

## Board of Trustees Regular Meeting Minutes Tuesday, September 10, 2024

**Called to order at: 6:05 PM**

**Attendees: Linda Coniglio, Suzanne Borowicz, Kami Callahan, Lydia Herren, Cathy Osborn**

- I. Review and approval of June 11<sup>th</sup> and July 29<sup>th</sup> meeting minutes  
Motion to approve 6/11 Min. Made by: Linda      Seconded by: Kami      Carried Unanimously  
Motion to approve 7/29 Min. Made by: Kami      Seconded by: Linda      Carried Unanimously
- II. Treasurer's Report  
Motion to approve Treas. Report Made by: Kami      Seconded by: Suzanne      Carried Unanimously
- III. Report of the Director (Attached)
  - a. Summer Program Statistics and Fundraiser Report
  - b. Fall Program Plans – Maybe Fall and Spring Adult Tai Chi classes
  - c. Book Sale Discussion and Plans – scheduled for 10/12 – 10/26      Advertising ideas needed
  - d. Pavilion Construction Update – hopeful to start soon
  - e. Building Maintenance Updates
    - i. Security Monitoring Contract Options – will save money switching to Parkside  
Motion to switch to Parkside Fire Made by: Linda      Seconded by: Kami      Carried Unanimously
    - ii. Carpet Cleaning – decided that Association of Friends should pay for this.
    - iii. Lighting Repairs and Updates – going to look into rebates
  - f. Policy Discussion for Review and Approval in November
  - g. Meeting Schedule
    - i. 2025 Schedule
      1. February 11 – Policy Updates
      2. June 10 – Annual Meeting for Consistent Trustee Terms
      3. Floating Meeting in June, July or August for Contract Approval
      4. September 9 – Fundraiser, Book Sale, Maintenance Updates
      5. November 18 – Final Meeting of the Year, Financial Wrap Up
- IV. President's Report - None
- V. Old Business – Follow up on Bylaws Amendment for Voting Positions –  
Will address in November – Suzanne to send other wording to Lydia too
- VI. New Business – None  
Motion to Adjourn Made by: Cathy      Seconded by: Linda      Carried Unanimously
- VII. Adjournment: 7:02 PM

### **Reminders:**

*All resolutions must be dated and numbered. Policy review resolution should be sent to BECPL Human Resources department once completed as well.*

**2024 Meeting Schedule:      November 12**