

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052

Dec. 17, 2024, Minutes

Present: Martha Buyer, Kara Spencer-Ching, Elaine Chow, Sashi Racho, Adam Zaremski and Paula M.A. Ausberger, ATPL Director

President Spencer-Ching called the meeting to order at 1:03 p.m.

1. There were no comments from the audience.
2. A motion (MB, EC) to approve the Minutes of the Meeting: November 26, 2024 was carried by a voice vote.
3. A motion (AZ, MB) to approve the Treasurer's Report: Monthly Financial Statements, Internal Auditor, & Contingency Fund Reports: November 2024 was carried by a voice vote.

During discussion Racho informed the board that it could purchase another Certificate of Deposit with M&T Bank for \$50,000. She suggested a 12-month CD at 3.21 percent interest. She also recommended that the board roll over interest earnings from the past CD into this one. Additionally, she is going to check to see if there are any fees associated with this transaction.

A motion (EC, AZ) to approve purchasing a \$50,000 Certificate of Deposit from M&T Bank at 3.21 percent interest for 12 months was carried by a voice vote.

4. A motion (EC, MB) to approve the Director's Report: November 2024 was carried by a voice vote.
5. Reports of Interest
 - a. On Dec. 5, the 2025 Erie County Budget was approved. (System Total 2025 Operating Budget is \$34,669,428; System Total 2025 Grants Budget is \$625,005; as a System, we received a 4.3% increase in our Library Real Property Tax; Library Materials has been increased to \$3.2 million; Increase in system-wide support for programming was included.
 - b. 236 letters from ATPL patrons were sent to Erie County Legislator Lindsay Lorigo encouraging her to vote for Erie County Executive's proposed 2025 budget allocation of Library Real Property Taxes for \$30,947,322.
 - c. December 3 - December 23, the community is welcome to select an ornament from the ROC Squad holiday tree to purchase a toy from an Amazon registry at ATPL. ROC will distribute the gifts to children in need.
 - d. Genrefication of the juvenile readers is underway.
 - e. Other

6. Personnel

- a. There was no payroll report at this time.
- b. There was no reason for the board to enter into an executive session.

c. Other

There was further discussion on the need for a full-time librarian at ATPL, but there is a gap in funding from Central. The board and Ausberger said they would monitor the situation.

7. Old Business

a. Schedule of Meetings of the Library Board 2025

KSC suggested we have meetings at 6 p.m. on the listed dates. Board members agreed on the idea, but no formal vote was taken.

8. New Business

a. Governance Committee & Governance Committee Chair (Compliance Officer)

KSC said she would like everyone to be on the committee and asked if EC would be the chair.

A motion (MB, EC) to appoint ATPL trustees to the Governance Committee was carried by a voice vote.

A motion (MB, KSC) to appoint EC as the chair of the Governance Committee was carried by a voice vote.

b. Review Schedule for Board Adopted Policies

c. A motion (MB, AZ) to approve the Resolution for Contract Library Boards of Trustees Personnel Policies and Procedures was carried by a voice vote.

d. Other

The next regularly scheduled meeting will be on January 28, 2025, at 6 p.m.

A motion (EC, SR) to adjourn at 1:49 p.m. was carried by a voice vote.

Respectfully Submitted,

Adam Zaremski

Secretary