

Clarence Public Library

Review Schedule for Board Adopted Policies 2025

Yellow=overdue Blue=upcoming

Local Policies	LAST REVIEWED	LIBRARY BOARD TARGET REVIEW
Bulletin Board Policy (4 yrs)	March-19	March-23
Bylaws of the Clarence Public Library (2 yrs)	April-23	Apr-25
Claims Audit Policy (5 yrs)	November-16	Nov-20
Conflict of Interest Policy (4 yrs)/ Disclosure Statements (Annual)	January-24	January-28
Credit Card Policy (4 yrs)	January-18	Nov-22
Disaster Response Policy (4 yrs)	January-24	January-28
Ethics Policy (4 yrs)	June-24	June-28
Exhibits and Displays (4 yrs)	January-19	January-25
Freedom of Information Law (FOIL) Policy (5 yrs)	May-21	May-26
Gift and Donor Recognition Policy (5 yrs)	November-21	November-26
Investment Policy (4 yrs)	October-23	Oct-27
Long Range Plan 2022-2027 (5 yrs)	February-22	February-27
Meeting Room Policy	January-21	January - 2025
Open Meetings Law Policy (4 yrs)	May-24	May-27
Petty Cash Policy (5 years)	November-16	November-21
Procurement Policy (Annual)	March-24	March-25
Rules of Conduct (Annual)	January-22	January-2025
Telecommuting Policy (4 yrs)	February-18	February-2025
Tutoring Policy (4 yrs)	February-19	February 2023
Whistleblower Policy (4 yrs)	January-19	January-23

System-Wide Policies

- Accessibility of Library Services Policy
- Circulation Policy
- Collection Development Policy
- Confidentiality of Library Records
- EEO & Anti-Harassment Policy
- Free Direct Access Plan
- Internet Safety and Acceptable Use Policy
- New Construction/Library Expansion Policy
- Sexual Harassment Prevention Policy
- Volunteer Program Policy