

Ewell Free Library Board of Trustees Meeting
December 8, 2020 – 7 PM
Via ZOOM meeting platform

Meeting called to order by President Susan Sabers Chapman at 7:00 pm. Present: President Susan Sabers Chapman, Vice President: Bill Chapman, Treasurer: Joy Insinna, Library Manager: Rebecca Moe. Recording Secretary: Joy Insinna

Item added to the agenda under unfinished business (computers). Revised agenda approved. (J. Insinna, B. Chapman)

October 6, 2020 minutes approved. (B. Chapman J. Insinna)

Financial Report approved. (B. Chapman, S. Chapman)

Library Manager's Report: The overall numbers continue to be low as compared to 2019. However, programs that adhere to COVID guidelines are being successfully run when possible. The library reopened after renovations on 10/12/20 without significant impact to patrons.

Association report: none

Communication: none

Unfinished business:

- Status of constructions grant and projects.
 - o Most of the projects have been completed (installation of new circulation desk, carpeting, roof, and outlet for the automatic door opener). The instillation of the actual door opener is still outstanding.
- Computers.
 - o The downstairs staff computer that was performing poorly has been replaced by IT at no cost to the library.
 - o One of the patron laptops no longer connects to the internet and another is having intermittent issues. The Library Manager obtained a quote to replace both. The Board approved using Bullet Aid to purchase them. (J. Insinna, B. Chapman)

New business:

- Elect the slate of officers. The current slate of officers was retained with no changes to existing positions. (B. Chapman, J. Insinna)
 - o Susan Sabers Chapman: President
 - o William Chapman: Vice President
 - o Joy Insinna: Treasurer
- ACT meeting attendance on 12/12/2020. Both Sue Chapman and Becky Moe will attend.
- Discuss treatment of reimbursement from NYSED.
 - o The Board agreed to deposit the funds into the Money Market Account. If the monies are needed for something specific in the future, they can be moved into a more appropriate account to more easily be disbursed. (B. Chapman, J. Insinna)

Next board meeting is scheduled for Tuesday, February 2, 2021 7:00 pm.

Meeting adjourned at 7:25 pm. (B. Chapman, J. Insinna)