

Hulbert Library of the Town of Concord

Meeting Minutes

Date: July 11, 2024

Time Start: 8:34 AM **Time End:** 9:51 AM

Place: Concord Library Community Room - in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Present
Vice President	Stephanie Bacon	Present
Secretary	Sue Kellner	Present
Treasurer	Sue Putney	Present
Town Board Rep	Phil Drozd	Absent-excused
Library Director	Jennifer Morris	Present
Trustee	Bob Adler	Present
Trustee - Village Rep	Lindsay Buncy	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Present

Agenda Items

1. **Call to order** Sue Fischbeck called the meeting to order at 8:34 AM.

2. **Secretary's Report**

Motion was made to approve the minutes of June 13, 2024 by Kelly. Sue P. seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Mary Carol proposed approval and Stephanie seconded. Passed unanimously.

4. **Approval of Bills**

a. County

i. Village water \$113.50

ii. Village electric \$294.82

b. Private

i. Karyn Hanrahan - reimbursement for summer program supplies \$87.76

c. Private - Construction Aid - none

Stephanie made a motion to approve the bills. Kelly seconded the motion.
Approved unanimously.

5. Committee Work

a. **Sustainable Libraries Initiative** - meeting next week, appointment with mentor in August, work continues to be done

b. **Outreach**

- i. continuing to pursue a social worker through ROC
- ii. Book bag project possibly expanding to Early Bird and other preschools

6. Village Report - none

7. Town Board Report - none

8. Correspondence - Thank you letters sent

a. Donation - Springville Moose Lodge - \$125.00 - unrestricted

9. Director's Report - see attached

10. Old Business - none

11. New Business

a. 2024 BECPL Contracts

1. Resolution was made by Sue P. to adopt by the 2024 BECPL Contract, Stephanie seconded. Approved unanimously.

b. Policy Review for July - Bulletin Board Policy - see attachment

1. Motion was made by Mary Carol to accept the policy. Kelly seconded, approved unanimously.

c. Joy Kuebler site visit

12. Next Meeting Date: August 8, 2024 at 8:30 AM.

13. Adjournment: A motion was made by Kelly. to adjourn the meeting at 9:51 AM. It was seconded by Sue P. The motion was carried by all.

Respectfully submitted,
Susan Kellner