

**ANGOLA PUBLIC LIBRARY**  
BOARD OF TRUSTEES MEETING May 7th, 2024

**PRESENT** Jack Kuebler, Jenn Page, Barb Schmitt, Diane Volker, Tressa Crehan, Sally Needham, Mari Gennell and Patty Friend.  
Excused: Val Stonitsch

Jack Kuebler (President) opened the meeting at 6:00PM.

Patty moved to accept the **AGENDA** with minor corrections (remove Happy Easter/ Hot dog sale is the 29<sup>th</sup> not the 19<sup>th</sup>) seconded by Tressa. All in Favor. Approved.

**MINUTES** of the April 2nd, 2024 Meeting were available. Tressa moved to accept Minutes, seconded by Sally. All in Favor. Approved.

**TREASURER'S** Report /Village Account Report – Barb motioned to accept the Treasurer's report, seconded by Sally. All in Favor. Approved.

**CORRESPONDENCE:** Letter from Chiavetta's Catering that they do fundraising events. Jennifer was contacted by Susan Palys. Susan is selling prints of her painting of the Angola Library. (It is a beautiful painting!)

**DIRECTOR'S REPORT** - includes LIBRARY STATUS REPORTS. Tressa motioned to accept, Sally seconded. All in Favor. Approved.

- A. PROGRAMS:** April ACTIVITY as presented on Director's Report. Take & Makes –50 distributed. Other programs included GED Classes (7 classes/ 24 total attendees), Liberwyrms Book Club, Tutors/Therapy. Environmental Fair -50. Meeting room use – 3 - 2 Girl Scout meetings and Community Services Job Fair
- B. PROGRAMS UPCOMING:** as presented on Director's Report. Many listed including Lego Drop-in Week, Cookbook Club, Book a Technology Trainer, Scout Troup meetings, 100 Year Anniversary Kickoff and Hot Dog Fundraiser, Mr. Paul Balloon Artist, Book Sale, Wilderness Skills for all ages, Reptiles Meet and Greet, Smokey Bear 80<sup>th</sup> Birthday Reading Challenge and more.
- C. CENTRAL NEWS** as presented on Director's Report. NYS Comptroller's report for 2023 has been approved and sent.
- D. STAFF REPORT** None
- E. CIRCULATION REPORT** as presented on Director's Report: 2024 YTD: Library Visits 14,653, Circulation (First Circ\*) at 6,077. \*First Circ only counts the first time an item is checked out.
- F. PURCHASES AND NEEDS** \* as presented on Director's Report. End of Summer Reading prizes. \$139.00
- G. GRANTS** as presented on Director's Report: Expenditures and remaining balances noted on the report.
- H. FUNDRAISING** as presented on Director's Report: 2024 YTD \$703.74 includes Candy Bars, Book and Library Bags Sale, as well as funds from the Donation Jar.

#### **OLD BUSINESS**

- a. Harvest dinner date is scheduled for October 19, 2024. Evans Center Fire Hall. **CENTENNIAL ANNIVERSARY –The Angola Public Library will be 100 years old in 2024. (11/24/1924 – 11/24/2024).** Looking for ideas on how to celebrate. History Note: Library was established in 1880, but didn't become a Public Library until 1924. In 1924 it was located in the back of the old Angola Bank Building. In 1971 we moved to our current building. At an earlier 2023 meeting, Jennifer had given us copies of ideas that the Lancaster Library had done for their Centennial Celebration.

**Discussion at the January 2024 Meeting included:** Jennifer is gathering various bits of memorabilia for library and also for the Village as well. Val suggested that if Jennifer has duplicates please see if Village hall can use for their display box. Jennifer to check with Central Library because she knows they have some Angola related items as well. Jack suggested that we all go into the basement of the Angola Library someday soon to see what is down there that we can use. Maybe we can have a visit from "Reada the Owl" to start getting people's attention.

**Discussion at the February 2024 Meeting included:** 1) Jennifer has some old library files/stuff for us to look through. She has a photo of the old building on Commercial Street that was once home to the library. 2) Diane suggested maybe we should create Buttons. 3) Val suggested that we create and distribute “100 YR Anniversary Bags” for our Bag sale? Or Sell them for 100 Cents each? 4) Then we discussed selling the hot dogs for 100cents, and or the water for 100cents! Different ideas were brought up for discussion. We need to push our 100YR ANNIVERSARY! 5) Jack’s wife Kathy had suggested having Harvest Dinner Placemats instead of a program. Maybe Central can help us. Have a color collage of photos. We thought Shelby would be good at helping to create this too!

**Discussion at the April 2024 Meeting included:** 1) Jack – he is working on the 100 year Anniversary Placemat Project (photo collage of library and activities). He would like to include a photo of the library board – so be ready at the next meeting! 2) possibly have “Photos by the Decade” on display at the dinner. 3) Jennifer mentioned that she would like to have magnets made up to help celebrate our 100 years. Everyone liked this idea! Cost would be approx 49cent to 69cents each We would give away at the dinner. 4) Legislator Mills is preparing a proclamation for the Library and we anticipate that the Village of Angola and Town of Evans will do the same.

**Discussion at the May 2024 Meeting included:** Jack has arranged for two violinists to perform (compliments of him and Kathy). The caterer is booked too. As mentioned in previous months, we plan to get down into the basement to see what is there!

- b. Procurement and Investment Policy Reviews; Opportunity to review the policies came via email. Hard copies were also available. No updates are necessary. Diane motioned and Barb seconded that the procurement and investment policies were reviewed and approved as written. All in Favor. Approved.

## **NEW BUSINESS**

- A. Hot Dog Sale** - June 29<sup>th</sup>. Arrive by 10am for a short meeting and then set up of the event. Jennifer will take care of food and sidewalk permits. Jennifer has also put the application in at Wegmans for donation (condiments/rolls etc.) and expects approval of same. Jack will bring his cash box. Mari to bring her tent. We are all to bring coolers if we have them, and cookies/ brownies packaged in snack bags.
- B. Purchases and Needs** – as listed on the Directors Report. Summer Reading Prizes. \$139.00 the plan is to have an ice cream social for the Winners. Tressa motioned to allow expenditures of up to \$139.00 for the purchases of ice cream social supplies. Barb seconded. All in favor. Approved.
- C. Our NEXT MEETING will be June 29<sup>th</sup> at 10am. We will not have a meeting in July.** At this meeting we will review the County Contract. (It is a contract between the Central Library and our Library.)
- D. Mural** – Nicole at the Angola Village Hall asked if there was a procedure for possibly adding more names to the Library Mural. There was much discussion regarding this. The mural has a sealer on it to prevent graffiti. There may be something in the contract between the Library and the artists which prevents any changes to the mural. We will need to investigate and contact the artists. It may ruin the mural as designed. Questions to consider: If additions are possible - How do we decide which old business? How to decide which new business? Would there be a date cut off for submissions? Is there a limit to number of characters? Is there a limit to how many spots are available? How do we decide which business is ok and which is not? Criteria for submission? If acceptable, how would the fee be determined? By number of characters or by a specific donation amount to the library? Lots to think about!

## **TRUSTEE TRAINING**

- A.** On going....Jennifer will have a list prepared to record completed training. Jennifer to let Board know if the on-line video of the March 9<sup>th</sup> ACT workshop training is acceptable training for those who were unable to attend the event in person.

NEXT MEETING will be June 29<sup>th</sup>, 2024 10AM (Reminder - No meeting in July.)

**Miscellaneous Local Community News:** Sally mentioned that this important discussion came up at her church recently: **Someone was wandering Main Street with a gun (pellet rifle).** The Village is going to try to set up some type of alert system to notify residents and businesses when something like this happens. Saturday, May 11<sup>th</sup> is the Garden Club’s Mother’s Day Plant

Sale at the Evan's Center Fire Hall. North Evans Fire Dept. is selling flower baskets the same day. Sally mentioned that the planters in front of the library will be taken care of soon. Jack Krajacic will be taking care of this. Jack Keubler reminded us to proudly display the Flag on Memorial Day and also Flag Day. Be sure to raise the flag on Memorial Day according to protocol; (Raise the flag to the top of the pole, then down, then ½ mast – until Noon).

ADJOURNMENT Mari motioned that we adjourn the meeting at 6:55PM

Respectfully Submitted,  
Patty Friend