

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052

November 26, 2024, Minutes

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski, Paula M.A. Ausberger, ATPL Director

President Spencer-Ching called the meeting to order at 1:01p.m.

1. There were no comments from the audience.
2. A motion (MB, SR) to approve the Minutes of the Meeting: October 22, 2024 was carried by a voice vote.
3. A motion (AZ, EC) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: October 2024 was carried by a voice vote.

During the discussion, Racho said two Certificate of Deposits were maturing. Even though interest rates decreasing, she suggested purchasing a new one with \$20,000 at 3.23 percent interest for 12 months, which will continue earning revenue for the library.

Ausberger said there were not any anticipated expenses in the next year that would require that funding. Racho said another Certificate of Deposit that had been purchased with \$50,000 would expire in two weeks. She said it would be better to wait on purchasing a new one for that to see what interest rates are at when the time arrives.

A motion (MB, EC) to approve purchasing a new Certificate of Deposit for \$20,000 at 3.23 percent interest for 12 months was carried by a voice vote.

4. A motion (EC, MB) to approve the Director's Report: October 2024 was carried by a voice vote. Ausberger noted that she had received a thank you letter from a patron for having a projector people can take out. She also noted that the new one-time solve Clue games that were added to the Library of Things collection, have been popular with patrons. They have circulated 13 times in just a few weeks. She also noted plans are in the works to figure out new outreach opportunities events in the community, including some possible work with the East Aurora Cooperative Market.

5. Reports of Interest

- a. The East Aurora Co-Op raised \$3,510.82 for the Friends of ATPL with the Round Up at the Register fundraiser from September 1 – October 31, 2024.
- b. ATPL is a donation drop-off location, from October 23 – December 2, for new children's toys and clothes for the WNY Foster Closet. It is also a collection site for Erie County Legislator Lindsay Lorigo's Toiletry Drive for Veterans, taking place Friday, November 1-November 30.
- c. Give the gift of reading this holiday season while supporting your Aurora Town Public Library by shopping at the Friends Ongoing Book Sale. These books are a bargain and make perfect presents for everyone on your list! Hardcover cost \$2.00 each. Paperbacks and Movies are \$1.00 apiece. Puzzles priced as marked.
- d. Support the Friends of the Aurora Town Public Library and enter for a chance to win a basket filled with local goodies. Tickets may be purchased from November 12 through December 12, one for \$1.00 or six for

\$5.00. Winners will be randomly selected on Friday, December 13 at 10:00 a.m. All proceeds benefit the Friends.

e. Letters to Legislator Lindsay Lorigo are available to patrons to sign that encourage voting for Erie County Executive's proposed 2025 budget allocation of Library Real Property Taxes for \$30,947,322.

f. Other

6. Personnel

a. Payroll Report: Pay Period 20

The Position Change Request was denied due to the cost and fringe benefits would be over \$27,000.00 that is not in our budget. Spencer-Ching said she would still like ATPL to request funding for another full-time librarian position as there is a need. Ausberger said she would inquire the System about if there are any further options.

b. The Librarian I, Part-Time Search Continues

Ausberger said there are no qualified candidates at this time.

c. There was no need for the board to enter into an executive session.

d. Other

7. Old Business

a. Other

Spencer-Ching talked about a meeting with State Senator Patrick Gallivan and other library staff/trustees/organizations. She said she talked about Gallivan's support that has allowed ATPL to acquire additional Library of Things materials and thanked him for that help.

8. New Business

a. System Paid Budget Analysis (As of 9/30/24)

b. Whistleblower Policy

Racho asked for clarifications on this to make sure ATPL is in compliance. She highlighted the need for a Compliance Officer and asked who that is. Spencer-Ching said she would look into the topic.

Ausberger said this policy mirrors what is being done at Central.

A motion (MB, SR) to approve the Whistleblower Policy, as amended and clarified, was carried by a voice vote..

c. Schedule of the Library Board Meetings 2025

Spencer-Ching and Buyer noted that they have new jobs and it would impact their ability to attend ATPL board meetings in the afternoon. A request was made to change meeting times in 2025 to Tuesday evenings at 6:30 p.m., with the annual meeting in April starting at 6 p.m. The board said it would consider the change and vote on meeting dates at the December meeting.

Buyer noted this might encourage more participation from the public and the Aurora Town Board members who are liaisons for the library.

d. Position Change Request: Old Business

e. Other

Trustee Chow said she would like to serve another five-year term on the ATPL board. Her current term expires at the end of 2024. Spencer-Ching said she has written a letter to the Aurora Town Board requesting Chow be

re-appointed to ATPL board. The Aurora Town Board normally approves these appointments at its first meeting in 2025.

The next regularly scheduled meeting will be on December 17, 2024, at 1:00 p.m.

A motion (EC, MB) to adjourn the meeting at 2:03 p.m. was carried by a voice vote.

Respectfully Submitted,

Adam Zaremski
Secretary