

## Minutes for the Meeting of the Board of Trustees of the Amherst Public Library



Thursday, July 11, 2024 - 5:30pm

Meeting held at the:  
**Main Library at Audubon (Community Room 1)**  
 350 John James Audubon Parkway  
 Amherst, NY 14228

A). Meeting called to order and attendance

Meeting called to order at 5:30pm.

Present: Jeffrey Voelkl, Marilyn Feuerstein, Carolyn Giambra, Penny Wolfgang,

Arrived 6:01pm - Oliver C. Young

Also present: Director Kristi Dougherty, Laura Stachura, Angela Marinucci, Kathleen Berens Bucki

Excused: David Saia

B). Review and Approval of the minutes of the meeting held on May 22, 2024

**Motion to approve by Carolyn Giambra, seconded by Penny Wolfgang, All in favor.**

C). Review and Approval of the Agenda for July 11, 2024

**Motion to approve by Marilyn Feuerstein, seconded by Penny Wolfgang, All in favor.**

D). Public comment - None at this time.

E). Report of the President - Nothing to report.

F.) Finances

- 2024 Budget
- County bills paid

**Motion to approve by Penny Wolfgang, seconded by Jeffrey Voelkl. All in favor.**

- Williamsville bills paid

**Motion to approve by Penny Wolfgang, seconded by Jeffrey Voelkl. All in favor.**

- Other bills paid

**Motion to approve by Penny Wolfgang, seconded by Jeffrey Voelkl. All in favor.**

- 2024 System Contract

**Motion to approve by Penny Wolfgang, seconded by Marilyn Feuerstein. All in favor.**

#### G). Committee Reports

- Town of Amherst Library Liaison – Angela Marinucci – Nothing to report.
- Board Member Recruitment – Discussion ensued.

Director Dougherty provided a pamphlet utilizing information gathered by Trustee Saia and a sample application. Recruitment suggestions included having pamphlets available in highly visible locations (ex. self-check outs, hold pick up area, etc.), librarian/staff member to speak before programs, and possibly social media.

#### H). Report of the Library Director

- Buildings & Grounds

##### **Williamsville:**

American flag and flag poles replaced. Security alarm box battery replaced. Ant issues reported and issues addressed.

A Story Walk was borrowed from System Youth Outreach Services (Central Library) to display during the Amherst Garden Walk. The Beautification committee handed out maps in front of the library and more were available at the Clearfield Library.

##### **Clearfield:**

Irrigation sprinkler heads repaired. Copy machine received service for an issue. Metal book carts slated for repainting by caretaker due to aging paint. Followed up with Town regarding humidity issues in the building

and the adjacent drainage of a retention pond and outlet jetting.

### **Audubon:**

Irrigation sprinkler heads worked on, but many are not in good shape. Another inspection is needed to determine extent of damage and if cost efficient to consider replacement.

Extra recycling bin acquired from Royal Oak Recycling (no cost for added bin). Quarterly fire sprinkler inspection and services completed.

### **Egbertsville-Snyder:**

Public sink faucet handle fixed.

Gas leak near street reported by patron, by walkway entrance from sidewalk - National Fuel addressed the issue - sidewalk dug up and filled in once work completed - fence still needs to be put back up. Church next door paved and striped their lot on June 6 - patrons entered from Main Street to access library on that day.

Met with patrons from the neighborhood regarding volunteering to beautify the garden.

Fire extinguishers inspected at all branches.

Capital Improvement submitted via Town of Amherst for new roofs for the Egbertsville-Snyder and Williamsville Libraries in 2025.

- **Library Material Circulation**

Circulation of materials checked out in May 2024:

Audubon - 35,245  
 Clearfield - 26,663  
 Egbertsville-Snyder - 10,099  
 Williamsville - 4,120

76,127 materials checked out in May 2024!

Circulation of materials checked out in June 2024:

Audubon - 37,554  
 Clearfield - 28,043

Eggertsville-Snyder - 5,184

Williamsville - 4,140

74,921 materials checked out in June 2024!

- Programming

Summer Raffle - June 14 to August 15 - winners picked August 16

Every 5 children's books checked out = 1 raffle ticket

Every 3 YA/Adult books checked out = 1 raffle ticket

Prizes this year include bikes and gift cards to local businesses at each Amherst Library (Farmers & Artisans, Spot Coffee, Sweet Jenny's, Original Pancake House, Sweet Emilia's, Dash's, Wild Birds Unlimited, Nina's Custard).

The Summer Reading Challenge (June 22 - September 7) for all ages includes prizes for children, teens and adults. Like last year, kids can redeem a prize for every 10 hours of reading up to 50 hours. Teens and adults submit book reviews, with a chance for up to six prizes.

Wednesday, June 26 - Summer Kickoff event - Super Amy and a Balloon twister

Storytimes at the Clearfield Community Center Playground - July 3 to August 28, no 7/31 or 8/14 from 5-6pm - featuring "Joanie Baloney" (librarian Joan Stoltman)

Old Home Days Storytime - July 18 at 11:30am (librarian Wanda Collins), in partnership with Amherst Youth & Recreation

Mr. McGregor's Garden Event, Peter Rabbit Storytime (10am-12pm) - Saturday, July 20 at Garrison Park, in partnership with the Williamsville Beautification Committee (librarian Wanda Collins)

Other programs include: Weekly storytimes, Adventurer's Club, Graphic Novel Book Club (ages 6-11), Adult Crafts, Pokemon Club, Jewelry Making, Book Clubs, English Conversation Group, Local author talks, Chair Yoga, and LEGO Drop-In

Battle of the Books team - coached by Librarian Trainee Katherine Pizzuto - Field Day will be held by Central Library staff at the Audubon Library on Saturday, August 24

End of Summer Reading Celebration - Thursday, August 15 (11am-2pm) -

Main Library at Audubon - featuring free hot dog lunch for children (\$2 for adults), bounce house, DJ, crafts, activities & face painting with Amherst Y.E.S.

- Book Sales

Book & Media Sale  
Audubon Library  
Wednesday, June 5 to Sunday, June 9, 2024  
\$4,761.27

Big Book Sale  
Clearfield Library  
Wednesday, June 26 - Saturday, June 29, 2024  
\$3,815.05

Book Sale  
Eggertsville-Snyder Library  
June 26-29 and July 1, 2024  
\$1,217

Upcoming Book Sale:  
Pop Up Book Sale featuring Children's & Young Adult Books  
Clearfield Library  
August 21 - 24, 2024

#### I). Old Business

June 20, 2024 - Executive Committee of the System Board of Trustees authorized funds for settlement per resolution 2014-13.

#### J). New Business

Oliver C. Young mentioned an interested acquaintance for the Board of Trustees. Discussion ensued.

- Personnel Appointments

Pay Period 16 - Full Time Library Clerk, Clearfield Library - Joce Kofke (previously part-time Clerk typist at Audubon Library)

Retirement of Library Associate (Audubon) Donna Kerr in Pay Period 14, transfer of Senior Library Clerk Laura Stachura to the Audubon Library effective Pay Period 15

**Motion to approve by Marilyn Feuerstein, seconded by Carolyn Giambra. All in favor.**

Kathleen Berens Bucki asked if there was anything for her to take back to B&ECPL System Board. President Voelkl stated we are very appreciative of the allocation of funds.

K). Correspondence/Other Items As Needed - None at this time.

Next meeting to be held:

Thursday, September 5, 2024 at 5:30pm at the Main Library at Audubon, Community Room 1

L). Adjournment

**Motion to approve by Penny Wolfgang, seconded by Oliver C. Young. All in favor.**

**Meeting adjourned at 6:25pm.**