

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: \_\_\_\_\_

March 2025

Total Claims(\$) \_\_\_\_\_

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

\_\_\_\_\_

Date

\_\_\_\_\_

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
4c	BECPL	\$3676.80	1311	2/26/2025
5c	People, Inc.	\$208.90	1312	3/3/2025
6c	Hector's Hardware	\$49.03	1313	3/4/2025
7c	Dobmeier Janitor Supply Inc.	\$73.00	1314	3/17/2025
<b>Total:</b>		<b>\$4007.73</b>		

## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: MARCH

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<u>Utility Charges:</u>								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	0	500		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	5,000	0	198	4,802		5,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	6,600	0	522	6,078		6,600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	<b>TOTAL EXPENSES</b>	<b>12,700</b>	<b>0</b>	<b>720</b>	<b>11,480</b>		<b>12,700</b>	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	500	0	69	431		(500)	
Copy Machines	100	0	6	94		(100)	
Print Cost Recovery	2,800	0	415	2,385		(2,800)	
Other Income	100	0	3	97		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	139	(139)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	<b>3,500</b>	<b>0</b>	<b>632</b>	<b>2,868</b>	<b>0</b>	<b>(3,500)</b>	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

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March 2025

Total Claims(\$) \_\_\_\_\_

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorizing Official

Voucher #	Claimant	Vouchers		Date
		Amount	Check #	
13t	Amazon	\$299.98	Credit Card	2/26/2025
14t	Adobe	\$25.00	Credit Card	3/6/2025
15t	Office Depot	\$167.44	Credit Card	3/10/2025
16t	Amazon	\$568.24	Credit Card	3/11/2025
17t	BECPL	\$45.00	1182	3/12/2025
18t	Just Right Reader	\$302.50	1183	3/13/2025
19t	Habitatmap	\$209.00	Credit Card	3/14/2025
20t	Demco	\$133.97	1184	3/17/2025
21t	Amazon	\$141.02	Credit Card	3/18/2025
22t	Scholastic Inc.	\$189.90	1185	3/19/2025
23t	Whole Phonics	\$331.70	1186	3/19/2025
24t	Oriental Trading	\$6.95	Credit Card	3/21/2025
25t	Amazon	\$125.95	Credit Card	3/21/2025
<b>Total:</b>		<b>\$2546.65</b>		

## Trustees Account Monthly Statement

MONTH: \_\_\_\_\_ MARCH \_\_\_\_\_

### EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$114.47	
BUILDING REPAIR/MAINT OTHER SPLS	\$0.00	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$299.98	
LIBRARY MATERIALS	\$1,817.54	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$0.00	
OTHER EXPENSES	\$2,682.74	
<b>TOTAL EXPENSES</b>	<b>\$4,934.73</b>	

### REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$1,338.03	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$20,000.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$602.48	
<b>TOTAL REVENUE</b>	<b>\$21,940.51</b>	

# Trustees Account Credit Card Ledger 2025

## March

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
13t	2/26/2025	Amazon	Shelves for Literacy Hub (TBR by Friends)	\$299.98		\$299.98
14t	3/6/2025	Adobe	Illustrator March 2025 subscription	\$25.00		\$324.98
15t	3/10/2025	Office Depot	Citizen Science kit bins and clipboards	\$167.44		\$492.42
16t	3/11/2025	Amazon	Citizen Science kit materials (TBR by Friends)	\$568.24		\$1,060.66
19t	3/14/2025	Habitatmap	Citizen Science kit - AirBeam3 (TBR by Friends)	\$209.00		\$1,269.66
21t	3/18/2025	Amazon	Craft supplies	\$141.02		\$1,410.68
24t	3/21/2025	Oriental Trading	Summer reading prizes	\$6.95		\$1,417.63
25t	3/21/2025	Amazon	Office supplies	\$125.95		\$1,543.58
Total				\$1,543.58		\$1,543.58