

Abstract of Audited Vouchers For County Checking Account

Clarence Public Library

Date of Audit: _____

February 2025

Total Claims(\$) _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

		Vouchers		
Voucher #	Claimant	Amount	Check #	Date
2c	People Inc.	\$313.35	1309	2/3/2025
3c	Hector's Hardware	\$32.25	1310	2/4/2025
Total:		\$345.60		

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: CLARENCE PUBLIC LIBRARY

MONTH: FEBRUARY

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Telephone - Maintenance	500	0	0	500		500	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	5,000	0	76	4,924		5,000	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100		100	
530000	Other Expenses & Charges	6,600	0	313	6,287		6,600	
530000	Contingency (Bullet Aid)	0	0	0	0		0	
	TOTAL EXPENSES	12,700	0	389	11,811		12,700	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	500	0	47	453		(500)	
Copy Machines	100	0	6	94		(100)	
Print Cost Recovery	2,800	0	278	2,522		(2,800)	
Other Income	100	0	0	100		(100)	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	74	(74)		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	3,500	0	405	3,095		(3,500)	

Abstract of Audited Vouchers For Trustees Checking Account

Clarence Public Library

Date of Audit: _____

February 2025

Total Claims(\$) _____

I certify that the vouchers listed on this abstract were audited by the Clarence Library Board on this above date and allowed to be paid to the claimants in the amounts shown.

Date

Authorizing Official

Voucher #	Claimant	Vouchers		
		Amount	Check #	Date
6t	BECPL	\$1183.34	1180	1/29/2025
7t	Amazon	\$114.47	Credit Card	2/3/2025
8t	Amazon	\$249.98	Credit Card	2/5/2025
9t	Adobe	\$25.00	Credit Card	2/6/2025
10t	Peggy Snajczuk (ACT Dues)	\$20.00	1181	2/10/2025
11t	Amazon	\$6.11	Credit Card	2/19/2025
12t	Amazon	\$176.37	Credit Card	2/21/2025
Total:		\$1775.27		

Trustees Account Monthly Statement

MONTH: FEBRUARY

EXPENDITURES

CATEGORY	YEAR TO DATE EXPENDITURES	NOTES
PROGRAMMING	\$0.00	
LIBRARY/OFFICE SUPPLIES	\$114.47	
BUILDING REPAIR/MAINT OTHER SPLS	\$0.00	
BUILDING REPAIR/MAINT CONTRACTS	\$0.00	
BANK CHARGES	\$0.00	
DUES	\$20.00	
FURNITURE & FIXTURES	\$0.00	
LIBRARY MATERIALS	\$1,183.34	
BULLET AID USE	\$0.00	
CHILDREN'S READING GARDEN	\$0.00	
OTHER EXPENSES	\$1,204.24	
TOTAL EXPENSES	\$2,522.05	

REVENUE

CATEGORY	YEAR TO DATE INCOME	NOTES
DONATIONS	\$1,128.03	
CHILDREN'S READING GARDEN	\$0.00	
BULLET AID	\$20,000.00	
TRANSFER FROM SAVINGS	\$0.00	
OTHER MISC INCOME	\$0.00	
TOTAL REVENUE	\$21,128.03	

Trustees Account Credit Card Ledger 2025

February

Voucher #	Date	Merchant	Description	Amount	Transaction Fees	Balance (does not include interest)
7t	2/3/2025	Amazon	Seed Library supplies & filebox	\$114.47		\$114.47
8t	2/5/2025	Amazon	World Book Day materials (TBR by Garden Friends of Clarence)	\$249.98		\$364.45
9t	2/6/2025	Adobe	Illustrator February 2025 subscription	\$25.00		\$389.45
11t	2/19/2025	Amazon	Decodables containers	\$6.11		\$395.56
12t	2/21/2025	Amazon	Craft supplies for International Day of Sharing giveaway	\$176.37		\$571.93
						\$571.93
						\$571.93
						\$571.93
						\$571.93
Total				\$571.93		\$571.93