

Minutes for the Meeting of the Board of Trustees of the Amherst Public Library



Wednesday, May 22, 2024 – at 5:30pm

Meeting held at the:
Clearfield Library
770 Hopkins Rd.
Williamsville, NY 14221

A). Meeting called to order and attendance

Present: Marilyn Feuerstein, Oliver C. Young, Carolyn Giambra, David Saia,
Penny Wolfgang (excused at 6:10 pm)

Excused Absence: Jeffrey Voelkl

Also Present: Director Kristi Dougherty, Donna Kerr, Angela Marinucci

B). Review and Approval of the minutes of the meeting held on April 29, 2024

Motion to accept by Penny Wolfgang, seconded by David Saia.

All in Favor.

C). Review and Approval of the Agenda for May 22, 2024

Motion to accept by Marilyn Feuerstein, seconded by David Saia.

All in Favor.

D). Public comment – none at this time

E). Report of the President – none at this time.

F). Committee Reports

- Town of Amherst Library Liaison – Angela Marinucci
Ms. Marinucci was welcomed by the Trustees and Director as she was recently appointed to be the Library Liaison from the Town of Amherst.
- Board Member Recruitment - Ms. Feuerstein presented her ideas for recruitment to the Board. Mr. Saia presented a pamphlet he designed to promote interest in becoming a Library Board member. Further design ideas will be added to the final pamphlet and be presented at the next Board meeting for final approval.

G). Report of the Library Director

- Buildings & Grounds

Williamsville:

Mulching complete, fire alarm inspected and repairs will be made.

Clearfield:

Mulching complete, a damaged No Parking sign was replaced by the Town of Amherst.

Staff Room mini refrigerator replacement (old one broken, recycled).

Audubon:

Mulching complete, fire sprinklers repaired, quote received for irrigation repair and possible expansion.

Egbertsville-Snyder:

Staff Room mini refrigerator replacement (old one broken, recycled).

New caretaker will be between Egbertsville-Snyder and Williamsville Libraries. Clearfield and Audubon based caretakers will help get new employee used to daily maintenance inside and outdoor mulching/weeding/pruning will take place to maintain exterior.

- Library Material Circulation

Circulation of materials checked out in April 2024:

Audubon - 38,023

Clearfield - 28,132

Egbertsville-Snyder - 14,211

Williamsville - 4,319

84,685 materials checked out in April 2024!

- Programming

Meditation, Lake Effect Winds Flute Choir, Identity Theft Workshop, Judged Flower Show of Violets & Gesneriads, Williamsville Central School District Art Show, Star Wars May the 4th Be With You

The Amherst Youth and Community Coalition presented "Take It To The Box". A presentation on safe use, safe storage and safe disposal of unneeded and expired medications.

Other programs included: Weekly storytimes, Adult Crafts, Pokemon Club, Book a Technology Trainer, Jewelry Making, Book Clubs, English Conversation Group and LEGO Drop-In

- Book Sales

Upcoming:

Book & Media Sale
Audubon Library
Wednesday, June 5 to Sunday, June 9, 2024

Big Book Sale
Clearfield Library
Wednesday, June 26 - Saturday, June 29, 2024

Book Sale
Eggertsville-Snyder Library
June 26-29 and July 1, 2024

New Book Sale outdoor signs received from Amherst Highway Department.

Library Associate Donna Kerr will be retiring, effective June 28, 2024. Thank you to Donna for her years of service!

H). Finances

- 2024 Budget
- County bills paid

Motion to accept by Marilyn Feuerstein, seconded by David Saia.

All in favor.

- Williamsville bills paid

Motion to accept by Marilyn Feuerstein, seconded by David Saia.

All in favor.

- Other bills paid

Motion to accept by Marilyn Feuerstein, seconded by David Saia.

All in favor.

I). Old Business - none at this time.

J). New Business

- Bylaws amendment to move Finances section on the agenda
Board members discussed their views about moving Finances from h. in the by-laws to f. in the bylaws under Section 8.

**Motion to approve amended by-laws by Carolyn Giambra, seconded
By David Saia.**

All in favor.

- Bulletin Board and Distribution of Community Information Policy
Discussion ensued on a few points in the policy.

**Motion to accept by Marilyn Feuerstein, seconded by Carolyn Giambra.
All in Favor.**

- Personnel Appointments

Pay Period 12 – New caretaker begins employment for the Eggertsville-Snyder and Williamsville Libraries – Eric North

Pay Period 14 – Librarian part-time at Audubon to a full-time Librarian Trainee – Katherine Pizzuto

**Motion to accept by David Saia, seconded by Marilyn Feuerstein.
All in favor.**

K). Correspondence/Other Items As Needed - none at this time.

Next meeting to be held:

Thursday, July 11, 2024 at 5:30pm at the Main Library at Audubon, Community Room 1

L). Adjournment -6:20 pm

Motion to adjourn by Marilyn Feuerstein, seconded by Oliver C. Young.

All in favor.