

Hulbert Library of the Town of Concord

Meeting Minutes

Date: February 13, 2025

Time Start: 8:40 AM **Time End:** 9:17 AM

Place: Concord Library Community Room - in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	absent-excused
Vice President	Stephanie Bacon	absent-excused
Secretary	Sue Kellner	present
Treasurer	Sue Putney	present
Town Board Rep	Phil Drozd	absent-excused
Library Director	Jennifer Morris	present
Trustee - Village Rep	Lindsay Buncy	absent-excused
Trustee	Mary Carol Dearing	absent-excused
Trustee	Kelly Campbell	present
Trustee	Laura Safford	present

Agenda Items

1. **Call to order** Sue Putney called the meeting to order at 8:40 AM.

2. **Secretary's Report**

Motion was made to approve the minutes of January 16, 2025 by Kelly. Sue P. seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Sue K. proposed approval and Kelly seconded. Passed unanimously.

4. **Approval of Bills**

a. County

i. Village water \$113.50

ii. Village electric \$406.99

iii. Johnson Controls \$1117.97 - annual invoice for fire alarm and intrusion

systems. Laura made a motion to renew this. Kelly seconded. Passed

unanimously.

b. Private

- i. Erica Fire - Seed Starting 101 class; 2/8 - \$100.00
- ii. Springville Center for the Arts - Art Crawl Sponsorship - \$100.00
- iii. ACT dues \$20.00

Laura made a motion to approve the bills. Sue P. seconded the motion.
Approved unanimously.

5. Committee Work

a. Sustainable Libraries Initiative

-Jennifer met with the SLI mentor and reported that our application is 53% complete.

b. Outreach

-Plans are underway for a Kindergarten field trip in June.

c. Building Maintenance Committee - none

6. Village Report - none

7. Town Board Report - none

8. Correspondence

- a. Donations - Springville Moose Lodge - \$125.00

9. Director's Report - see attached

10. Old Business

- a. Reminder - Strategic Planning Meeting - March 15th at 9:00 AM

11. New Business

- a. Ribbon Cutting for Outdoor Space - will discuss this further at Strategic Planning Meeting
- b. ACT Meeting 8:30 - 1:00 PM, March 22.

12. Next Meeting Date: March 13, 2025 at 8:30 AM

13. Adjournment: A motion was made by Kelly to adjourn the meeting at 9:17 AM. It was seconded by Laura. The motion was carried by all.

Respectfully submitted,
Susan Kellner