

MINUTES
REGULAR MEETING OF THE
BUFFALO & ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
November 19, 2015

The regular monthly meeting of the Board of Trustees of the Buffalo & Erie County Public Library was held on Thursday, November 19, 2015, at the Central Public Library pursuant to due notice to trustees. The following members were present:

Theodore K. Johnson, Chair
Kathleen Berens Bucki, Secretary
Rhonda Ricks, Treasurer
Michael Amodeo
Alan Bedenko
Sheldon M. Berlow
Katie Burd
Frank Gist
Phyllis A. Horton
Sharon M. Kelly
Elaine M. Panty
Teresa Vincent
Wayne D. Wisbaum

Chair Ted Johnson called the meeting to order at 4:03 p.m. in the Joseph B. Rounds Conference Room. A quorum was present. Vice Chair Frank Housh joined the meeting via conference call, but was not counted for quorum or voting per Bylaws Article II, Section 6.

Agenda Item B – Approval/Changes to the Agenda. The Board unanimously approved amending the agenda to move Agenda Item J.1. Resolution 2015-43 recognizing Trustee Sharon Thomas to follow Agenda Item C.

Agenda Item C – Minutes of the Meeting of October 15, 2015. On motion by Mr. Wisbaum and seconded by Ms. Panty, the Minutes were approved as mailed.

Trustees Amodeo and Vincent arrived at approximately 4:05 p.m.

Agenda Item J.1 – (Taken out of order.) Sharon Thomas Recognition/Trustee Emeritus. Chair Johnson recognized members of Sharon Thomas' family present and read the following proposed Resolution 2015-43 citing her exemplary service and conferring

upon her the title of Trustee Emeritus, posthumously. Mr. Wisbaum moved for approval; he was seconded by Ms. Horton. Mr. Gist acknowledged Ms. Thomas served as Library Chair in one of the most tumultuous times of the Library and she will be missed. Approval of Resolution 2015-43 was unanimous. A framed resolution was presented to the family. Ms. Thomas' family spoke of Ms. Thomas' love of her Library service and thanked the Board. The Board conveyed their regards to Ken Johnson who could not be in attendance.

RESOLUTION 2015-43

WHEREAS, **SHARON A. THOMAS** served on the Board of Trustees of the Buffalo & Erie County Public Library from April 1998 through October 2015, and

WHEREAS, she served as Chair of the Board from June of 2009 through 2011, Vice Chair from January to June of 2009, and 2012, as well as Secretary in 2004, and

WHEREAS, she served as Chair of the Board's Executive Committee in 2010 and 2011, Buffalo Library Services Committee in 2001, 2006 through 2008, and 2012 through 2015, the Building Oversight Committee in 1999, 2000 and 2008, Legislative Committee in 2003, and

WHEREAS, she served as Vice Chair of the Board's Executive Committee in 2009 and 2012, and

WHEREAS, she served as a member of the Board's Advocacy Committee, Budget and Finance Committee, Buffalo Library Services Committee, Building Oversight Committee, Community Partnerships Committee, Development and Advocacy Committee, Executive Committee, Human Resources Committee, Planning Committee, Project Review Committee, Renewal Committee, and

WHEREAS, she served the Library as a member of the Board of Directors of the Library Foundation of Buffalo & Erie County, Inc. from 2003 through 2004, now, therefore, be it

RESOLVED, that in recognition and appreciation of the many years of leadership, wisdom and exemplary service **SHARON A. THOMAS** devoted to this institution, the Buffalo & Erie County Public Library Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude and deepest respect, and be it further

RESOLVED, that by virtue of **SHARON A. THOMAS'** outstanding contributions to the Library and under the terms of Article I, Section 4 of the Library's Bylaws **SHARON A. THOMAS** be appointed Trustee Emeritus, posthumously, of the Buffalo & Erie County Public Library.

Trustee Berens Bucki arrived at approximately 4:07 p.m. during the reading of the above resolution.

Agenda Item D – Report the Chair. Chair Johnson updated trustees on the North Park Branch Library indicating that while the Library did not get any push back from the City during their initial meeting on lease discussions, push back was received at the next meeting regarding a new permanent site. Chair Johnson has since sent a letter to Mayor Byron Brown informing him that the Board is committed to funding and supporting a facility that will meet the needs of North Buffalo. The letter also stated the North Park Branch has outgrown its temporary location and noted the City should start to plan for the future and begin the process of location search and budget for the acquisition/construction of a facility that will meet the needs of the citizens in North Buffalo. The letter was available for trustee viewing. Ms. Panty inquired what the push back was. Chair Johnson explained the City was not interested in starting to look at this as it is not part of their budget. He pointed out that while it is not in their budget now, he feels it doesn't mean they can't start looking into it and start putting it in their budget, as this process could be lengthy. The North Park Branch lease expires December 31, 2016. Ms. Jakubowski remarked the Library has been having conversations with regard to the lease for some time. Mr. Berlow added a grassroots effort may be needed for this to come to fruition. Discussion ensued.

Staff received kudos from Chair Johnson for the Milestones of Science exhibit reception.

As discussed at the October Board meeting, Chair Johnson explained there is a vacancy for a representative from this Board for the Library Foundation of Buffalo & Erie County Board and opened the floor for nominations. Mr. Wisbaum nominated Mr. Berlow; Ms. Kelly seconded. Ms. Burd nominated Dr. Ricks; Ms. Vincent seconded. Both Dr. Ricks and Mr. Berlow spoke about why they wished to be on the Foundation Board. Chair Johnson called for a ballot vote. Chair Johnson abstained. Results will be declared under Unfinished Business. Discussion ensued.

Agenda Item E – Committee Reports.

Agenda Item E.1 – Executive Committee. Mr. Housh summarized the Executive Committee meeting of November 12, 2015 and requested the written report be entered into the Minutes. Mr. Amodeo made the motion, Mr. Johnson seconded, and approval was unanimous.

Present: Chair Ted Johnson and Committee members Michael Amodeo, Sheldon Berlow, Frank Housh and Sharon Kelly. Trustees Elaine Panty and Phyllis Horton were also present as well as Library Director Mary Jean Jakubowski, Deputy Director – Chief Operating Officer Carol Batt and Deputy Director – Chief Financial Officer Kenneth Stone.

The Executive Committee meeting began at 4:00 p.m. in the Joseph B. Rounds Conference Room of the Central Library. A quorum was present.

The proposed agenda for the November 19, 2015 meeting of the Board of Trustees was reviewed.

Chair Johnson briefly discussed the proposed resolutions on the agenda. Director Jakubowski noted the family of Trustee Sharon Thomas will be present at the meeting. Chair Johnson suggested moving the resolution in recognition of Trustee Thomas under his report. After brief discussion, it was determined this will be done at the meeting.

CFO Stone reviewed the contract with Literacy New York, Buffalo-Niagara, Inc. focusing on the rent increase and space allocation. Literacy New York's fiscal year runs from July 1st – June 30th and as such have requested, for budgeting purposes, the rental agreement match their fiscal year. The contract reflects a phased increase in rent to accommodate this request. Discussion ensued.

Chair Johnson spoke to the Library's budget presentation. Discussion ensued. Trustee Berlow asked the status of the Library's fund balance and the ongoing budgeting of such for operating purposes. Discussion ensued. CFO Stone noted the Library's unassigned fund balance, from which funds have been allocated, has a balance which is currently 8% of the budget.

Director Jakubowski spoke to the status of the North Park Library lease with the City of Buffalo. Discussion ensued. Chair Johnson will send a letter to Mayor Byron Brown expressing the Library's request for a permanent location for this branch. Trustee Berlow suggested, in the meantime, discussion about expanding the current library space be held with the property manager.

Chair Johnson indicated he planned to nominate Trustee Berlow to the Board of the Library Foundation of Buffalo & Erie County. He described the process pursuant to the agreement between the B&ECPL and the Library Foundation.

The Executive Committee adjourned at 4:35 p.m. on a motion by Trustee Amodeo, second by Trustee Berlow.

Agenda Item E.2 – Budget and Finance Committee. Dr. Ricks, Budget and Finance Committee Chair, summarized the meeting of November 12, 2015 and called upon Deputy Director CFO Kenneth Stone to present the items for Board approval.

Agenda Item E.2.a – Unanticipated Expenditure Assistance – Eden Library. Proposed Resolution 2015-39 was presented by Mr. Stone as detailed in the resolution. Ms. Panty moved for approval, Ms. Horton seconded, and approval was unanimous.

RESOLUTION 2015-39

WHEREAS, the contract between the Buffalo & Erie County Public Library (B&ECPL) and contracting libraries, in section TWENTY SECOND, provides a process for requesting assistance in the event of “unforeseeable circumstances” that “result in a material impact on the ‘Public Library’s’ operating budget”, and

WHEREAS, the Eden Library Board of Trustees has requested assistance to cover the unanticipated cost of retiree payouts for the retiring Library Director, and

WHEREAS, B&ECPL staff worked with Eden Library staff to identify the best method to address this situation, including an analysis of projected personnel costs for the balance of the year, and this review resulted in a recommendation to request assistance in the amount not to exceed \$20,841, and

WHEREAS, without this assistance the Eden Library Board of Trustees has found that having to reduce staff hours to address the unanticipated retiree payout expense, as would otherwise have been required to address these costs, would result in inadequate staffing needed to provide committed programming associated with operating the library for the weekly hours of service stipulated in contract Exhibit C, and

WHEREAS, sufficient monies are available within the 2015 B&ECPL operating budget salary and wage accounts to accommodate this request, and

WHEREAS, pursuant to section EIGHTH of the contract, this change may be implemented by resolution and transmitting a revised Exhibit A to reflect same, now therefore be it

RESOLVED that the Board of Trustees of the Buffalo & Erie County Public Library approves a reallocation within the 2015 B&ECPL operating budget to utilize vacancy savings in the salary and wage accounts to provide up to \$20,841 in salary/wage/fringe benefit funding assistance to the Eden Library, and be it further

RESOLVED, that a copy of this resolution and a revised Exhibit A be transmitted to the above contracting library.

Agenda Item E.2.b – Authorization for Year-end Transfers in Excess of \$5,000. Mr. Stone explained this resolution is done every year and allows the Library to close the books. Of note this year, the Library may see a transfer to cover the fringe benefit account which is likely to run over budget; there are sufficient savings in the salaries

and wages account to offset that. On motion by Ms. Panty and a second by Ms. Horton, the resolution was approved unanimously.

RESOLUTION 2014-40

WHEREAS, the 2015 year-end closing process is approaching and involves finalizing encumbrances (or commitments to spend budgeted funds), and

WHEREAS, the delay between payment of telecommunications related expenses and receipt of E-rate discount reimbursements for those expenses can cause the need to transfer funds temporarily between budget accounts as the available balances in the E-rate supported accounts towards the end of the fiscal year are too low to accommodate the delay, and

WHEREAS, some costs, such as termination payouts for retiring employees, will impact other accounts including the System salary and fringe accounts and individual contracting library salary and fringe benefit accounts, requiring transfers, and in the case of contracting libraries, contract budget amendments, be processed quickly to ensure payroll expenses can be met on a timely basis, and

WHEREAS, it may be in the Library's interest to encumber items that may require budget transfers in excess of \$5,000, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library authorizes the Library Director, with the approval of the Board Chair or the Budget and Finance Committee Chair, to approve transfers within the budget impacting objects of expenditure in excess of \$5,000 for the purposes of making year-end encumbrances and/or expenditures as stated above, and be it further

RESOLVED, that any such transfers be incorporated into the monthly financial statements submitted to the full Board prior to the close of the fiscal year, and be it finally

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library authorizes the Library Director to approve temporary transfers within the budget impacting objects of expenditure in excess of \$5,000 for the purposes of accommodating the delay between payment of telecommunications related expenses and receipt of E-rate discount reimbursements for those expenses, with said transfers being reversed upon receipt of the E-rate reimbursement.

Agenda Item E.2.c - RFP Award Genealogy Databases. Proposed Resolution 2015-41 was distributed at the meeting. Assistant Deputy Director Dawn Peters introduced this resolution as detailed below and explained how the Library thoroughly reviewed the 2 received proposals remarking while the vendor not being recommended did come in at a lower cost, they did not contain the content that would best meet the needs of our library users. She pointed out there were deficiencies and a lack of information in the

lower cost proposal databases, where ProQuest's Ancestry Library Edition and HeritageQuest Online databases had far more content and greater resources and description which is key when doing genealogy work and research. Ms. Burd made the motion and Ms. Vincent seconded. Librarian Rhonda Koenig answered questions from Mr. Gist regarding details of Ancestry Library Edition database versus Ancestry.com. Following this discussion, Resolution 2015-41 was approved unanimously as presented.

RESOLUTION 2015-41

WHEREAS, the Buffalo & Erie County Public Library (B&ECPL) provides our communities with Genealogical/Genealogy database products and related digital content that address a variety of information needs for youth and adults, and

WHEREAS, the Library issued a Request for Proposals (RFP) for the purposes of receiving proposals to provide access to Genealogical/Genealogy database products and digital content, and

WHEREAS, the Library received and thoroughly reviewed 2 submitted proposals, including completeness of the response, references, demonstrated ability, cost, and support, and

WHEREAS, funding for electronic databases is a regular component of the library materials budget line of the operating budget and sufficient funds are available to accommodate these purchases, now therefore be it,

RESOLVED, that the B&ECPL Board of Trustees authorizes the Library Director and/or her designee(s) to execute the necessary documents to enter into an agreement to procure the following database products/services:

- ProQuest's Ancestry Library Edition and HeritageQuest Online database subscriptions: first year costs would be \$71,085, with a 2% increase for year 2, and a 2% increase in year 3 of the subscriptions.

Agenda Item E.2.d – Monthly Financial Report. The monthly financial report for the month ending September 30, 2015 was distributed in the board packet as an information item.

Agenda Item E.3 – Policy Committee. Policy Committee Chair Elaine Panty read the following report of the meeting of November 5, 2015.

Present: Policy Committee Chair Elaine Panty; Committee members Alan Bedenko, Kathleen Berens Bucki and Phyllis Horton. Library Director Mary Jean Jakubowski, Deputy Director – CFO Kenneth Stone and Assistant Deputy Director – Development and Communications Officer Joy Testa Cinquino were also present.

The Policy Committee meeting began at 5:00 p.m. in the Joseph B. Rounds Conference Room of the Central Library. A quorum was present.

Library Director Jakubowski discussed the Central Library Access Ramp Rules, indicating it had been reviewed by Library Administration, with no recommendations for change. Discussion ensued. Trustee Bedenko suggested adding language to the heading describing prohibitive language to expand the contents and read "PROHIBITED CONDUCT ON THE CENTRAL LIBRARY ACCESS RAMP INCLUDES BUT MAY NOT BE LIMITED TO THE FOLLOWING." The Committee agreed to the changes and on a motion by Trustee Horton, second by Trustee Bedenko, recommended the amended policy be brought to the full Board of Trustees for approval at its November 19th meeting.

Library Director Jakubowski requested the Central Library Access Ramp Rules and the Rules of Conduct be reviewed simultaneously in the future; the Committee agreed. Director Jakubowski will have the Policy Review Schedule reflect this going forward.

Also on the *2015 Review Schedule for Board Adopted Policies* for target review in November was the Circulation Policy and Guidelines and Procedures for Approval of New Library Construction. Director Jakubowski noted that the Circulation Policy Committee, a committee comprised of staff from throughout the System, is scheduled to meet this month and, therefore, the Circulation Policy review is not complete. The policy will be brought to the next Policy Committee meeting.

Director Jakubowski also indicated she is reviewing the Guidelines and Procedures for Approval of New Library Construction and believes the document requires a complete rewrite; particularly it needs to include guidelines for expansion of current library buildings. Discussion ensued.

Assistant Deputy Director (ADD) Joy Testa Cinquino discussed the status of her assignments pertaining to the development of a Special Events Policy (currently suspended). Discussion ensued. The Committee asked ADD Testa Cinquino to continue to research the potential of special events at the downtown Central Library and meet with additional vendors in order to best determine what may or may not work for the Library.

On a motion by Trustee Horton and second by Trustee Bucki, the Policy Committee meeting adjourned at 5:28 p.m.

Agenda Item E.3.a – Amend Central Library Access Ramp Policy. On motion by Ms. Vincent, seconded by Ms. Berens Bucki, Resolution 2015-42 was unanimously approved as presented.

RESOLUTION 2015-42

WHEREAS, as part of the Buffalo & Erie County Public Library's (B&ECPL) adopted Organizational Competencies, the Library has put together a new structure for process and review of the Library's standing policies to ensure that they remain timely and effective, and

WHEREAS, the Policy Committee used this process to review and make recommendations to amend the attached draft of the Central Library Access Ramp Policy, now, therefore, be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library adopts the proposed revisions of the Buffalo & Erie County Public Library's Central Library Access Ramp Policy to supersede and replace the prevailing policy, last amended June 14, 2012, and be it further

RESOLVED, that copies of the approved Central Library Access Ramp Policy be transmitted to all B&ECPL Contract Library Boards of Trustees for informational purposes, and be it finally

RESOLVED, that each Contracting Library Board be encouraged to adopt its own policy to reflect access to its building(s) as needed.

Agenda Item F – Report of the Director. Director Jakubowski remarked there are a lot of things going on at the Library which continue to be announced through e-mails. She reminded trustee there will be an ACT meeting on December 5th at the Julia Boyer Reinstein Library. Jerry Nichols from the Palmer School of Library Information Science will be in attendance going over the changes in the 2015 Edition of the *Handbook for Library Trustees of New York State*. Mr. Nichols is the author of the handbook. Handbooks will be distributed at the meeting; copies will also be available for those unable to attend the meeting.

Rave reviews are being received on the *Milestones of Science: Books that Shook the World!* exhibit. Ms. Jakubowski commended staff for doing a phenomenal job. There have been educator nights, student groups and several additional tours. Tours are scheduled every Saturday at 2 p.m. In addition, a self-guided walking tour through the exhibit using QR codes is available. There have been about 4,000 people through the exhibit to date. Ms. Jakubowski thanked Trustee Kate Berens Bucki's father-in-law, Carl Bucki, for writing a lovely article in the Ampol Eagle November 19, 2015 edition on the exhibit. The article was passed around for trustee viewing. Discussion ensued. In response to a

question by Mr. Gist, Director Jakubowski noted the exhibit will continue for 2 years; following this, the next large exhibit will be on World War I.

Director Jakubowski updated trustees on the Library's advocacy campaign announcing to date, 541 letters have been delivered to the Erie County Legislature from patrons throughout the System requesting support of the County Executive's proposed 2016 budget for the Library. The Library will continue to provide the letters to the Legislature as they come in.

The first JOBCLUB took place November 18th at the Central Library with a very positive response. A JOBCLUB is also being held at the Frank E. Merriweather, Jr. Branch Library. Director Jakubowski reminded trustees that the Library is working collaboratively with the Buffalo and Erie County Workforce Development Consortium, Inc. on this program and asked trustees to spread the word.

A Certificate of Achievement received from Mayor Byron Brown was presented to the "Library Owl" mascot - *Reada Book* - in recognition of the 2015 Reading Rules Kids Summer Reading Challenge and was available for viewing.

An article from the Criterion *A Tip of the Hat to Sharon Thomas - A Life Well Lived* written by Trustee Frank Gist was shared with trustees.

With the holiday season fast approaching, a sample reproduction print available from the B&ECPL's Library Online Store was shown to trustees. Trustees and the community are eligible to receive a 5% discount; this sale goes through December 1st.

Trustees were asked to mark their calendars for the B&ECPL Staff Association Winter Gathering which is taking place Wednesday, December 9th from 10 a.m. to 12 noon at the Central Library.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

B&ECPL Monthly Report October 2015

County Executive Releases 2016 Proposed Budget: On Thursday, October 15, 2015, Erie County Executive Mark Poloncarz released his 2016 Proposed Budget. The proposed budget contains a very much appreciated County funding increase of \$460,277 (2.0%) for the Library. The additional funding will help offset increased contractually obligated costs while sustaining Library operations and services. In

addition to the operating funding, County Executive Poloncarz's Capital plan includes \$500,000 to support continued rehabilitation work at the Central Library.

County funding of \$23,474,134, combined with funding from New York State of \$2,135,104 in operating and \$655,994 in grants, use of \$714,843 in Library fund balance, and \$937,010 in other library revenue brings the Library's 2016 Proposed Operating and Grants Budget to \$27,917,085; this is a 2.1% increase over the 2015 Adopted Budget. In addition to maintaining current services, a high-tech bookmobile will hit the road during 2016 serving rural areas and other underserved locations. It will also be used to promote and extend library services at sites such as Canalside, various local festivals, etc. Funding to purchase the bookmobile was provided in the County's 2014 Capital Budget.

Erie County's 2016 Proposed Capital Budget will support improvements at the (County-owned) downtown Central Library. Specifically, \$250,000 will be used for continued rehabilitation of the 50+ year old building's mechanical, electrical and plumbing systems and \$250,000 to address modernization needs of the building's life safety systems.

Information on the proposed budget may be found on the Library's website. The links below can be used to directly access this information. This page will be updated as the budget process moves forward.

2016 Proposed Budget Information:

[2016 Erie County Proposed Budget Document Excerpts - Library Operating, Grants & Capital \(Click Here\)](#)

[2016 B&ECPL Proposed Budget Charts and Graphs \(Click Here\)](#)

[2016 BECPL Proposed Budget Line Item Detail \(Click Here\)](#)

[Link to Erie County 2016 Proposed Budget Documents: Budget Message/4-Year Plan; Books A and B \(Click Here\)](#)

The Erie County Legislature has scheduled 2016 Departmental and Agency Budget Hearings for the week of November 9th. The Library's hearing is scheduled for November 10th at 11:00 a.m. in the Chambers of the Erie County Legislature, 92 Franklin Street (Old County Hall), 4th Floor, in downtown Buffalo.

The opportunity for the public to comment on the 2016 Proposed Budget has been scheduled for Monday, November 23rd at 5:00 p.m., also in the 4th Floor Legislature Chambers.

Good for the Neighborhood: October 15th - Information Services & Outreach Librarian **Renée Masters** represented B&ECPL at a *Good for the Neighborhood* event at the West Side Community Center. The event was sponsored by the Independent Health

Foundation; nearly 300 attended. Ms. Masters discussed the availability of free health resources at the Library in addition to computer classes, children's programs, and the Launch Pad.

Buffalo Comic-Con: October 16th and 17th – Librarians **Dan Caufield, Erin Burke, Andrew Maines** and **Kristen Wall** hosted the B&ECPL activities room at the *Buffalo Comic-Con* event located at the Buffalo Niagara Convention Center. Over 1,000 individuals passed through the B&ECPL room, learning about library collections and services. The Library was the only activity center available at *Comic-Con* for children under the age of 12. Mr. Caufield presented *Graphic Novels and Libraries* with Canisius College Librarian Matt Kochi and conducted the program *Mad Science*. *Mad Science* featured a series of hands-on experiments for all ages with ties to the many scientists featured in Central's *Milestones of Science* exhibit. In addition to conducting formal programs, staff met attendees providing information regarding B&ECPL services and the *Milestones of Science* exhibit.

Read for the Record: October 22nd – Children's Services Librarians **Mary Ann Budny, Erin Burke** and **Wanda Collins**, along with Senior Page **Nancy Smith**, hosted *Read for the Record*. WGRZ Channel 2's Kelly Dudzik was the guest reader for the event. Participants included 101 children and 20 adults from both the Bennett Park Montessori and Enterprise Charter Schools.

Lights On After School: October 22nd – Nearly 300 children participated in the 2015 *Lights On After School* program sponsored by the Community Action Organization of Erie County, Inc. and hosted by the downtown Central Library. Children's Librarian **Steve Clancy** presented a Sensational Sound program. The event was coordinated by Community Engagement Manager **Anne Conable**.

Galleria of Treats: Children's Services staff and staff from the Orchard Park Public Library participated in the Kids Escaping Drugs *Galleria of Treats* at the Walden Galleria Mall October 29th. Staff greeted over 3,500 children and their families, providing them with information about the B&ECPL, distributing library card applications, library branded pencils and candy treats. *Reada Book* made a guest appearance to the delight of the children and those young at heart. The Library was a sponsor of the event.

Harry Potter's World: Renaissance Science, Magic, and Medicine Exhibit. The Central Library welcomed *Harry Potter's World: Renaissance Science, Magic, and Medicine*, an exhibition developed and produced by the Exhibition Program at the National Library of Medicine. Although a fantasy story, the magic in the Harry Potter books is partially based on Renaissance traditions that played an important role in the development of Western science, including alchemy, astrology, and natural philosophy. Incorporating the work of several 15th and 16th century thinkers, the 7-part series examines important ethical topics such as the desire for knowledge, the effects of

prejudice, and the responsibility that comes with power. This exhibit references some of the same works and complements materials found in *Milestones of Science: Books that Shook the World!* on display on the second floor at the Central Library. The Harry Potter exhibit will be available through November.

Monthly Programming Statistics - October 2015

1. Public Services

In Library Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	264	1751	5836	37235
Children (age 6-12)	151	1607	2994	29858
Teens	48	1000	222	7815
Intergenerational	119	865	4251	30950
Adults (excludes Technology)	267	2543	2542	24236
TOTAL In Library Programs	849	7766	15845	130094

Adult Technology Programs:

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Training Lab or Library Desktop PCs System or Library-owned Cyber Train	12	133	66	504
One on One	32	223	187	1470
	50	502	65	822
TOTAL Adult Technology	94	858	318	2796

Outreach (out of library):

	Number of Programs		Number of Attendees	
	MTH	YTD	MTH	YTD
Children (age 5 and under)	4	49	106	1750
Children (age 6-12)	3	69	3622	7488
Teens	0	9	0	808
Intergenerational	11	82	1730	10095
Adults (excludes Technology)	14	92	445	3519
TOTAL Outreach (out of Library)	32	301	5903	23660

Highlights:

- Over the course of 2 ½ years and countless hours of preparation put in by numerous staff and community partners, the *Milestones of Science: Books that Shook the World!* exhibit came to life on October 4th as a soft opening. A tour group of 50 individuals representing homeopathic medicine was the first to take a guided tour. This exhibit could not have happened without the support of the

Library Foundation of Buffalo & Erie County and other partners. The exhibit will be further highlighted in the November 2015 Director's Report.

- October 9th - TechKnow Lab Manager **Kara Stock** gave a hands-on tour of the Launch Pad MakerSpace for Erie County Executive Mark Poloncarz. Mr. Poloncarz was filming a segment about library services for the County's YouTube channel – part of the series “Erie County Works for You.”
- October 12th - Grosvenor Librarian **Rhonda Konig** conducted Genealogy 101: Breaking Old World to the participants at FinnFest USA's Genealogical Symposium. The class focused on American records that can tell genealogists a foreign place of birth or residence. After the class, participants attended an open research session at the library's computer lab.
- October 16th - Children's Services Librarians **Mary Ann Budny** and **Steve Clancy** conducted a class visit for 3 classes from Maple West Elementary School; this represents one of the first formal tour opportunities of the *Milestones of Science* exhibit. The tour went very well. Reaction from parents was very positive and they were very impressed with the rare books and the exhibit. The children were most interested in playing with the toys in the STEM (Science, Technology, Engineering & Mathematics) Education Center.
- October 16th - A new exhibit is on display in the Whisper Space at the Central Library from Starlight Studio and Art Gallery, a day habilitation program by the Learning Disabilities Association of Western New York. The exhibit features the work of Paul Chandler. A weaver of words and materials, mixed-media artist Paul Chandler's work is an explosion of colors, forms, and textures. With scraps of fabric and yarn, buttons, baubles, beads, a wild array of found objects, and plenty of imagination, Paul creates vivid embroideries and 3-D creatures that seem to have fallen from space. The Whisper Space exhibits are arranged and coordinated by **Renée Masters**.
- Children's Services Librarian **John Gaff** carried the spirit of last summer's Maker Camp by working with the local Boys & Girls Clubs to facilitate an interest in STEAM (Science, Technology, Engineering, Arts & Mathematics) in Buffalo with Maker Camp's new afterschool program. This month the William C. Baird Clubhouse came to the Central Library once a week. Children attending learned some of the principles of physics through hands-on activities including marble runs, stomp rockets and airplanes.
- October 22nd - **Renée Masters** met with Thomas Lewis, Outreach Coordination Manager with Greater Buffalo United Accountable Care Network ([GBUAHN](#)). GBUAHN is a Health Home providing comprehensive care management. This

group's focus is providing services to individuals who are traditionally very hard to reach including persons who are homeless. GBUAHN representatives have enthusiastically accepted an invitation to provide outreach at the Central Library on an ongoing basis. Plans are to begin outreach in early November.

- October 28th - Rare Book and Map Librarian **Charles Alaimo** gave an impromptu tour of the library for the Buffalo State English as a Second Language program. The tour included portions of the general collections Foreign Language and ESL materials, as well as the Grosvenor Room, the Mark Twain Room, the map exhibit and the *Milestones of Science*.
- October 31st - Ms Shelia Brown held a book signing at the Frank E. Merriweather, Jr. Branch Library. Brown is the first female African American in Buffalo to own a radio station (WUFO).

2. Collection Development

Collection Development - October 2015

Physical Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
Juvenile Print	6,031	45,448	288	2,758	528,878
Young Adult Print	955	7,938	88	847	71,521
Adult Print	6,730	57,181	994	8,072	1,877,975
Media	6,911	55,500	699	5,490	502,466
Other*	3,353	35,129	3	113	201,185
Subtotal	23,980	201,196	2,072	17,280	3,182,025

*Includes magazines, generic copies, and other

Electronic Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Collection Size
e-Books	223	4,224	102	1,553	41,942*
Music (Freegal)	N/A	N/A	N/A	N/A	Unlimited SONY Library
e-Audiobooks	23	627	15	333	8,410
e-Videos	0	0	0	0	370** +Moving Image Archive Library
Subtotal	246	4,851	117	1,886	50,722

*Includes 5,628 EBL titles

**Access to Moving Image Archive (<http://bit.ly/1eMd454>) via mobile website, beginning Nov. 2013

All Collections:

	Monthly Item Adds	YTD Item Adds	Monthly Title Adds	YTD Title Adds	Total Collection Size
Total	24,226	206,047	2,189	19,166	3,232,747

Purchase Suggestions:

	Received	% Owned*	Unique Titles	% Ordered
Patron Initiated	483	3.9%	483	70.2%
Staff Initiated	43	2.3%	43	97.7%

*Items in system or on-order at time of suggestion

3. Technology

Technology - October 2015

Website Visits:

	Current Month	Year to Date
BuffaloLib.org	465,642	4,293,403
Online Catalog	596,503	3,284,557

Social Networking:

	Monthly Activity ¹	YTD Activity	Monthly Audience ²	Total Audience	Monthly Engagement ³	YTD Engagement
Facebook	114	1,074	67	6,102	3,070	30,920
Flickr	57	685	1	52	21,811	189,004
Instagram	32	304	40	481	658	5,389
Pinterest	92	731	25	1,183	545	5,826
Tumblr	6	81	5	103	1	75
Twitter	201	1,676	76	8,152	926	9,841
YouTube	2	7	3	110	2,536	11,701
Total	504	4,558	217	16,183	29,547	252,756

¹Number of posts, pins, tweets, videos, etc., created by staff

²Number of followers

³Number of likes, shares, favorites, repins, clicks, comments, views, retweets, etc.

Highlights:

- SirsiDynix Integrated Library System (ILS) contract negotiations are ongoing. B&ECPL staff members continue work with the Library’s legal counsel to prepare a Master Agreement and supporting schedules that will best serve the Library’s needs and interests.

4. Fundraising

Fundraising:

Campaign Name	Campaign Dates	Raised to Date
Annual Campaigns (All - including Bucks for Books, donations, Central Book Sale, etc.)	1/1/15 - 10/31/15	\$221,883.00
Borrower Services Donation Box	10/1/15- 10/31/15	\$25.00
Crane Book Sale	10/12/2015	\$577.50
Crane Donation Box	10/12/2015	\$55.03
Dudley Book Sale	10/12/2015	\$577.50
Dudley Donation Box	10/12/2015	\$55.03
North Park Book Sale	Ongoing	\$535.45
Riverside Donation Box	10/14/15	\$56.50

Highlights:

- The fall *Bucks for Books* campaign mailing was distributed in October to 1,800+ past *Bucks for Books* donors.
- A grant was written (and approved) to the New York Council for the Humanities for programming at the Frank E. Merriweather, Jr. Branch Library which focuses on discussion of James Baldwin’s books. The grant provides funding, training and materials for the programming which will take place in spring 2016. Merriweather Librarian **Gwen Collier** assisted with providing information for the request.
- The Development and Communications Office sent nearly 400 invitations to *Milestones of Science* sponsors, Library donors, as well as System and contract member library trustees for the upcoming *Milestones of Science* opening reception on November 12, 2015.
- The Colligan family donated brand new Lego supplies to supplement the Niagara Branch Library’s existing Lego toys. The donation is in memory of their

father, Phillip Colligan, who passed away in September. Legos are used to support the Library’s STEM programs.

5. Facilities

Highlights:

- Library Director **Mary Jean Jakubowski**, Chief Financial Officer **Ken Stone** and Supervising Chief Stationary Engineer **Carl (Chip) Campbell** continue their conversations with the City of Buffalo’s Department of Public Works and Department of Real Estate pertaining to current and potential needed capital improvements in the Buffalo Branches. Ms. Jakubowski and Mr. Stone are also discussing the current lease agreement with the City of Buffalo – North Park Branch.

6. Staff Development

Staff Development - October 2015

	Number of Program Attendees		Number of Programs Presented	
	Month	Yr. to Date	Month	Yr. to Date
Staff	165	1,819	3	25

Highlights:

- The B&ECPL presented 3 virtual sessions of *Adult Content Materials Training* to Buffalo Branch library staff.
- The 2015 NYLA Annual Conference: *Explore. Learn. Grow.* was held in Lake Placid, New York from October 21st to October 24th. The B&ECPL was well represented at the conference, and preconference programs included: *Libraries as a Public Asset, Volunteers 101, Libraries Help Communities in Crisis, Welcoming Special Education in the Library* and *The Future of Libraries*.
- Staff also attended other courses, programs and conferences outside the B&ECPL including: Erie County Personnel’s *Effective Supervisory Practices* course held weekly from September 23rd - December 9th, (4 staff attended); FinnFest USA’s *Genealogical Symposium*; *Ready to Read at New York Libraries* training cohort, sponsored by the New York State Library Division of Library Development; *E-Rate Program Applicant Training* by Universal Service Administrative Co.; OPEN’s *Labor and Employment Seminar*; the *Roycroft Conference*; *Mail Meets the Web* hosted by the Postal Customer Council; *Hands on Science: Science Programming for*

K-8 by Steve Spangler Science; and WNYLRC's *Getting to Know You* networking event at the Buffalo History Museum.

- Staff continued to pursue webinar training opportunities in October including: *Teaching Skills for Librarians*, a 10-week online course conducted by The College of St. Rose in cooperation with the New York Library Association (2 librarians attended); *Overview of Task Force for New Americans* conducted by U.S. Citizenship and Immigration Services; *Integrate Enterprise with EDS*, a SirsiDynix live demonstration session; *Appealing to Genre Readers* presented by Novelist; *Project Outcome Survey Results: Effective Communication Strategies* presented by the Public Library Association; *Keys to Effective Employee Orientation* presented by Star12; *Engaging Adults Through Programming* presented by Demco; and *The Four Squares of a Well-Balanced Wellness Program* presented by ON24. A total of 30 different webinars were viewed by staff from the Central, Buffalo Branch, and contract member libraries.

7. Media Coverage/Media Releases

Type of Communication	Topic	Air Date/Publish Date
Media Release - forwarded to local media	Read for the Record	Covered by Channel 2 TV, October 21 st
Media Release	C-SPAN Cities Tour featuring Mark Twain Room and Rare Collections	Aired on C-SPAN, Book TV and American History Channel - October 17 th & 18 th . Promoted in the Buffalo News.
Taping - Central Library	Erie County Executive Mark Poloncarz taped a segment about Library services for the County's YouTube channel - part of the series "Erie County Works for You"	Taped on October 9 th ; will air on Erie County's social media channels.
"Minding Your Business" Cable access interview with the Small Business Development Center and Information Services Manager Dan Caufield	Small Business Resources and the Library	October 17 th & 24 th
OCLC WebJunction	Health Happens @ the Library	October 7 th
Dudley: WNY Family Magazine http://www.wnyfamilymagazine.com/	Events Calendar, Library Events	Web-based, updated continuously.

Riverside Review	Tax Assistance; Family Story Time; Computer Classes	October 6 th , 13 th & 27 th
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Highlights:

- Channel 2 News Reporter Kelly Dudzik was guest reader for this year’s *Read for the Record* at the Central Library. She read *Not Norman: A Goldfish Story* to students from Buffalo Public School #32 – Bennett Park Montessori and Enterprise Charter School.
- The long awaited airing of the TV program *C-SPAN CITIES TOUR* featuring ‘*all things literary*’ in Buffalo! including Central Library’s Mark Twain Room and some of the prized Rare and Special Collections from the *Milestones of Science* exhibit was the weekend of October 17th and 18th. Librarian **Amy Pickard** was interviewed back in August for the show. We were extremely pleased to be among the few selected local venues featured in this nationally televised and highly regarded TV program.
- The Central Library was included in media promoting FinnFest weekend October 10th – 12th. Genealogy workshops given by Librarian **Rhonda Konig**, a Finnish children’s camp, recordings of children’s books, a movie, and speakers were featured programs at the library.
- October 2nd - **Dan Caufield** was interviewed and provided a tour of the Central Library for Clifford Bell and Susan McCarthy from the Small Business Development Center at Buffalo State College. The tour and interview focused on free resources useful to anyone starting or running a business and how these resources support economic growth throughout Western New York. The tour and interview were filmed by members of the Buffalo State College Media and Communications Department and aired twice on cable access on October 17th and 24th.
- October 7th - OCLC WebJunction featured an online article discussing the [Health Happens in Libraries](http://www.webjunction.org/news/webjunction/health-education-highlighted-at-buffalo-erie-county-public-library.html) program which had libraries develop and deliver community health activities, in collaboration with local partners. **Renée Masters** was the overall coordinator for B&ECPL’s participation. <http://www.webjunction.org/news/webjunction/health-education-highlighted-at-buffalo-erie-county-public-library.html>
- October 13th - Launch Pad Manager **Jordan Smith** trained local author Roselyn Kasmire on how to use the digital camera, portable audio recorder, green screen

and Final Cut. She produced a short video for YouTube promoting healthy eating with her fictional character Bobby Banana.

(<https://www.youtube.com/watch?v=KXtli8p3e5w>)

- Merriweather Branch Manager **Gwen Collier** published a book and held her first book signing in Dallas, Texas in October. Collier also donated a copy of her book to the Local Author's Collection of the Library. The title is *The Bipolar Church: Restoring Spiritual Balance by Loving Each Other*.

8. Partnerships

Highlights:

- **John Gaff** is working with Boys & Girls Clubs of Buffalo's STEAM Coordinator Jeff Dukat to bring local clubhouses to the Central Library for STEAM related programming. In October, children from the William C. Baird Clubhouse came to the Central Library once a week. A different clubhouse will attend each month through the end of the year.
- **New Program/Service:** **Linda Rizzo**, Manager – Buffalo Branches, **Dan Caufield**, Manager – Central Library Public Services, **Dawn Peters**, Assistant Deputy Director, and Library Director **Mary Jean Jakubowski**, along with Heidi Bamford, Western New York Library Resources Council, met with Shane Stephenson from Buffalo Employment and Training Center (BETC) to discuss holding Job Club programs at both the downtown Central Library and City Branches. Programs will begin Wednesday, November 18th at the downtown Central Library (noon) and at the Frank E. Merriweather, Jr. Branch (2:30 p.m.) Meetings will continue every Wednesday at each location.
- On October 21st, Branch Manager **Kate Shea** met with Beth Boyer, Chairwoman for the Kaisertown Coalition's Annual Christmas Party. The East Clinton Branch Library has been established as the sign-up location for the Coalition's party as well as one of 2 drop-off locations for the party's children's gift donation drive; each child who attends the party will leave with a gift.
- October 26th – Collector and Roycroft authority Robert Rust, who has generously begun donating Roycroft Press material to the Rare Book Collection, invited William Morris Society President Jack Walsdorf and his wife Marylou to see the Rare Book collection and see all of the Central Library exhibits. Jack and Marylou were very impressed with the Kelmscott and Roycroft collections, some of our hand bookbinder's fine rebinding, the Mark Twain Room, the current main floor exhibits, and especially the *Milestones of Science* exhibit.

9. Planning for the Future

- B&ECPL Board of Trustees Chair Ted Johnson, **Mary Jean Jakubowski** and **Ken Stone** will be presenting at the 2016 Erie County Legislature – Finance, Management & Budget Committee Hearing November 10, 2015.

10. Director Activities

Meetings and Events:

**LIST of MEETINGS and EVENTS
ATTENDED by DIRECTOR MARY JEAN JAKUBOWSKI
October 2015**

DATE	MEETING / EVENT
October 5, 2015	Meeting - Shane Stephenson, Buffalo & Erie County Workforce Dev. Consortium, Re: Job Clubs
October 6, 2015	Presentation - Imagine Series - Milestones of Science
October 7, 2015	Meeting - Dawn Peters
October 7, 2015	Meeting - B&ECPL Board of Trustees - Budget & Finance Committee
October 7, 2015	Event - Albright-Knox Art Gallery Public Art Installation <i>We Share a Dream</i>
October 7, 2015	Meeting - WNYLRC Annual
October 8, 2015	Conference Call - Sara Kelly Johns
October 8, 2015	Meeting - Nike Neppi and Sheryl Knab, WNYLRC
October 8, 2015	Meeting - B&ECPL Board of Trustees - Executive Committee
October 8, 2015	Meeting - Grand Island Memorial Library Board of Trustees
October 13, 2015	Meeting - Green Security
October 13, 2015	Meeting - Carol Batt and Kenneth Stone
October 13, 2015	Conference Call - Public Library System Directors Organization (PULISDO) & NYS Education Department - Division of Library Development (DLD)
October 14, 2015	Meeting - Managers/Directors
October 14, 2015	Meeting - Library Foundation of Buffalo & Erie County
October 15, 2015	Meeting - Administrative Team
October 15, 2015	Meeting - Literacy New York Buffalo-Niagara, Inc., Tara Vogel
October 15, 2015	Meeting - B&ECPL Board of Trustees
October 16, 2015	Meeting - Carol Batt, Dawn Peters and Joy Testa Cinquino
October 16, 2015	Meeting - Millennium Collaborative Care, Catherine Lewis
October 16, 2015	Meeting - Hispanic Heritage Council of WNY, Inc., Cas Rodriguez and Tamara Alsace
October 17, 2015	Event - Lancaster Public Library 100 Year Celebration

October 17, 2015	Meeting - Association of Contracting Library Trustees
October 19, 2015	Meeting - Buffalo Federation of Neighborhood Centers (BFNC), Ricardo Herrera
October 20, 2015	Meeting - Center for the Study of Art, Architecture, History and Nature - Dennis Galucki
October 20, 2015	Conference Call - Hamilton Houston Lownie Architects, LLC, Matt Meier
October 21-24, 2015	New York State Library Association (NYLA) Conference
October 27, 2015	Meeting - WNY STEM, Michelle Kavanaugh, President
October 27, 2015	Meeting - Center for the Study of Art, Architecture, History and Nature - Dennis Galucki
October 27, 2015	Webinar - U.S. Citizenship and Immigration Services
October 28, 2015	Meeting - City of Buffalo, Re: North Park Library - Lease Renewal
October 28, 2015	Meeting - Jeannine Doyle
October 29, 2015	Meeting - Administrative Team
October 29, 2015	Meeting - Carol Batt, Stephen Hovey, Johnny Hsu and Kenneth Stone
October 30, 2015	Meeting - Aaron Ott, Albright-Knox Art Gallery, Curator of Public Art
October 30, 2015	Meeting - Graphics Department
October 31, 2015	Meeting - Barbara Leggett, Explore & More Children's Museum

Other:

Contracting Member Library Activity Reports

Angola Public Library – submitted by Mary Truby, Director

Highlights of events and activities at the Angola Public Library:

- Fall at our library has been filled with children's events, from Preschool Story Time and Lego Club to a special fun program, Sensational Sound.
- We held a Computer Basics class for our local residents who are just beginning to use a computer.
- Our library has been a popular site for local authors to present and discuss their literary works. The latest author was Mr. Harold Dumain who lives in North Boston and, at the age of 87, has published his first work of fiction, *The Emerald*.
- This year's Harvest Dinner was a great success. This annual event ushers in the holiday season with a good helping of turkey, music and fun. Proceeds benefit our Renovation Fund.
- Moving forward we will be hosting activities for Christmas in the Village and Graham Cracker House programs.

Clarence Public Library – submitted by Monica Mooney, Director

Highlights of events and activities at the Clarence Public Library:

On Tuesday, October 27th at 7 p.m., the Clarence Public Library brought to life Doris Kearns Goodwin's Pulitzer Prize winning book *The Bully Pulpit: Theodore Roosevelt, William Howard Taft, and the Golden Age of Journalism*. Together, Msgr. Fred Leising (recently retired) and local speaker Bob Poczik brought together the life of 2 great Americans – Msgr. Leising as Theodore Roosevelt, author, naturalist, explorer and 26th President of the United States, and Bob Poczik as William Howard Taft, 27th President of the United States and Chief Justice of the Supreme Court, the only American to hold both positions. Librarian **David Fairlie** served as narrator for this inspiring program that transformed its audience back a century, taking them on a journey through the first decade of the 20th century, a remarkable and transformative period in our nation's history. Reform was in the air, the Progressive Era roared into being and these 2 leaders were at the forefront. This presentation has received wide acclaim in the Clarence community, having been presented to large audiences at the Clarence Book Review Club, the Clarence Public Library and the Clarence Senior Center.

The Clarence Public Library continues to offer a wide array of afterschool programs for children, including our ever-popular Lego Club and Library Craft Time. We also offered 2 hands-on sessions with Chef Grace from Tops Cooking School--- *On the Go Healthy Snacking for Kids* (September 21st) and *Healthy "Howling" Halloween Treats* (October 8th). Our afterschool science programs for kids, presented by Judy Thaler and Wayne Robins of Nature Ed-Ventures, have been extremely popular with kids ages 7-11. On November 5th, Nature Ed-Ventures was here for *Mad Scientist Laboratory*. In this "creepy" science session, kids learned how to make fake blood, play with outrageous ooze and slimy worms, and even learned about polymers as they experimented to see how high a fizzing canister could fly! On Tuesday, November 24th, Nature Ed-Ventures will be here for another hands-on science program – *Weird Science Wonders*. Our "Junior Scientists" will have another explosive good time – all for the sake of science!

The Clarence Library *Book Marks* book discussion group meets the second Tuesday of the month at 7 p.m. This month's meeting will take place on November 10th and the group will be discussing the book *Elsewhere* by Richard Russo.

If you are a Nero Wolfe fan or are interested in learning more about the genius detective and his intrepid assistant, Archie Goodwin, the Official Nero Wolfe Society known as *The Wolfe Pack* meets every other month at the Clarence Library. The next meeting is November 9th from 6:30 to 8:30 p.m. and is free and open to the public. Organized by Pam Ware and Clarence Public Library Director **Monica Mooney**, this is the first *Wolfe Pack* "Raceme" (branch) in Western New York. The *Wolfe Pack* is a forum to discuss,

explore and enjoy Rex Stout's 73 Nero Wolfe novels and novellas. More information about *The Wolfe Pack* can be found at www.nerowolfe.org.

The new Clarence Knitting Club will meet from 6 to 8:30 p.m. on Tuesday, November 3rd and December 1st. Bring your projects, share some knitting ideas, and have fun. No registration is necessary and new members are always welcome.

The Clarence Library has 2 wonderful exhibits on display in November. In our front showcases, patrons can see a series of beautiful watercolor paintings, which include several Chinese brush paintings. All artwork was done by art classes from The Amberleigh under the instruction of Theresa Y. Lee.

Inside the library is a unique Veterans Day exhibit. Put together by Marty Helowicz, president of the Clarence Citizens for Veterans, and Librarian **Nancy Churchill**, the exhibit features historical relics and memorabilia from several wars including the Civil War, Spanish American War, World War I, World War II and Vietnam. We have on display an original Doughboy helmet from the 77th U.S. Division (the Lost Battalion), a group of 554 men who were isolated in the Argonne Forest by the German forces in October 1918. One can still see the faint emblem of the Statue of Liberty on the helmet, as the Lost Battalion is often referred to as the "Liberty" Division.

On Saturday, November 14th, join us for the Clarence Library's "Micro" Comics Fest, a family friendly celebration of the comic book. Coordinated by Director **Mooney** and Anthony Zicari of Inkwerk Studios, the event will take place 11 to 3 p.m. This is an event for the entire family and will feature prizes, comic book giveaways, and activities including a *Super Hero Training Camp* and a *Super Hero Quest Scavenger Hunt* as well as a presentation by Alec Frazier, who will discuss his work with Autistic Reality and Vision Comics Art Group. Alec is the author of *Without Fear: The First Autistic Superhero*. Also featured will be an interactive panel – *Creating a Comic from Start to Finish*. See and be part of a creative team of artists and authors in action as they create a comic! In addition, Steve Nawotniak, creator and author of the children's book *Mubu the Morph*, will do hourly readings from his books. This event was also made possible with assistance from **Dan Caufield** (Central Library) who loaned us the super hero cardboard cutouts and gave us a large stock of comic books to use as giveaway items during the event.

Finally, planning for the Clarence Public Library Children's Reading Garden has been under way for several months. The purpose of this project is to create a serene, peaceful place for the community to admire and unique sensory-friendly landscape for children to develop a lifelong interest and passion for nature. The project is being planned by the Children's Reading Garden Committee coordinated by Director **Mooney**. The Committee has been meeting regularly with landscape designer Constance Lydon and

final plans are almost complete. We anticipate the project to be shovel-ready by early spring 2016 and more information will be forthcoming.

Agenda Item G - The Association of Contracting Library Trustees (ACT)/Contracting Library Trustee Report. A representative was not at the meeting; however, as mentioned earlier in the meeting, Director Jakubowski reminded trustees the next ACT meeting will take place December 5, 2015 at the Julia Boyer Reinstein Library.

Agenda Item H - Public Comment. There was no public comment.

Agenda Item I - Unfinished Business. Following the tally of votes for the vacancy on the Library Foundation's Board done during the Report of the Chair, Dr. Rhonda Ricks will be recommended to fill the directorship to be held by a member of the B&ECPL Board for the Library Foundation's consideration and approval or disapproval.

Agenda Item J - New Business.

Agenda Item J.2 - Amend Contract with Literacy New York Buffalo-Niagara, Inc. Mr. Stone presented Resolution 2015-44 as detailed below. Ms. Panty motioned, and Ms. Kelly seconded. Following discussion, this resolution was unanimously approved.

RESOLUTION 2015-44

WHEREAS, the Buffalo & Erie County Public Library (B&ECPL) and Literacy New York Buffalo-Niagara, Inc. (LNYBN), the region's sole provider of free, one-on-one adult literacy services serving individuals in Erie and Niagara Counties, have operated under a contract dated December 15, 2009 which includes allocation of space in the Central Library for their operations, and

WHEREAS, this contract provides for a periodic review of compensation for the Library space utilized, and

WHEREAS, such a review occurred this fall resulting in a recommendation to adjust the compensation to address both an increase in space utilized and the increase in Consumer Prices - All Urban Consumers (CPI-U), now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library approves amending and restating the contract with LNYBN to include the following:

- 1) Increase space rent beginning January 1, 2016 to an annualized rate of \$7,325.88 (\$610.49 per month);
- 2) Increase space rent beginning July 1, 2016 to an annualized rate of \$9,651.60 (\$804.30 per month);

3) For subsequent years the space rent would adjust automatically on July 1st based upon the change in the Consumer Price Index - All Urban Consumers (CPI-U) for the calendar year ending the previous December 31st compared to the prior calendar year with a floor of 0% and a cap of 2.0%; and

4) A provision allowing reopening rent discussions should CPI-U increase more than 2.0%.

At approximately 5:00 p.m., Trustee Housh excused himself and disconnected from the conference call.

There being no further business, on motion by Trustee Horton with a second by Trustee Panty, the meeting adjourned at 5:01 p.m.

Respectfully submitted,

Kathleen Berens Bucki
Secretary