198.44	
7/19/24	\$3.76	KB	Counter Donation			\$202.20	
7/26/24	(\$11.74)	AL	Vidler's Greeting Cards			\$190.46	
8/5/24	\$2.00	KB	Counter Donation			\$192.46	
8/6/24	(\$125.00)	PK	The Deli--KB's Retirement			\$67.46	PK
8/6/24	\$150.00	KB	Contingency Refill			\$217.46	KB
8/6/24	\$4.00	MC	Counter Donation			\$221.46	MC
8/7/24	\$2.00	PK	Counter Donation			\$223.46	PK
8/13/24	\$1.00	KB	Counter Donation			\$224.46	
8/14/24			Counted	\$211.00	\$8.46	\$219.46	PK/KB
8/23/24	\$2.00	PK	Counter Donation			\$221.46	PK

Alice Askew Staff Snack Fund Report 2024

DATE	AMOUNT	BUYER	PURPOSE	BILLS	COIN	TOTAL	INITIALS
12/27/2023	\$250.00		Counted	\$250.00		\$250.00	PK/KB
1/16/2024			Counted	\$250.00		\$250.00	PK/KB
2/15/2024			Counted	\$250.00		\$250.00	PK/KB
3/13/24			Counted	\$250.00		\$250.00	PK/KB
3/23/2024	(\$84.20)	DD	Staff Snacks	\$165.00	\$0.80	\$165.80	KB
4/15/2024			Counted	\$165.00	\$0.80	\$165.80	PK/KB
5/15/2024			Counted	\$165.00	\$0.80	\$165.80	PK/KB
6/4/2024	(\$129.39)	DD	Staff Snacks				
6/14/2024		KB	Counted	\$36.00	\$0.41	\$36.41	PK/KB
7/10/2024	(\$9.19)	DD	Snacks	\$27.00	\$0.22	\$27.22	PK/KB
7/15/2024			Counted	\$27.00	\$0.22	\$27.22	PK/MC
8/14/2024			Counted	\$27.00	\$0.22	\$27.22	PK/KB
	\$27.22						

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: June 2024

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2024	13,638*	568.25	69.23	85,884**
2023	12,533	482.04	62.67	56,400
2022	6,803	309.23	36.19	39,413

Note: Circulation for the contracting libraries was -2.2% this month from last year (EAU was 1.2%) and 2.3% over YTD (EAU was 5.7%). *Original checkouts at EAU are 7,600 for this month. **Original checkouts YTD at EAU are at 45,989.

Library of Things (Including Chromebook Kit, Hotspots & Wilson Sports Equipment)	2024
Monthly	40
Year-to-date	219

System e-Branch	Month 2024	Month 2023	Change	YTD 2024	YTD 2023	Change
Online Renewals	548	689	-20.5%	3,520	3,936	-10.6%
Interlibrary Loans	1,176	1,155	1.8%	8,511	7,591	12.1%
eAudiobooks	69,258	57,829	19.8%	418,352	339,642	23.2%
eVideos	1,340	675	98.5%	6,840	4,101	66.8%
eBooks	87,035	82,168	5.9%	545,052	503,363	8.3%
eMusic	230	201	14.4%	1,394	1,298	7.4%
eMagazines	20,593	6,928	197.2%	151,255	42,075	259.5%

Open for Operation	2024	2023	2022	2021
Days / Hours	24/197	25/204	26/200	22/188

Days Closed: Juneteenth (June 19)

Computer Use	2024	2023	% Change
Monthly	352	368	-4.3%
Year-to-date	2,198	2,226	-1.3%

Note: Computer use for the contracting libraries was -4.6% this month and 5.2% YTD.

Wi-Fi	2024	2023	% Change
Monthly	2,134	2,237	-4.6%
Year-to-date	11,528	10,538	9.4%

Note: Wifi use for the contracting libraries was 10.0% this month and 22.3% YTD.

Patron Visits	2024	2023	% Change
Monthly	5,186	5,604	-7.5%
Year-to-date	34,438	30,539	12.8%

Note: Door counts for the contracting libraries were -0.6% this month and 14.3% YTD.

New Library Card Memberships	Total-month	YTD
Adults	21	150
Children	16	62

Aurora Town Public Library
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 Director's Report: June 2024

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Summer Reading Celebration Registration Magic Show with David Black	All ages	28
Magic Show Workshop	6-11 yrs. old	5
Getting the Most Out of Ancestry (Grosvenor Room)	19+	11
Fitness Fridays (4) (Friends)	Adults	43
Crazy Art Party (Friends)	Teens	5
Book A Tech Trainer (TechKnowLab) (2)	Adults	2
Roycroft Chamber Music Festival	All ages	28
Dr. John Sterba Emergency Preparedness	Adult	3
East Aurora Pre-K Class Visit	3-5 Years old	20
Manga Movie Madness (Friends)	Teens	1
Vidler's Behind the Red & White Awning (Friends)	Adults	33
Tutor (12)	Teens	12
Tutor (10)	6-11 yrs. old	10

At a Glance: Month of 2024	Circulation (Original Checkout-Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,515 (7,862)	5,090	413	1,696
February	14,352 (7,927)	5,962	398	1,786
March	15,181 (7,711)	6,489	375	2,018
April	15,343 (8,414)	6,265	371	1,932
May	12,855 (6,475)	5,446	334	1,962
June	13,638	5,186	352	2,134
July				
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD

11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);
8 out of 37 in WI-FI (7 for month); 22 out of 37 in computer use (22 for month)

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: July 2024

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2024	16,609*	568.25	69.23	102,493**
2023	15,661	626.44	79.90	96,927
2022	15,093	603.7	77.8	71,493

Note: Circulation for the contracting libraries was -0.3% this month from last year (EAU was 6.1%) and 1.9% over YTD (EAU was 5.7%). *Original checkouts at EAU are 9,417 for this month. **Original checkouts YTD at EAU are at 55,406.

Library of Things (Including Chromebook Kit, Hotspots & Wilson Sports Equipment)	2024
Monthly	78
Year-to-date	297

System e-Branch	Month 2024	Month 2023	Change	YTD 2024	YTD 2023	Change
Online Renewals	592	748	-20.9%	4,112	4,684	-12.2%
Interlibrary Loans	1,481	1,236	19.8%	9,992	8,827	13.2%
eAudiobooks	72,309	61,747	17.1%	490,661	401,389	22.2%
eVideos	1,245	704	76.8%	8,085	4,805	68.3%
eBooks	90,626	87,782	3.2%	635,678	591,145	7.5%
eMusic	211	242	-12.8%	1,605	1,540	4.2%
eMagazines	19,719	7,263	171.5%	170,974	49,338	246.5%

Open for Operation	2024	2023	2022	2021
Days / Hours	24/197	25/204	26/200	22/188

Special Hours: July 3, 10:00 a.m.-5:00 p.m. Days Closed: July 4 (Independence Day)

Computer Use	2024	2023	% Change
Monthly	415	383	8.4%
Year-to-date	2,613	2,609	0.2%

Note: Computer use for the contracting libraries was 6.5% this month and 5.4% YTD.

Wi-Fi	2024	2023	% Change
Monthly	2,175	1,929	12.8%
Year-to-date	13,703	12,467	9.9%

Note: Wifi use for the contracting libraries was 17.2% this month and 21.5% YTD.

Patron Visits	2024	2023	% Change
Monthly	7,596	5,829	15.6%
Year-to-date	42,034	36,368	30.3%

Note: Door counts for the contracting libraries were 11.7% this month and 13.9% YTD.

New Library Card Memberships	Total-month	YTD
Adults	36	186
Children	22	84

Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: July 2024

Programs Name / Number of Sessions / Sponsor	Age group	Attendance
Library of Things Open House	All Ages	19
Mr. K's Mobile Dome & Planetarium (Year-End Appeal & Friends) (2)	6-11	40
My Person and Me (Year-end Appeal)	0-5 w / Caregiver	22
Crafternoon (Friends)	6-11	36
ATPL Book Club	Adults, 19+	12
LEGO Club	6-11	15
Book a Technology Trainer (3)	Adults, 19+	3
Renaissance Faire (Friends)	All Ages	232
Smart Start Outreach	0-5	21
Crafternoon (Friends)	0-5	27
Bob Colligan: Gentle Bee Honey	Adults	10
Penn-Dixie (2)	6-11	31
Teen Improv (Year-End Appeal)	Teens	6
Crafternoon (Friends)	All Ages	22
Crafternoon (Friends)		25
Fitness Fridays: Chair Yoga (Friends) (3)	Adults, 55+	35
Adventure Academy (Friends) (4)	6-11	90
Up Reading Celebration with Nels Ross (Year-end Appeal)	All Ages	67
Choose Your Adventure (Friends) (3)	6-11	90
Tutor (6)	Teens	6
Tutor (4)	6-11 yrs. old	4

At a Glance: Month of 2024	Circulation (Original Checkout-Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,515 (7,862)	5,090	413	1,696
February	14,352 (7,927)	5,962	398	1,786
March	15,131 (7,711)	6,489	375	2,018
April	15,343 (8,414)	6,265	371	1,932
May	12,855 (6,475)	5,446	334	1,962
June	13,638 (7,600)	5,186	352	2,134
July	16,609 (9,417)	7,596	415	2,175
August				
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD
11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);
8 out of 37 in WI-FI (8 for month); 22 out of 37 in computer use (20 for month)

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052
Director's Report: August 2024

Monthly Statistics

Circulation	Total-Month	Average / Day	Average / Hour	YTD Total
2024	15,402*	570.4	69.4	117,895
2023	16,617	615.4	76.2	113,544
2022	16,608	350.4	40.6	55,213

Note: Circulation for the contracting libraries was -0-6.6% this month from last year (EAU was -7.3%) and 0.6% over YTD (EAU was 3.8%). *Original checkouts at EAU are 8,494 for this month. **Original checkouts YTD at EAU are at 63,900.

Library of Things (Including Chromebook Kit, Hotspots & Wilson Sports Equipment)	2024
Monthly	44
Year-to-date	341

System e-Branch	Month 2024	Month 2023	Change	YTD 2024	YTD 2023	Change
Online Renewals	637	742	-14.2%	4,749	5,426	-12.5%
Interlibrary Loans	1,523	1,492	2.1%	11,515	10,319	11.6%
eAudiobooks	72,366	63,768	13.5%	563,027	465,157	21.0%
eVideos	1,380	851	62.2%	9,465	5,656	67.3%
eBooks	90,394	87,415	3.4%	726,072	678,560	7.0%
eMusic	235	228	3.1%	1,840	1,768	4.1%
eMagazines	18,171	7,635	138.0%	189,145	56,973	232.0%

Open for Operation	2024	2023	2022	2021
Days / Hours	27/222	27/218	27/218	22/190

Computer Use	2024	2023	% Change
Monthly	440	452	-2.7%
Year-to-date	3,053	3,061	-0.3%

Note: Computer use for the contracting libraries was -3.9% this month and 4.1% YTD.

Wi-Fi	2024	2023	% Change
Monthly	1,932	1,847	4.6%
Year-to-date	15,635	14,314	9.2%

Note: Wifi use for the contracting libraries was 6.9% this month and 19.4% YTD.

Patron Visits	2024	2023	% Change
Monthly	6,106	6,182	-1.2%
Year-to-date	48,140	42,550	13.1%

Note: Door counts for the contracting libraries were 3.3% this month and 12.3% YTD.

New Library Card Memberships	Total-month	YTD
Adults	20	206
Children	19	103

Aurora Town Public Library
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Programs Name / Number of Sessions / Sponsor	Age group	
Summer Adventure Teen Book Bag (Friends) (20)	Teens	20
My Person and Me (Year-End Appeal)	0-5 w / Caregiver	22
Fitness Fridays: Chair Yoga (Friends)	Adults, 55+	12
LEGO Club	6-11	11
Adventure Academy (Friends)	6-11	13
Staycation Teen Spa Night (Friends)	Teens	15
Teen Self-Defense (Ralph C. Wilson, Jr. Foundation)	Teens	10
Crafternoons (Friends) (2)	6-11	26
Read It & Keep It (Friends) (162)	All Ages	162
Samsquatch's Summer Adventure (370)	All Ages	370
Tutor	Teens	12
Tutor	6-11 yrs. old	1

At a Glance: Month of 2024	Circulation (Original Checkout-Not Including Auto-Renewals)	Patron Count	Computer Use	Wi-Fi
January	14,515 (7,862)	5,090	413	1,696
February	14,352 (7,927)	5,962	398	1,786
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April	15,343 (8,414)	6,265	371	1,932
May	12,855 (6,475)	5,446	334	1,962
June	13,638 (7,600)	5,186	352	2,134
July	16,609 (9,417)	7,596	415	2,175
August	15,402 (8,494)	6,106	440	1,932
September				
October				
November				
December				
Total				

Out of all B&ECPL locations, ATPL ranks YTD
11 out of 37 in circulation of materials (11 for month); 12 out of 37 in patron visits (12 for month);
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Aurora Town Public Library
 550 Main Street, East Aurora, New York 14052
 Director's Report: August 2024

Cumulative Statistics

Programs, Outreach, Meeting Rm Use, Training, Book Displays, Exhibits, Fundraisers & Improvements

Programs (Not Including Tutoring & Outreach)	Names, Age Group, Date & Time
January 2024	<p>Find the Snowman Game - Children - Monday, January 1 - Wednesday, January 31, during all open hours.</p> <p>Aurora Book Club - Adults, 19+ - January 4 @ 6:30 p.m.</p> <p>Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, January 12 through February 16 @ 1:30 p.m.</p> <p>Unwind & Design To-Go Kit: Playing Card Heart Wreath- Adults, 19+ - Wednesday, January 17, 2024. Participants will be called to pick-up their take-home kit the day of the program.</p> <p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m.</p> <p>Can You Escape? Library Game Night – Teens, 12-18 – Thursday, January 18 @ 6:00 p.m. - TO BE RESCHEDULED DUE TO WEATHER</p> <p>Book Buddies - Children, Grades 5-7 – Tuesday, January 23 @ 3:15 p.m.</p>
February 2024	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m.</p> <p>LEGO Club - Children, Ages 6-11 - First Saturday of the Month February 3, March 2, & April 6 @ 11:00 a.m.</p> <p>Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, January 12 through February 16 @ 1:30 p.m.</p> <p>New Sky Coaching: BAM - Heart Health Seminar - Seniors, 55+ - Tuesday, February 6 @ 11:00 a.m.</p> <p>Creating with Canva - Teens & Adults - Monday, February 12 @ 3:00 p.m. – 5:00 p.m.</p> <p>Book Bites Take-Home Box – Grades 5-8 – Pickup Beginning on Friday, February 16, 2024</p> <p>Can You Escape? Library Game Challenge – Teens, 12-18 – Saturday, February 17 @ 1:00 p.m.</p> <p>Pajama Games- Children, Ages 6-11, Tuesday, February 20 @ 6:30 p.m.</p> <p>Dance Party- Children, Ages 6-11, Wednesday, February 21 @ 11:00 a.m.</p> <p>Cupcake Challenge- Children, Ages 8-12, Friday, February 23 @ 1:00 p.m.</p> <p>Paint & Sip Night – Teens, 12-18 – Thursday, February 22 @ 6:00</p>

Aurora Town Public Library
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	<p>p.m. Book Buddies - Children, Grades 5-7 – Tuesday, February 27 @ 3:15 p.m. p.m. Emergency Response & CPR Introduction - Teens & Adults - Thursday, February 29 @ 6:15 p.m.</p>
<p>March 2024</p>	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of January 22 through Week of April 22 - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m. Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, January 25 - April 25 @ 1:15 p.m. LEGO Club - Children, Ages 6-11 - First Saturday of the Month February 3, March 2, & April 6 @ 11:00 a.m. Fitness Fridays: BAM—Balance & Mobility – Seniors, 55+ - Fridays, March 1, 8, 15, 22, April 12 & 19 @ 1:30 p.m. Job Seeking 101 – Adults, 19+ - Tuesday, March 5 @ 6:00 p.m. Aurora Book Club - Adults, 19+ - March 7 @ 6:30 p.m. Mindfulness for Teens - Teens, 12-18 - Tuesday, March 12 & 19 @ 4:00 p.m. Canva One-on-One Sessions- Adults, 19+ - March 8 @ 10:00 a.m., 11:00 a.m., 1:00 p.m., 2:00 p.m., 3:00 p.m., & 4:00 p.m. –One-on-One Appointments are 45 minutes long Book a Technology Trainer - Adults, 19+ - March 11 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Beaded Bracelet Craft – Teens, 12-18 – Thursday, March 14 @ 6:00 p.m.-7:00 p.m. Buffalo Science Museum: Solar Eclipse – Families, All Ages – Monday, March 18 @ 6:30 p.m. Butter Lambs – Families with children 6 and up, groups of 3 maximum – Monday, March 25 @ 6:30 p.m. Butter Lambs – Adults, 19+, groups of 2 maximum – Monday, March 26 @ 6:30 p.m. Take a (Spring) Break Teen Book Bag – Teens, 12-18 – Pickup Beginning on Thursday, March 28, 2024</p>
<p>April 2024</p>	<p>Love Your Library Month FREE Raffle - Adults and Children of All Ages - Monday, April 1 through Tuesday, April 30 during regular library hours - Winner will be selected at 10:00 a.m. on Wednesday, May 1, 2024 Cupcake Challenge: Family Edition - Children, Ages 4+ with an Adult - Monday, April 1 @ 6:15 p.m. Baby Animal Meet & Greet - All Ages- Tuesday, April 2 @ 1:00 p.m. - 2:30 p.m. Introduction to Karate - Children, Ages 6-11- Wednesday, April 3 @ 11:00 a.m. LEGO Club - Children, Ages 6-11 - First Saturday of the Month</p>

Director's Report: August 2024

	<p>February 3, March 2, & April 6 @ 11:00 a.m. Job Seeking 101 – Adults, 19+ - Tuesday, April 2 @ 6:00 p.m. Our Sun and the Eclipse – Children & Adults, 8+ - Wednesday, April 3 @ 3:00 p.m. Pizza & Poetry Night - Teens, 12-18 – April 4 @ 6:00 p.m. – 7:30 p.m. Fitness Fridays: BAM—Balance & Mobility – Seniors, 55+ - Fridays, March 1, 8, 15, 22, April 12 & 19 @ 1:30 p.m. Book a Technology Trainer - Adults, 19+ - April 15 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Unwind & Design To-Go Kit: Floral Greeting Card - Adults, 19+ - April 17. Participants will be called on the date of the program to pick up their kits. Robert Lowell Goller, Town & Village Historian: East Aurora Throwback Trivia—Library Edition – Children and Adults 12+ - Thursday, April 18 @ 6:30 p.m. Poem In Your Pocket Day - All Ages - Saturday, April 27, 10:00 a.m. until 3:00 p.m.</p>
May 2024	<p>Aurora Book Club - Adults, 19+ - Thursday, May 2 @ 6:30 p.m. Annual Discard Sale - All Ages - Friday, May 3 through Friday, May 24 @ 4:00 p.m. Screen-Free Saturday - All Ages - Saturday, May 4 @ 12:30 p.m. - 2:30 p.m. Book Bites Take-Home Box – Grades 5-8 – Pickup Beginning on Friday, May 9, 2024 Poetry Café – Adults, 19+ - Tuesday, May 14 @ 6:30 p.m.</p>
June 2024	<p>Summer Registration Celebration - All Ages - Saturday, June 1, All Day - Magic Show @ 11:00 a.m., Secrets of Magic Workshop @ 12:00 noon. Family Picnic Basket Raffle - All Ages – Monday, June 3 through Saturday, Jun 29 – Winner Drawn on Monday, July 1 @ 10 a.m. Getting the Most out of Ancestry Library Edition- Adults, 19+ - Thursday, June 6 @ 11:00 a.m. Fitness Fridays: BAM - Seniors, 55+ - Fridays, June 7 through June 28 @ 1:30 p.m. Crazy Art Party – Teens – Saturday, June 8 @ Noon – 2:00 p.m. Book a Technology Trainer - Adults, 19+ - June 10 @ 10:00 a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45 minutes long Book Buddies - Children, Grades 5-7 – Tuesday, June 11 @ 3:30 p.m. Roycroft Chamber Music Festival Concert - All Ages – Thursday, June 13 @ 6:30 p.m. Dr. John A. Sterba: Emergency Preparedness – Adults, 19+ – Tuesday, June 18 @ 6:00 p.m. Manga Movie Matinee - Teens –Saturday, June 22 @ Noon-2:00</p>

Aurora Town Public Library
550 Main Street, East Aurora, New York 14052

Director's Report: August 2024

p.m.
Vidler's 5 & 10: Behind the Red-and-White Striped Awnings –
Adults, 19+ – Thursday, June 27 @ 6:30 p.m.

July 2024

Read It & Keep It - Children, All Ages - June 1 - July 8: Register and
get your Reading Log. July 8 - August 10: Read and redeem.
Library of Things Open House - All Ages - Monday, July 8 @ 3:30 -
7:30 p.m.
Adventure Academy – Children, 6-11 - Mondays, July 8 through
August 5 @ 2:00 p.m.
A.F.O.L (Adult Fans of LEGO) Club - Tuesday, July 9 @ 6:30 p.m.
Choose Your Adventure - Children, 6-11 - Wednesdays, July 10 -
August 7 @ 11:00 a.m.
Mr. K.'s Mobile Dome Planetarium - Children, Ages 6 - 12 -
Wednesday, July 10 @ 1:30 p.m. & 2:30 p.m.
My Person & Me - Children, Ages Birth - 3 years with a Caregiver -
Thursday, July 11 @ 10:30 a.m.
Crafternoons - Children, Various Ages - Thursdays, July 11 - August 8
@ 1:00 p.m.
Fitness Fridays: Chair Yoga – Seniors, 55+ - Fridays, July 12 through
August 2 @ 1:30 p.m.
Aurora Book Club - Adults, 19+ - Thursday, July 11 @ 6:30 p.m.
LEGO Club Summer Series – Children, 6-11 - Saturdays, July 13 &
August 3 @ 11 a.m.
Book a Technology Trainer - Adults, 19+ - Monday, July 15 @ 10:00
a.m., 11:00 a.m., & 12:00 p.m. –One-on-One Appointments are 45
minutes long
Renaissance Faire - All Ages, Tuesday, July 16 @ 1:00 p.m. - 5:00
p.m.
Bob Colligan of Gentle Bee Honey—Honeybees: Products &
Pollinators – Children & Adults, 8+ - Thursday, July 18 @ 6:30 p.m.
Penn-Dixie - Children, Tuesday, July 23 - Dinosaurs, Ages 6-8 @ 1:00
p.m. & Fossils, Ages 8-11 @ 2:30 p.m.
Teen Improv - Teens, Ages 12+ - Tuesday July 23 @ 6:30 p.m.
UP Reading Celebration with Nels Ross - All Ages - Tuesday, July 30
@ 6:30 p.m.

August 2024

Read It & Keep It - Children, All Ages - July 8 - August 10: Read and
redeem your Reading Log.
Adventure Academy – Children, 6-11- Mondays, July 8 through
August 5 @ 2:00 p.m.
Choose Your Adventure - Children, 6-11- Wednesdays, July 7 -
August 10 @ 11:00 a.m.
Crafternoons - Children, Various Ages - Thursdays, July 11 - August 8
@ 1:00 p.m.
LEGO Club Summer Series – Children, 6-11 - Saturdays, July 13 &
August 3 @ 11 a.m.

Director's Report: August 2024

	<p>Summer Adventure Book Bags - Teens, 12-18 – Pickup will Begin, Thursday, August 1. Participants Should Register and Complete Survey by Saturday, July 27.</p> <p>My Person & Me - Children, Ages Birth - 3 years with a Caregiver - Thursday, August 1 @ 10:30 a.m.</p> <p>Staycation: Teen Spa Night at the Library – Teens – Tuesday, August 6 at 6:00 p.m.</p> <p>Teen Self-Defense - Teens, 12+ - Wednesday, August 7 @ 2:00 p.m.</p>
September 2024	<p>Family Story Time - Children, Ages Birth-5 with a Caregiver - Week of September 23 through Week of December 5 (Except Week of November 25) - Wednesdays @ 10:30 a.m., Fridays @ 10:30 a.m., OR Thursdays @ 6:30 p.m.</p> <p>Preschool Story Time - Children, Ages 3 1/2 - 5, Thursdays, September 26 (Not on November 28) – December 5 @ 1:30 p.m.</p> <p>Round Up at the Register Fundraiser at the EA Co-Op – September 1 through October 31</p> <p>Library Card Sign Up Month Raffle for Children - Children, Ages Birth-12 - September 3 through September 30, During Regular Library Hours - Two winners will be randomly selected at 10:00 a.m. on September 30 @ 10:00 a.m.</p> <p>Library Card Sign Up Month Raffle for Teens & Adults - Teens & Adults - September 3 through September 30, During Regular Library Hours - One winner will be randomly selected at 10:00 a.m. on October 1 @ 10:00 a.m.</p> <p>Aurora Book Club - Adults, 19+ - Thursday, September 5 @ 6:30 p.m.</p> <p>Book a Technology Trainer - Adults, 19+ - September 16 @ 10:00 a.m., 11:00 a.m., & 1:00 p.m. –One-on-One Appointments are 45 minutes long</p> <p>Local Author, Peter Talty: The Anatomy of a Pummeled Life – Adults, 19+ – Saturday, September 21 @ 11:00 a.m.</p> <p>WNY Be in Business: A Nexusi90 Initiative Presented by Vicki Haas, Business Assistance Specialist – Monday, September 23 @ 6:30 p.m. - CANCELED</p> <p>Resume Revamp - Adults, 19+ - Tuesday, September 24 @ 6:30 p.m.</p> <p>Books & Bagels – Teens, 12-18 – Saturday, September 28 @ 11 a.m.</p>
October 2024	<p>Round Up at the Register Fundraiser at the EA Co-Op – September 1 through October 31</p> <p>Fitness Fridays: BAM – Adults, 50+ - Fridays, October 4 through October 25 @ 1:30 p.m.</p> <p>Upcycled Denim Earrings – Teens & Adults, 12+ - Tuesday, October 8 @ 6:30 p.m.</p> <p>LEGO Club - Children, Ages 6-11 – Saturdays: October 12, November 9, & December 7 @ 11:00 a.m.</p> <p>Football Fan-Demonium! - Children, 6-11 - Monday, October 14 @</p>

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3:00 p.m.
 Friends of the Library Week – All Ages – Monday, October 21 through Saturday, October 26
 Trick-or-Read Storywalk – All Ages – Monday, October 21 through Saturday, October 26 at 2:30 p.m., During Regular Library Hours
 Local Author, Eileen Werbitsky – Adults, 19+ – Monday, October 28 @ 6:30 p.m.
 Fairy Tale Fright Night – Teens, 12-18 – Tuesday, October 29 @ 6:00 p.m.

November 2024

December 2024

Outreach	Class Visit (In-Library)	Other Outreach (Outside)	Monthly Total
January 2024		Outreach letters sent to EA Preschool Center, EA Community Nursery, Baker Preschool, Duck Duck Goose, First Presbyterian Preschool, EA Montessori, Immaculate Conception School, Nativity, Waldorf, and Holland UPK	
February 2024			
March 2024	First Presbyterian Church Preschool Class Visit	Parkdale Elementary Literacy Night It Takes A Community Drug & Alcohol Prevention Coalition Health & Wellness Fair East Aurora Preschool Class Visit East Aurora Preschool Class Visit	5
April 2024		EAcclipse at Knox Farm Park	1
May 2024			
June 2024		EA Preschool Class Visit	1
July 2024		Start Smart	1
August 2024			
September 2024		Senior Center	1
October 2024			
November 2024			
December 2024			
Total			

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Meeting Room Use	Organization	Monthly Total
January 2024	Lions Club (2); Patron (6); Girl Scout Silver Award; Liberty Post Early Intervention; Board	11
February 2024	East Aurora Portrait Group (2); Patron (2); Paragon Investigation Interviews (2); Board	7
March 2024	ATPL Librarian Summer Reading; Board	2
April 2024	EA Art Society; Realism Drawing (3); Giving Circle; Friends; Girl Scout Silver Award Theater Skills Workshop (3); Board; Discard Sale Setup	11
May 2024	Discard Sale; EA Art Society; Realism Drawing (4); Dreaming in Ink Writers Group; Board; Patron	9
June 2024	Realism Drawing; Holland Tuesday Painters (2); Dreaming in Ink Writers Group; Author, Steve Talton; Joy Testa-Cinquino; Patron (2); Laura Gill; Board (2), Volunteers (2); Interviews (3)	16
July 2024	Giving Circle; Dreaming in Ink Writers Group; Parent Network Kindergarten Readiness; Janet Bensman, Patron, Interview, Tutor	7
August 2024	Dreaming in Ink Writers Group; Parent Network Kindergarten Readiness (4); Iroquois Intermediate School PTO; Kathleen Brogan Retirement; Early Intervention (2); In Good Health; Interviews (6)	16
September 2024	Roycroft Campus Antiques & Friends of the Library Antique Appraisal Fundraiser; Dreaming in Ink Writers Group; Early Intervention (3); Patron; Board	
October 2024	EA Art Society; Friends; Realism Drawing (3); Giving Circle; Early Intervention (4); Board	
November 2024	Realism Drawing (5); EA Art Society; Dreaming in Ink Writers Group; Early Intervention (4); Board	
December 2024	Local Artist, Amy Harts (2); Dreaming in Ink Writers Group; Board	
Total		

Exhibits	Display Case	Meeting Room Exhibit
January 2024	Warm Up at the Library	Lions Club Poster Contest
February 2024	East Aurora Portrait Group	East Aurora Portrait Group
March 2024	Rob Goller, Town Historian: 60 th Anniversary of Current Library Building Opening to the Public	
April 2024	East Aurora Art Society	East Aurora Art Society
May 2024	East Aurora Art Society	East Aurora Art Society
June 2024	Library of Things	Holland Tuesday Painters
July 2024	Girl Scouts of WNY Brownie Summit Award with Seed Bombs	Paul Brinkworth
August 2024		Paul Brinkworth

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September 2024	Holland Tuesday Painters League of Women Voters Display in Main Library	Holland Tuesday Painters
October 2024	East Aurora Art Society League of Women Voters Display in Main Library	East Aurora Art Society
November 2024	East Aurora Art Society League of Women Voters Display in Main Library	East Aurora Art Society
December 2024	Amy Harts	Amy Harts

Education, Tech Training, Mtgs	Public—Name of Class & Date	Staff—Name of Class(es), Sponsor, Date(s), Employee(s)
January 2024		Supervisor Snyder – 1/9/24-Paula Klocek; Director's Meeting – 1/10/24-Paula Klocek; Town Board Meeting 1/22/24-Paula Klocek; Patron De-escalation, 1/26/24-Bethany Whitehead, Library 2.0 Fundraiser Photo at Pizza Del Aureo's- 1/31/24-Paula Klocek
February 2024	Creating with Canva, February 12 @ 3:00 p.m. – 5:00 p.m. – TechknowLab	Excel / G-Sheets: Simple Formulas, 2/6/2024, Rachael Vella-Garrido, Tech-Talk Creating with Canva, 2/12/24 - Kathy Brogan, Kathy Castle, and Marjorie Coyle, TechknowLab Director's Meeting, B&ECPL, 2/14/24—Paula Klocek
March 2024	Canva One-on-One Sessions- Adults, 19+ - March 8 @ 10:00 a.m., 11:00 a.m., 1:00 p.m., 2:00 p.m., 3:00 p.m., & 4:00 p.m. – One-on-One Appointments are 45 minutes long Book a Technology Trainer, March 11 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	Summer Reading Meeting for Librarians, ATPL, 3/8/24 ACT Workshop, B&ECPL, 3/9/24 (All Trustees and Paula Klocek) Director's Meeting, B&ECPL, 3/13/24—Paula Klocek (Recording); KANTOLA Training, B&ECPL, 3/27/2024—Marjorie Coyle
April 2024	Book a Technology Trainer, April 15 @ 10 a.m., 11 a.m., & 12 p.m. –TechknowLab	KANTOLA Training, B&ECPL, 4/ 1/2024—4/30/24, All Staff; Friends Meeting, 4/17/24-Paula Klocek
May 2024		CSL In Session: Serving Older Adults—

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		Colorado State Library, 5/9/2024 New York History Primary Sources & More through New York State Archives, WNYLRC, 5/17/2024—Melissa Flynn The 411 on 211: Housing & Homelessness, WNYLRC, 5/17/2024—Melissa Flynn Tara Kaye, B&ECPL Staff Development Coordinator—B&ECPL, 5/30/2024-- Paula Klocek
June 2024	Getting the Most out of Ancestry Library Edition- Adults, 19+ - Thursday, June 6 @ 11:00 a.m. Book a Technology Trainer, June 10 @ 10 a.m., 11 a.m., & 12 p.m. -TechknowLab	Director's Meeting, B&ECPL, 6/12/2024—Paula Klocek Occupational Stress; Sources and Solutions, Western New York Council on Occupational Safety & Health, 6/12/2024—Paula Klocek, Western New York Council on Occupational Safety & Health Clerical Meeting, ATPL, 6/24/2024 Dealing with Difficult People
July 2024	Book a Technology Trainer, July 15 @ 10 a.m., 11 a.m., & 12 p.m. -TechknowLab	Budget Meeting, B&ECPL, 7/12/2024—Paula Klocek; The Verbal Judo Workshop – Communication and De-Escalation Tools for All Library Staff, Library 2.0, 7/25/2024; Paula Klocek; Graphic Novels for All, Booklist, 7/30/2024—Rachael Vella-Garrido
August 2024		
September 2024	Book a Technology Trainer, September 16 @ 10 a.m., 11 a.m., & 12 p.m. -TechknowLab	
October 2024		
November 2024		
December 2024		

Book Displays	Theme(s)
January 2024	Read Away Those Winter Blues; Try to Solve a Mystery; New Year New Me vs Comfortable & Relaxed; NEW Year, NEW Books; We've Got the Winter Blues; Warm Up at the Library; Patron Picks & Staff Selections
February 2024	Love to Read About Love? Check Out These Books; Sweet Reads; Celebrating Black History (3); Heart Health Awareness; These Romance Novels are Sweet as Candy; I Love Reading; Express Your Shelf (kid patron led display); Patron Picks & Staff Selections
March 2024	Express Your Shelf (kid patron led display); May the Books of the Irish Be With You; Happy International Pi Day; Hello Spring Gardening; Women's History Month; Well

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	Behaved Women Seldom Make History, Are You Feeling Lucky? Try Your Luck with a New Book; Find Your Treasure in a Book; Emily Dickinson and Taylor Swift are 6 th Cousins (Ancestry Heritage Quest Online Databases / Grosvenor Room); Patron Picks & Staff Selections
April 2024	Express Your Shelf (kid patron led display); Laugh It Up With a Funny Book; Laugh It Up With a Funny Book; April is Poetry Month; Happy Earth Day April 22...What Can You Do?; It Was a Dark and Stormy Night; April Showers; Emily Dickinson and Taylor Swift are 6 th Cousins (Ancestry Heritage Quest Online Databases / Grosvenor Room); Patron Picks & Staff Selections
May 2024	Winning One-Liners: Read the opening lines and see which new story catches your interest; It Really Happened: Fiction Based on Real Life; We MUSTACHE if you've read any great books lately?; Celebrate Asian American & Pacific Islander Month, A Movie for Every Mom; Mental Health Awareness; Patron Picks & Staff Selections
June 2024	Alzheimer's & Brain Health Awareness; National Immigration Heritage Month; National LGBTQ+ Pride Month; Flowers & Fate: Looking for a bit of darkness, drama, and danger?; Read with Pride (YA); Read with Pride (j); Patron Picks & Staff Selections
July 2024	Recipe ideas to beat the summer heat...little to no oven required; Explore the great outdoors; Happy celebration Independence Day...United States of America; Disability Pride Month: Celebrating differences & disabilities; Have an Adventure at the Library; Summer Adventure: Friendship, road trips, and saving the world; Beach Vibes: ocean/vacation/surfing; Patron Picks & Staff Selections
August 2024	We Have What You Need for Family Movie Night; Travel the World, Either in Person or at Home; It's Time for a Daytrip; Summer at the Library is Out of this World!; "Salt air and the rust on your door..."; It's Hot Out There, Cool off with a Sweet Read; Patron Picks & Staff Selections
September 2024	Are You Ready for Some Football; Back to School; Hispanic Heritage Month; Celebrate Grandparents; Banned Book Week: Blind Date with a Banned Book; Patron Picks & Staff Selections
October 2024	Patron Picks & Staff Selections
November 2024	Patron Picks & Staff Selections
December 2024	Patron Picks & Staff Selections

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Other Fundraisers	Money Raised
Painted Wooden Mushroom Fundraiser (EA Art Society for Friends)	\$223.00
Raising Some Dough (Del Aureo's for Friends)	\$736.91
Mother's Day Raffle (Gail R. for Library)	\$65.00
Annual Discard Sale	\$1,537.61 (after taxes)
Family Picnic Basket Raffle (Donated by Anonymous)	\$32.00
East Aurora Co-Op Round Up at the Register (Partnership with Friends)	
Antique Appraisal (Roycroft Campus Antiques for Friends)	
Friends Holiday Gift Basket Raffle	
Total Other Fundraiser Money	

Friends Ongoing Book Sale	Month	YTD
Dollar Amount (Pre-Tax)	\$389.00	\$2,302.50

Friends Pop-Up Sales	Month	YTD
Dollar Amount (Pre-Tax)	\$217.05 (August)	\$641.55

Improvements / Repairs to the Library	Project	Funded / Work Done By
January 2024	Shelving for Shed	Funded by Friends, Work to Be Done by Highway Dept
February 2024	Mobile Shelving for Ongoing Discard Sale	Funded by Friends
March 2024	Moved Discards to Storage Shed Roof Inspection	Town Tremco
April 2024	Transporting Tables from 1 st Presbyterian Church to Library and Bringing Books in from Shed for Discard Sale	Town
May 2024	Transporting Tables back to 1 st Presbyterian Church Well Decommissioning	Town DEC
June 2024		
July 2024	Hanging tree branch removed on Whaley Side	Town
August 2024		
September 2024	Yellow Jackets; Repaving Parking Lot	Town
October 2024		

Aurora Town Public Library
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November 2024		
December 2024		

Surveys	Results	Respondents
Teen Feedback (June 14-August 10)	See completed survey report.	24
Library of Things Survey (July 5-August 10)	See completed survey report.	9

2024 Aurora Payroll Report_PP13



As of Pay Period 13

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	32,662.29	65,951.00	33,288.71
Librarian I	26,002.38	53,982.00	27,979.62
Senior Library Clerk	24,453.04	49,445.00	24,991.96
FT Totals	83,117.71	169,378.00	86,260.29

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	8,772.16	17,810.00	9,037.84
Cleaner PT	5,977.25	11,981.00	6,003.75
Clerk Typist PT	17,625.85	35,986.00	18,360.15
Librarian I PT	19,873.28	43,059.00	23,185.72
Page PT	8,488.15	18,720.00	10,231.85
Senior Page	23,181.36	51,168.00	27,986.64
PT Totals	83,918.05	178,724.00	94,805.95

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	8,772.16	17,810.00	9,037.84
Cleaner	5,977.25	11,981.00	6,003.75
Clerk Typists	17,625.85	35,986.00	18,360.15
Librarian I'S	45,875.66	97,041.00	51,165.34
Library Director I	32,662.29	65,951.00	33,288.71
Senior Library Clerk	24,453.04	49,445.00	24,991.96
Pages	8,488.15	18,720.00	10,231.85
Senior Pages	23,181.36	51,168.00	27,986.64
Contractual Reserve		0.00	0.00
Combined Totals	167,035.76	348,102.00	181,066.24

ANNUAL BUDGET	\$ 348,102.00
PROJECTED ANNUAL BUDGET SPENT	\$ 322,390.02
PROJECTED ENDING BALANCE	\$ 25,711.98

2024 Aurora Payroll Report_PP15



As of Pay Period 15

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Library Director I	37,696.70	65,951.00	28,254.30
Librarian I	30,122.30	53,982.00	23,859.70
Senior Library Clerk	28,227.44	49,445.00	21,217.56
FT Totals	96,046.44	169,378.00	73,331.56

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Caretaker PT	10,142.01	17,810.00	7,667.99
Cleaner PT	6,898.89	11,981.00	5,082.11
Clerk Typist PT	20,430.50	35,986.00	15,555.50
Librarian I PT	23,039.56	43,059.00	20,019.44
Page PT	9,673.15	18,720.00	9,046.85
Senior Page	26,253.36	51,168.00	24,914.64
PT Totals	96,437.47	178,724.00	82,286.53

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretaker PT	10,142.01	17,810.00	7,667.99
Cleaner	6,898.89	11,981.00	5,082.11
Clerk Typists	20,430.50	35,986.00	15,555.50
Librarian I'S	53,161.86	97,041.00	43,879.14
Library Director I	37,696.70	65,951.00	28,254.30
Senior Library Clerk	28,227.44	49,445.00	21,217.56
Pages	9,673.15	18,720.00	9,046.85
Senior Pages	26,253.36	51,168.00	24,914.64
Contractual Reserve		0.00	0.00
Combined Totals	192,483.91	348,102.00	155,618.09

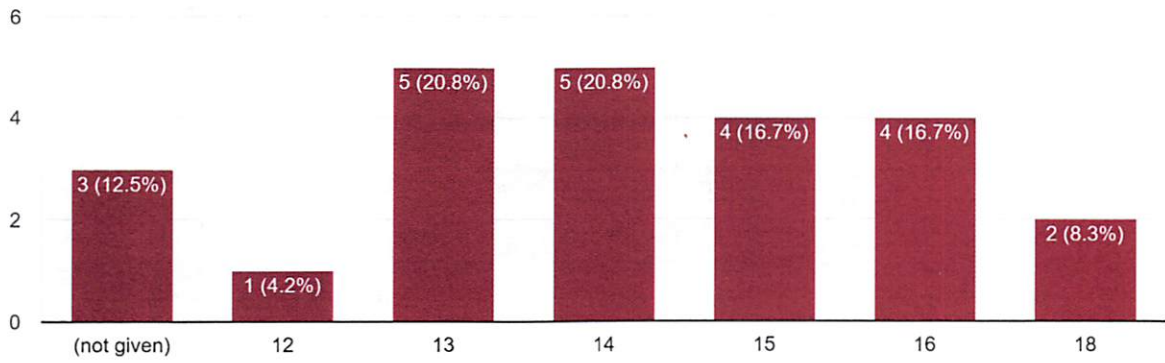
ANNUAL BUDGET	\$ 348,102.00
PROJECTED ANNUAL BUDGET SPENT	\$ 321,953.95
PROJECTED ENDING BALANCE	\$ 26,148.05

Aurora Town Public Library Feedback Survey, June 14 - August 10, 2024

24 Responses

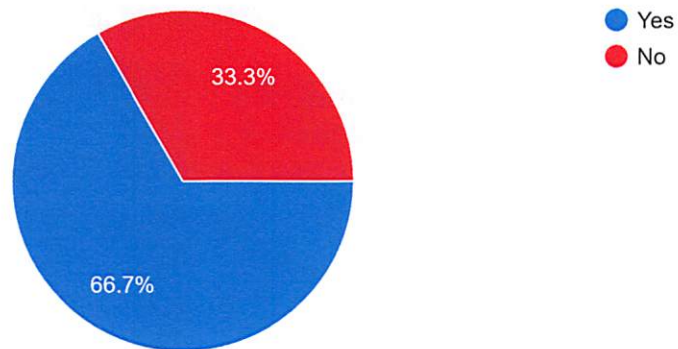
Your age:

24 responses



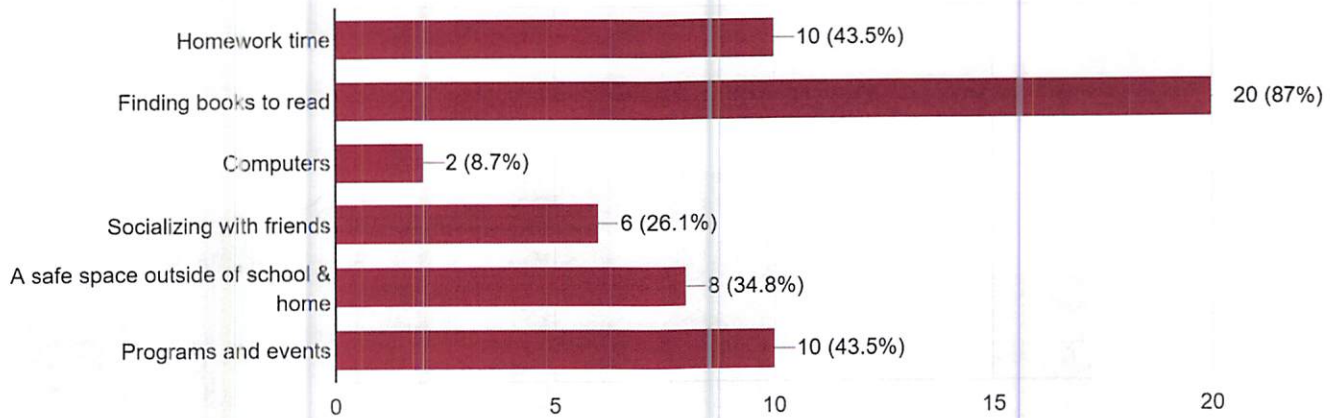
1. Have you participated in programs at the library before?

24 responses



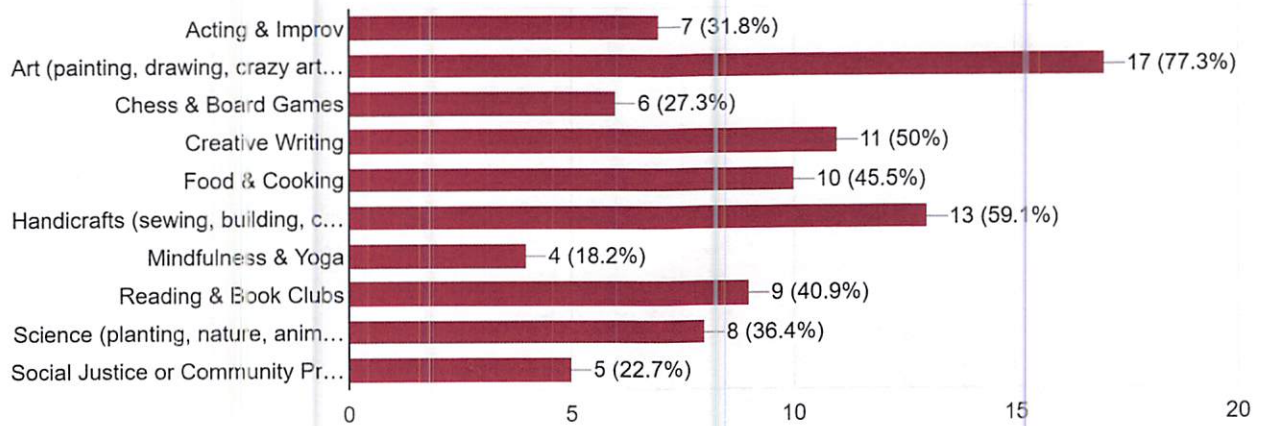
2. Do you visit the library for... (Choose all that apply.)

23 responses



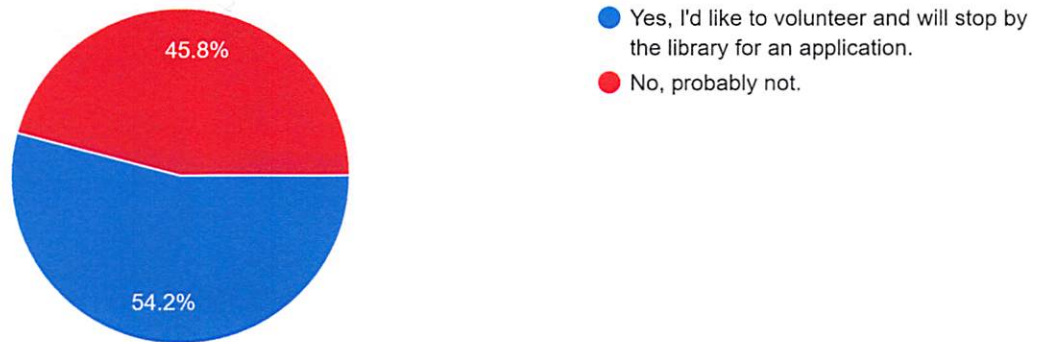
3. Which topics do you find most appealing for library programs? (Choose all that apply.)

22 responses



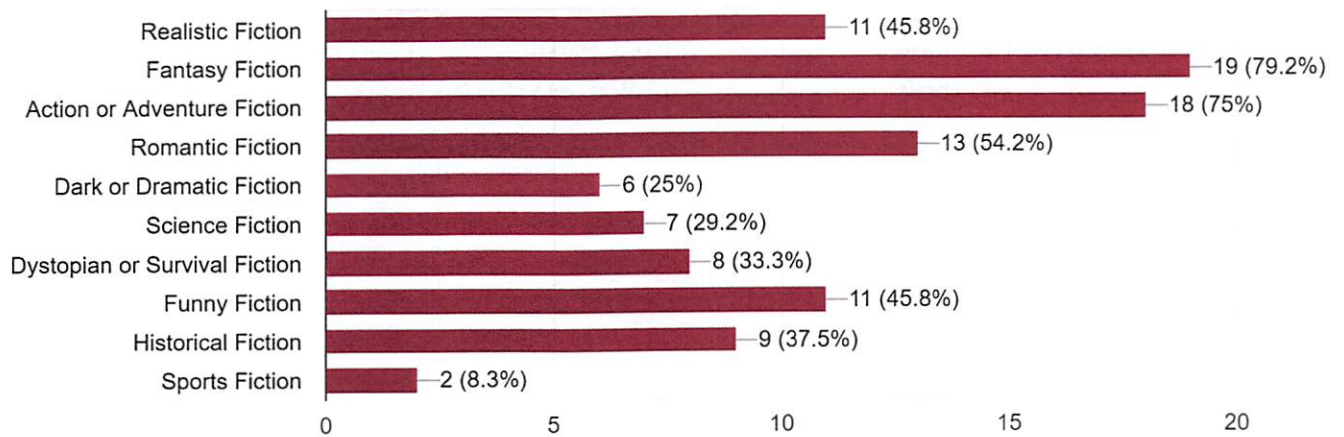
4. Would you be interested in volunteer opportunities at the library, such as assisting with setup, activities, and cleanup for younger children's programs?

24 responses



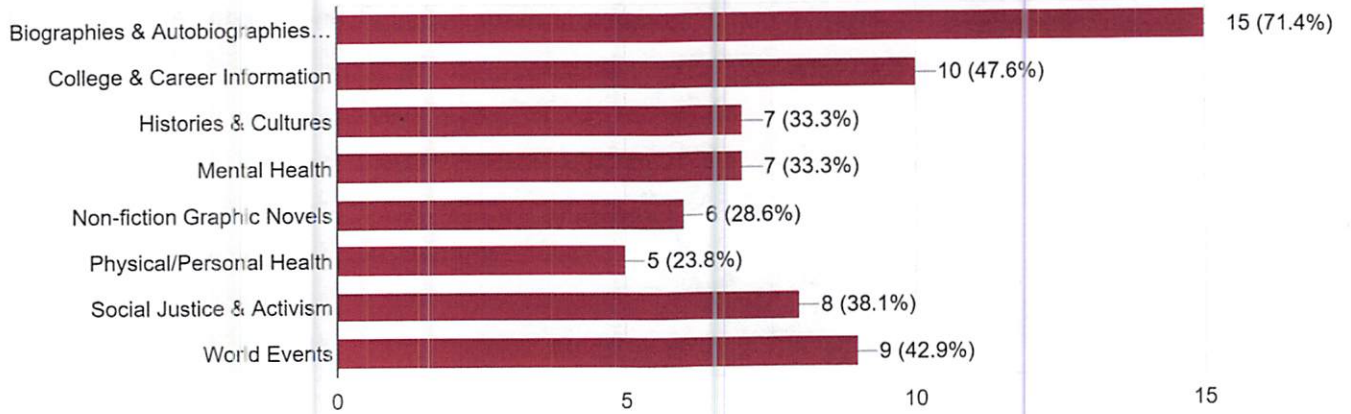
5. What is your favorite FICTION genre to read? (Choose all that apply.)

24 responses



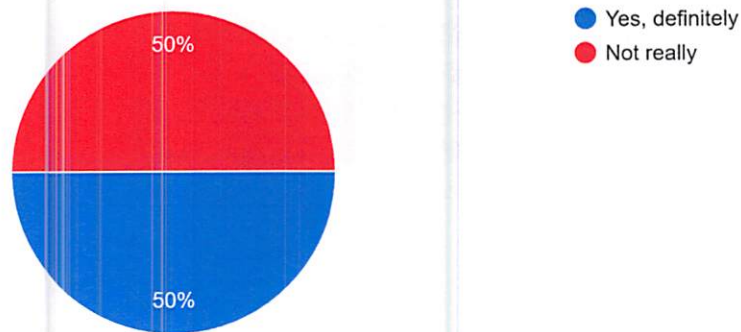
6. What kinds of NON-FICTION (factual) materials would you like to see added to this collection? (Choose all that apply.)

21 responses



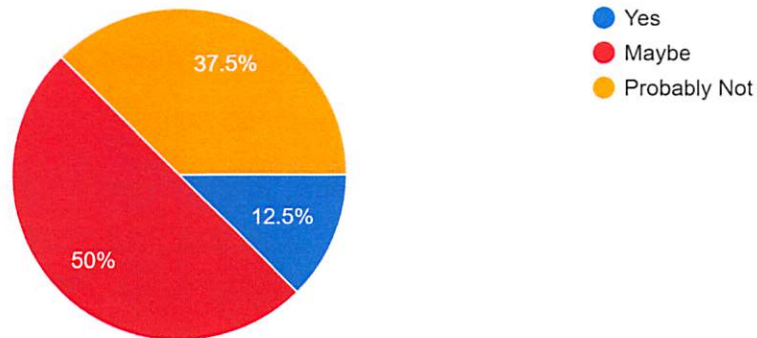
7. Would you be interested in seeing more books with audio integration as part of the Teen & Young Adult collection? These books allow you to listen...el with volume control and headphone/earbud port.)

24 responses



8. Would you be interested in joining a Teen Advisory Group at the library?

24 responses



9. If we form a Teen Advisory Group, it would include meeting in person at the library to offer suggestions and join discussions about programs, e...lly for our teen patrons. Would you want to meet:

17 responses



10. Are there any other thoughts you want to share with us about library programs and books for Teens & Young Adults at the Aurora Town Public Library?

11 responses

We really need a quiet place to study during final exams. It would be great if the library had space available for that in mid to late June.

I love books :)

no :)

Nope, it's really nice here

I visit for just relaxing, not that my house is that bad or anything

No :)

I think you should do a lot of research on what teens like and incorporate that in your programs

Baking/creating programs

I really enjoy coming to some of the library programs. There is a nice variety of topics + activities.

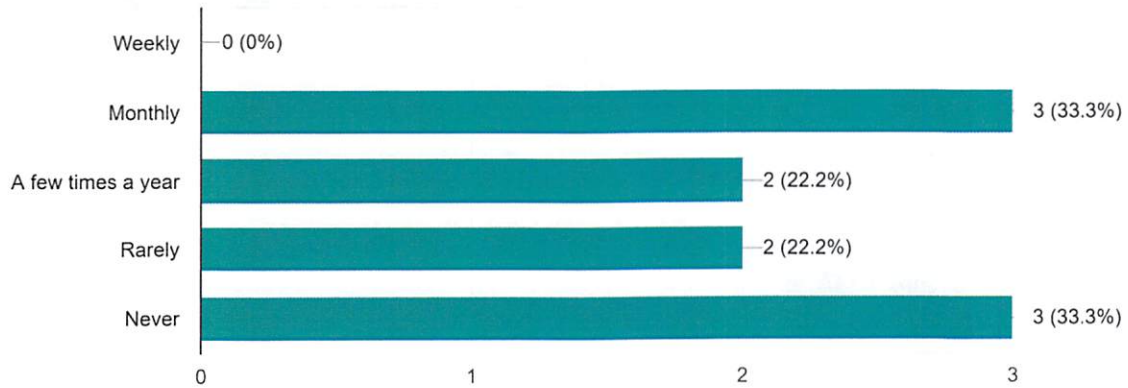
I really like the selection of books, I always end up checking out more than I came for! Thanks for creating a pleasant and comfortable space for everyone :)

I think a weaving or wood-work workshop would be fun!

Aurora Town Public Library- Library of Things Patron Survey: July 5 – August 10, 2024

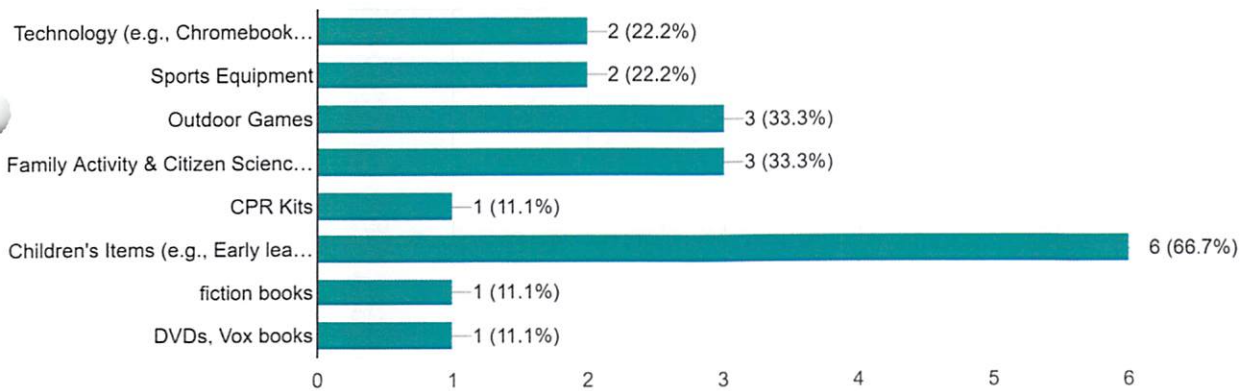
How often do you borrow items from the Library of Things?

9 responses



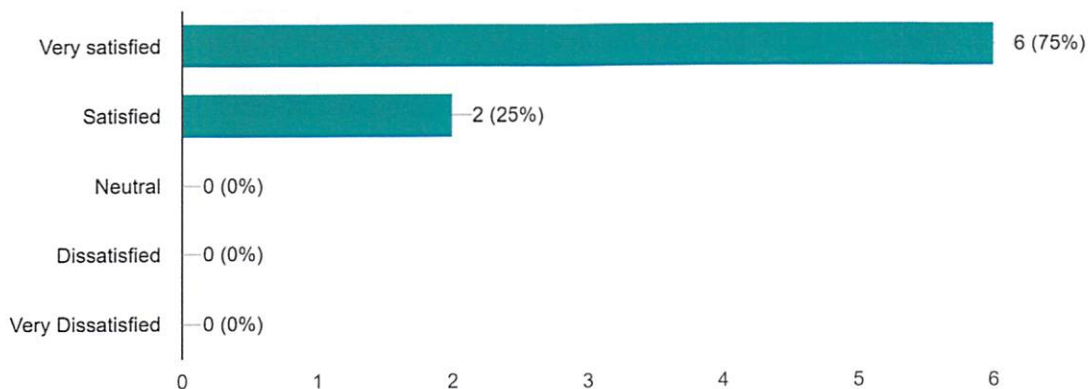
Which types of items do you most frequently borrow from the Library of Things?

9 responses



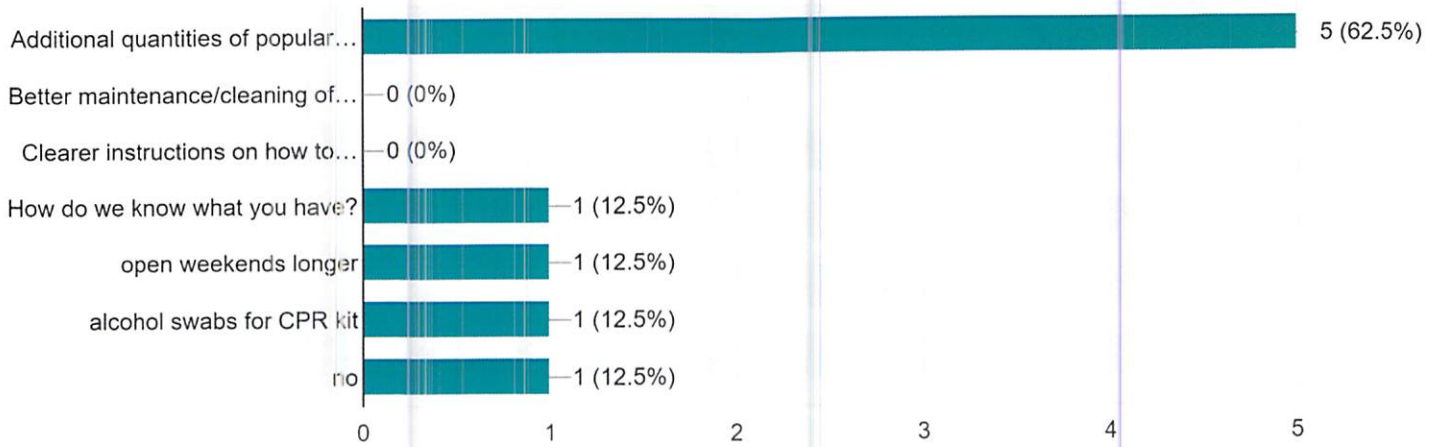
How satisfied are you with the current selection of items in the Library of Things?

8 responses



What changes or improvements would you like to see in the borrowing process for the Library of Things? (Select all that apply)

8 responses



Other: How do we know what you have?

Other: alcohol swabs for CPR kit

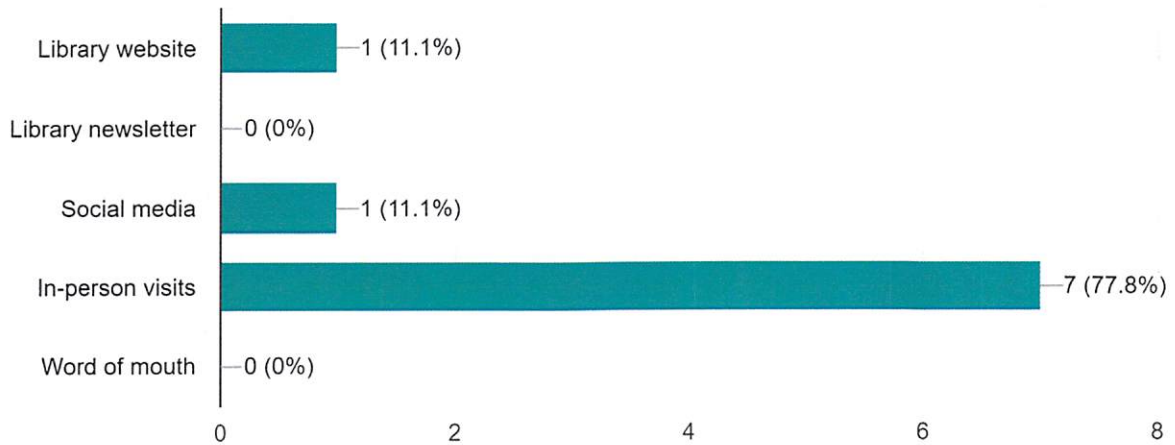
Have you encountered any issues or challenges while borrowing items from the Library of Things? If yes, please describe:

7 responses

no

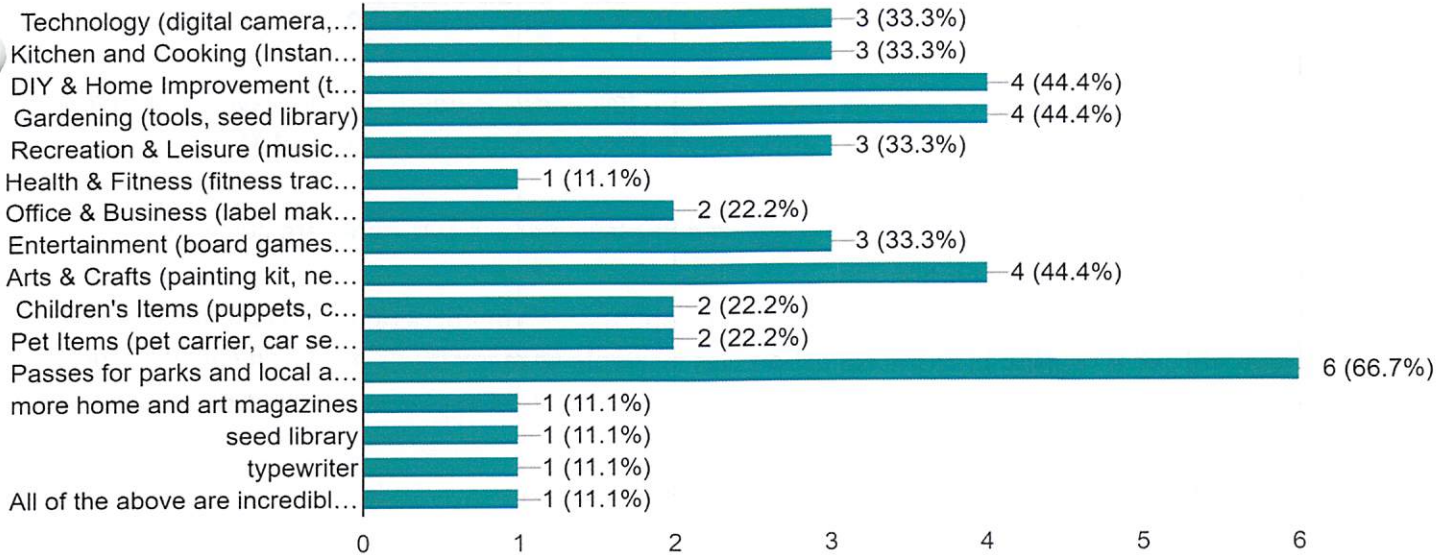
How do you usually find out about new items available in the Library of Things?

9 responses



Which types of items would you like to see added to the Library of Things collection? (Not all examples are currently feasible for library purposes, but dream big!)

9 responses



Other: typewriter

Other: seed library

Other: All of the above are incredible and creative

Do you have any additional comments or suggestions for improving the Library of Things?

4 responses

open longer on weekends

great library

more variety of games

What a great library!

Notes:

- Some respondents wrote in responses that did not pertain to the Library of Things.
- Some people who were asked if they were interested in completing the survey declined because they were unfamiliar with the term “Library of Things”.
- It may be useful for future surveys to clarify what the Library of Things is, perhaps including sample illustrations.
- Incentives were given (water bottles or compasses) to encourage participation after survey participation lagged.
- The survey was promoted on Facebook and Instagram (QR code included) and displayed first near the LOT display placards, then moved to the prominent location of the Circulation Desk (facing the entrance).
- A patron who did not complete a survey suggested displaying which LOT items are currently available to borrow on a board in the library.
- A LOT Open House was attended by 19 people who spent 30-45 minutes (in reserved time slots) trying out toys and gadgets. Not all of the collection was available as many items had been checked out.
- Some items were displayed in the lobby showcase, which resulted in patrons requesting to borrow many of them.
- Some LOT items were used by staff for summer programs.

Conclusions:

Patrons who know about and frequently use the Library of Things seem pleased with the offerings. Many patrons are still not aware of the variety of items offered by the Library of Things. It would be beneficial to explore more options for publicizing and displaying the LOT collection.