



**Launch Pad Makerspace
Equipment Loan Agreement**

Equipment and tools are available for check out by individuals 18 and over with a B&ECPL library card in good standing.

A valid B&ECPL library card is required to check out equipment.

- I understand equipment must be checked back in by its due date.
- Items circulate for 7 days with one renewal.
- A total of 3 pieces of equipment may be checked out at the same time.
- If not returned, the equipment will be considered **lost**, and the whole replacement cost, plus a \$5.00 processing fee, will be billed to the borrower's account, which may be blocked.
- I understand by borrowing equipment from B&ECPL I am responsible for the equipment and all accessories. I will reimburse B&ECPL for any damages if the equipment or an accessory is damaged, lost, or stolen while checked out to me.
- Equipment must be checked out and checked back in through a Launch Pad staff member only at the Launch Pad Makerspace. It cannot be returned in a book drop. Until equipment is returned to a Library staff member and is checked in, it is my responsibility.
- If possible, charge equipment back up before returning.
- I understand I may have to provide my own removable storage. I understand the library will not be held responsible for any damage to or loss of data or media while I am using the equipment.

By accepting these terms, I verify I have read and understand this Equipment Loan Agreement.

By accepting these terms, I understand if I don't return equipment within the designated loan period, I may be charged fees, and/or replacement costs, and have my privileges revoked.