

ANGOLA PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING September 3rd, 2024 TUESDAY

PRESENT Jack Kuebler, Barb Schmitt, Jenn Page, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell, and Patty Friend.
Excused: Val Stonitsch

Jack Kuebler (President) OPENED the meeting at 06:00PM .

Tressa moved to accept the **AGENDA** seconded by Barb. All in Favor. Approved.

MINUTES of the August 6th, 2024 Meeting were available. Jennifer noted that a correction needed to be made to the minutes Under the Acknowledgement of Visitors section: Should be Erie County Library Foundation, not EC Public Library aka Central. Mari motioned to accept Minutes with correction as noted by Jennifer, seconded by Tressa. All in Favor. Approved.

TREASURER'S Report /Village Account Report – Barb motioned to accept the Treasurer's report, seconded by Sally. All in Favor. Approved.

CORRESPONDENCE: None except for outgoing correspondence- Jack is sending out letters to businesses, to request harvest dinner theme basket donations.

DIRECTOR'S REPORT - includes LIBRARY STATUS REPORTS. Diane motioned to accept, Sally seconded. All in Favor. Approved.
Reporting for August:

- A. PROGRAMS:** August ACTIVITY as presented on Director's Report. Take & Makes –100 distributed. Other programs included GED Classes (9 classes/21 total attendees), Tutors/Therapy. FaciNature Animal Program -13, Reptile Meet & Greet -2 programs/33 attendees. Prehistoric World Program 31, Summer Craft Weeks -30, Collaborative Community Mission – 1 programs/4 attendees. Meeting room use –Evangola Community Theater
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Smokey Bear 80th Birthday Reading Challenge, Halloween Fun Night, Graham Cracker House Building, Girl Scout Troup on Sept 12th + 26th and more.
- C. CENTRAL NEWS** as presented on Director's Report. A new supply of COVID tests should be arriving soon
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 30,195, Circulation (First Circ*) at 12,607. *First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** * as presented on Director's Report. Topsoil and Mulch for possible small garden at back entrance area.
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$1,715.24 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar. Dinner Tickets sold in August - 13

OLD BUSINESS

- a. HARVEST DINNER date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

Discussion at the January 2024 Meeting included: Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from “Reada the Owl” to start getting people’s attention.

Discussion at the February 2024 Meeting included: 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute “100 YR Anniversary Bags” for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack’s wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

Discussion at the April 2024 Meeting included: 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have “Photos by the Decade” on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

Discussion at the May 2024 Meeting included: Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

Discussion at the JUNE 2024 Meeting included: the Harvest dinner is on track. Tressa to formally ask the Garden Club to donate a door prize and also make desserts if possible.

DISCUSSION at the AUGUST 2024 MEETING INCLUDED: Desserts: Garden Club, Book Club and others to bake Desserts. Afghan Raffle: In process – Jackie is making the Afghan, Jennifer to request a photo so we can see colors etc. Table Decorations: Judy Woodman to do again this year (YAY!). Sally and Tressa will talk with her. Placemats: Jenn is working on these with Jack. They are looking for volunteers to look thru photos and such and determine verbage. Jack will send out letters to politicians. Assignments: will be as in past (will discuss further at September Meeting). 50/50: Jenn’s mom will help John Grennell with this. Theme Basket area: possibility that Diana Cafferty may not be available this year. Jennifers said her mom can help if need be. Catering cost: \$20/ Dinner: Discussion regarding Ticket pricing: Should be charge be per table vs individual? Jennifer mentioned that we are a big service area despite being a smaller library. We charged \$30 last year and this is our biggest fundraising effort. Attendance last year was about 110 people. After discussion, motion made by Mari and seconded by Sally that we charge \$30/ticket if purchased by Sept 15th, and \$35/ticket after. This way we will hopefully have a better dinner count in advance of the event.

Discussion at SEPTEMBER 3RD Meeting included: Tressa has 13 theme baskets that she has prepared so far. She advised that she is happy to pickup any baskets when ready and will help with the theme basket area at the event night. Jack will purchase the theme basket tickets on line. He whittled down the basket request list to about 60 names and has sent them out. Jennifer said the placemats are in process. Jack requested that the names of the library staff as well as the names of the board members be included on the placemats. Jennifer and staff are working on 9-10 photo boards for the Centennial event and will also have a guessing game for attendee participation. Barb will mention a request for dessert donations at the Garden Club meeting. The book club has been asked to prepare desserts also. Barb won’t be able to attend the Centennial Dinner Event. Make sure Barb gets a dinner “to go” as she did purchase her ticket! ← This is Jack’s reminder!)

b. Hot Dog Sale and USED BOOK SALE - Held on June 29th. Per Treasurer’s report Deposit was \$1,226.50

c. Meeting Room Phone – Small discussion, but no resolution as yet. Would like something, but not necessarily a phone. Possibly a buzzer for the door instead?

NEW BUSINESS

- a) **The plan was that The Evans Town hall will have a “BOOK” DISPLAY set up to celebrate THE 100TH ANNIVERSARY of the Angola Public Library, compliments of the Evans Historical Society.** The “book” will list history of the Library as well as events. Sally and Patty (as members of both the Library Trustee Board and Evans Historical Boards) are interested in working on this project as well as Tressa, Mari and Jennifer. Question: Is this a duplication of efforts as Jennifer and the library staff are doing something similar already? We had more discussion about this. We would rather people look see the display at the dinner and then at the library (door counts are important!). Jennifer did say a welcome board can be done by the Central Library on foam board. Jennifer will also look into purchasing laser printer photo paper. Idea to ask children and adults “What do you like best about the library?”! [] Patty will need to write a thank you to the Evans Historical Society for their efforts.
- b) **Purchases and Needs as found on Director’s report.** Top soil and mulch was listed, however there is no need at this time. It seems that our neighbor (next door, in the old town hall) paved over our dirt area, thinking he was doing us a favor. We were not consulted and Jennifer was quite surprised and was not happy at all to see this occur. We had plans for a garden area. Discussion regarding this “conflict of interest” and how to handle it. Jack Kuebler and Jack Krajacek will work to resolve this with our neighbor.
- c) **Halloween Fun Night** plans/details for upcoming library event will be discussed at October meeting.
- d) **Barb mentioned that the the library** located near her daughter offers lessons on Crochet. Jennifer mentioned that she has been thinking about offering knitting classes. Stay tuned!

TRUSTEE TRAINING

- A. On going: Jennifer will have a list prepared to record completed training. Mari and Sally have plans to watch a training video at the library at their convenience. Reminder that if we provide a list of topics we are interested in, Central can come out had provide training to us. Think about a topic. We all enjoyed our visit to Central for training earlier this year. The tentative plan is that we will have training at our November meeting. John Spears and or Emily (aka “the new Ken Stone”) from Buffalo EC Public Library (aka Central) is willing to do the training. Jennifer to contact them once we decide on a topic.

NEXT MEETING will be October 1st, 2024 6PM

ADJOURNMENT Diane motioned that we adjourn the meeting at 7:00PM All in attendance enjoyed yummy “fancy chocolates” supplied by Tressa.

Respectfully Submitted,
Patty Friend