

MINUTES
REGULAR MEETING OF THE
BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
June 18, 2009

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, June 18, 2009, in the Central Library pursuant to due notice to trustees. The following members were present:

Sharon A. Thomas, Vice Chair
Frank Gist, Secretary
Sheldon M. Berlow, Treasurer
Richard L. Berger
Jack Connors
Phyllis A. Horton
Hormoz Mansouri
Elaine M. Panty
Mario J. Rossetti
John G. Schmidt, Jr.
Judith K. Summer
Wayne D. Wisbaum

W. Lawrence Buck, Trustee Emeritus
Rebecca L. Pordum, Trustee Emeritus
Daniel T. Roach, Trustee Emeritus

Absent:

Anne M. Leary
Rick Lewis
Albert L. Michaels

Vice Chair Sharon A. Thomas called the meeting to order at 4:03 p.m. in the Joseph B. Rounds Conference Room.

Agenda Item B - Agenda/Changes to the Agenda. Ms. Thomas proposed amending the agenda by moving Item D.1 - Report of the Nominating Committee under Item J - New Business between Items J.1 and J.2 and moving Item J.5 - Res. 2009-33 out of order for consideration after newly moved Item D.1.

Agenda Item C - Minutes of the Meeting of May 21, 2009. Minutes were approved unanimously as mailed, upon motion by Ms. Horton and a second by Ms. Panty.

Agenda Item E – Report of the Chair.

Agenda Item E.1 – Intermit August Meeting. Director Quinn-Carey introduced Resolution 2009-26 and entertained a motion to intermit the August Board meeting. Ms. Summer moved and Mr. Berger seconded. Approval was unanimous.

RESOLUTION 2009-26

WHEREAS, Article II, Section 1 of *Bylaws of the Buffalo and Erie County Public Library* states: "...that the Board may, by resolution, intermit meetings for a particular month or months," and

WHEREAS, in the past, the Board has suspended meetings during summer months when Library business permits, and

WHEREAS, the Library Board will meet in both July 2009 and September 2009, and

WHEREAS, Article VI, Section 1 of *Bylaws of the Buffalo and Erie County Public Library* states: The Executive Committee, in intervals between meetings of the Board of Trustees, shall have all the powers and duties of the Board of Trustees not inconsistent with law. All Trustees should be notified of any actions within three (3) business days," and

WHEREAS, absent other urgent business, this action enables the Library Board to intermit its regular August meeting, now therefore be it

RESOLVED, that the August 2009 meeting of the B&ECPL Board of Trustees is hereby intermitted.

Agenda Item F – Committee Reports.

Agenda Item F.1 – Executive Committee. Trustee Elaine Panty read the Executive Committee report from the meeting of June 11, 2009. Present were Sharon Thomas, Elaine Panty, Jack Connors, Judy Summer, Rick Berger, Kenneth Stone, Mary Jean Jakubowski and Bridget Quinn-Carey.

Vice Chair Sharon Thomas called the meeting to order at 4:05 p.m.

Ms. Quinn-Carey reported that the Community Enrichment Committee had approved three new Board appointments and the full Legislature would vote on the slate June 11th. Board packets will be sent to the three new board members for the June meeting.

Ms. Quinn-Carey reported on the bylaw opinion memorandum and follow-up memorandum from Library counsel Patrick Martin regarding filling officer and

committee vacancies. By common consent the Executive Committee agreed that the Board will be presented with a resolution at the June Board meeting to appoint Vice Chair Sharon Thomas to Chair for the remaining 2009 term. This will create a vacancy in the position of Vice Chair, and the Nominating Committee will put forth a candidate, as well as solicit nominations from the floor. As per the Bylaws, the slate of candidates for the Vice Chair will be presented for vote at the July Board meeting.

Regarding committee appointments, Ms. Thomas will prepare appointments for Board approval at the July meeting.

Mary Jean Jakubowski reported on the progress of securing insurance coverage related to crime coverage. The rate for system-wide coverage is very reasonable and the policy will be in place very soon. This is the second policy Ms. Jakubowski has secured to improve the library's insurance coverage; the first being Director's and Officer's, currently in place. General liability is still in the research phase.

Ms. Jakubowski also shared an updated chart of public service staff position restructuring. This process is ongoing.

The Committee reviewed the agenda for the June 18, 2009, Board of Trustees meeting including the proposed resolutions.

There was no other business to come before the Executive Committee. The meeting adjourned at 5:00 p.m.

Agenda Item F.2 – Budget and Finance Committee. Deputy Director Stone reported he had discussed budget and finance items on the agenda with Mr. Berger.

Agenda Item F.2.a – Authorize Chair to Execute 2009 Contracts with Contracting Libraries. Mr. Stone explained that normally we do not have an allocation from the County or State finalized so the contacting member library contracts have an automatic extension built in so they can carry into the new year with a final contract to be adopted no later than the end of July. This year the County's allocation is in place; however, while we know the overall dollar amount in the State approved budget, the State Library has yet to allocate it amongst the individual grant categories. Overall, our aid in the State budget as it was adopted is slightly better than we had forecasted. This resolution authorizes the Chair to execute these contacts based upon the budget that has already been approved. Mr. Berger moved for approval and was seconded by Ms. Panty. Approval was unanimous.

RESOLUTION 2009-27

WHEREAS, budgetary allocations from Erie County and New York State to the Buffalo and Erie County Public Library constitute over 90% of the financial resources supporting the contract with the "Public Library," and

WHEREAS, Erie County's 2009 allocation was not known until mid-December, and New York State's overall allocation was not known until April 2009, and

WHEREAS, this made it difficult for the Buffalo and Erie County Public Library (B&ECPL) and the contracting libraries to develop, consider and approve a contract prior to the beginning of the 2009 fiscal year on January 1, 2009, and

WHEREAS, to meet 2009 operating expenditure needs of the contracting libraries, the B&ECPL Board of Trustees, on December 18, 2008 adopted Resolution 2008-58 implementing the extension provision contained in the 2008 contract until such time as a final 2009 contract is adopted, not to exceed July 31, 2009, whichever was earlier with funding based upon the estimated allocation of the 2009 B&ECPL Board-adopted budget, and

WHEREAS, Erie County's 2009 budget is now in place and New York State's budget has been adopted, and

WHEREAS, New York State's budget contained a 9% reduction in state aid, on top of a net 3% reduction in 2008, which is modestly less severe than assumed in the Library's 2009 adopted budget, and

WHEREAS, while the state budget has been adopted, the State Library has yet to release allocation tables for Local Library Services Aid to member libraries, however, the factors described above will leave sufficient revenue in the overall budget to offset any resulting reduction in Local Library Services Aid (LLSA) to member libraries, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Chair of the Board of Trustees to execute 2009 contracts continuing the terms and conditions contained in the 2008 contract, utilizing the budget amounts supported by the 2009 B&ECPL adopted budget as approved in Resolution 2008-57, and the NYS construction grant match funding for applicable libraries as approved in Resolution 2009-11.

Agenda Item F.2.b – Page/Sr. Page Wage Scale Adjustments. This proposal would implement a 25 cent increase to the Page/Sr. Page scale. The Federal minimum wage is going up in July to \$7.25, exactly what our current starting Page rate is. This resolution would keep the Page/Sr. Page wage scale 25 cents ahead of the minimum wage. Mr. Berger moved for approval. Ms. Summer seconded. Approval was unanimous.

RESOLUTION 2009-28

WHEREAS, the part-time page and sr. page staff perform a variety of important tasks necessary to operate a library, and

WHEREAS, the Federal minimum wage is scheduled to increase to \$7.25 per hour, on July 24, 2009, and

WHEREAS, the current starting wage for page staff is \$7.25, and

WHEREAS, historically, wage rates for pages and sr. pages were modestly above the minimum wage, with a range of several steps awarded based on length of service and performance to aid recruitment and retention efforts, now therefore be it

RESOLVED, the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Library to increase the page and sr. page wage scale by \$0.25 per hour effective September 1, 2009 as shown in Exhibit one, and be it further

RESOLVED, the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Library to develop its 2010 budget request using this new wage scale.

RESOLUTION 2009-28
Exhibit One

Current Wage Rate Ranges:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Page:	\$7.25	\$7.50	
Sr. Page:	\$7.75	\$7.95	\$8.15

Effective September 1, 2009:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Page:	\$7.50	\$7.75	
Sr. Page:	\$8.00	\$8.20	\$8.40

Agenda Item F.2.c - Monthly Financial Report. The monthly financial report for the period ending April 30, 2009, was included in the board packet. Mr. Stone reported we are on target for both salary savings and revenues.

Trustee Wayne Wisbaum arrived at approximately 4:12 p.m.

Agenda Item G – Report of the Director. Ms. Quinn-Carey welcomed Mr. John Schmidt, Jr., one of our three new trustees. She reported a number of staff had recently attended the IMLS (Institute of Museum and Library Services) conference which focused on preservation stating it was a wonderful experience and provided many good ideas. She hoped that everyone had a chance to look at the Library's updated website and thanked Terri Dickson and Paula Sandy for putting that together. She reminded trustees this was a website facelift and work continues on the content.

Trustees were updated on the RFP (Request for Proposal) for the Central Library Facility Use Analysis in addition to the Family Literacy Grant which will be submitted by Friday for just under \$90,000 over two years from the State Library to support early literacy in four locations; two in the County and two in the City to start library literacy centers with our project partners.

Assistant Deputy Director Carol Batt, Department of Information Technology Services, will be doing a technology overview presentation at the July Board meeting. The hope is to bring additional presentations to future Board meetings to help showcase the many things going on at the Library.

Deputy Director Mary Jean Jakubowski, Chief Operating Officer, referred to handouts distributed at the meeting outlining the new staffing structure. She gave an overview of staff changes occurring explaining staff is participating in orientations, team building programs and stress relief programs. She added adjustments are still occurring. In response to a question by Mr. Berger, Ms. Jakubowski explained they are having external individuals doing the change management programs.

Deputy Director Stanton Hudson, Chief of Development and Communications, updated trustees on the annual fund appeal noting it is winding down and they have doubled the amount of donors over last year; to date 1,346 donors versus 665 last year. They are within a few thousand dollars of doubling the amount raised from last year; to date they are nearly at \$61,000 versus a little over \$33,000 last year. He reminded those that have not made their annual fund contributions to do so soon; they are hoping to have 100% participation by the Board. Mr. Wisbaum reiterated the importance of 100% participation in giving. Discussion ensued regarding whether the Board meeting was the proper place to remind those that haven't given to the annual fund yet and the importance of having 100% Board participation.

Mr. Hudson provided an overview of events that occurred during the now finished Hamilton exhibit and noted the Foundation contributed \$7,500 for the Brookhiser event and reception. He invited trustees to view the framed, mounted poster collection for Buffalo's renowned Irish Classical Theatre Company in the administration area that was donated by Mr. Robert North, Jr., a former B&ECPL administrator and reference librarian along with a plaque of appreciation. Trustee Sheldon Berlow asked if we

knew how many people came specifically for the Hamilton exhibit/events. Mr. Hudson replied they do have figures for the actual events. As far as how many people actually came in to see the exhibit, they can compare the number of people that came into the library during that same time period last year to estimate a number.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

Report of the Director June 18, 2009

We are making significant progress on three key projects: the RFID (Radio Frequency Identification) conversion, system staffing, and special collections planning and exhibitions.

A contract for the county efficiency grant and state construction grant funded RFID project was executed in May and products and equipment were ordered immediately to meet a state grant deadline. Our public service managers are preparing to develop teams for weeding and for conversion. Weeding (culling materials no longer in heavy demand from our circulating shelves) is an integral part of the conversion process, as 'tagging' materials not in high demand for use or circulation is an inefficient use of the tags. Our goal is to have the Central Library, Buffalo Branches and Amherst Libraries converted and running RFID circulation and security systems in 18 months. We plan to have the first installation of the RFID system featured at the opening of the new North Park facility this summer.

Our renewed commitment to our special collections is demonstrated by the Alexander Hamilton exhibition. The series of programs, events and tours has been very well received, and we have seen increased traffic through the Central Library specifically to view the rich collection of rare books, artifacts and informative panels – not to mention the dueling Hamilton and Burr statues! Planning for the next two exhibitions for 2009 (working titles: Milestones of Astronomy/Double Stars featuring the works of Galileo and other important astronomers; and a collaborative exhibition featuring the works of Charles Darwin, produced in partnership with the University of Buffalo's Rare Book Department and the Buffalo Zoo) as well as plans for 2010 and 2011 are well under way.

These projects, and the many other system projects under way (literacy initiatives, improving collection development, technology services and infrastructure, public technology training, enhancements to our integrated library system, updated software products for staff and public, facility improvements, system-wide programming) require a staffing model focused on public service, ensuring ease of use and convenience for all our services, staff skill development, innovation and creativity,

cross-training teams and collaboration on all fronts. Restructuring of our public service and system staff is under way, and will ensure that we are positioned to meet our goals and provide excellent services in all our library facilities.

The report that follows provides a detailed overview of the activities and events of this energetic library system.

Report of the Chief Operating Officer

Spring is here and along with spring comes a change in season, fresh new flowers, a few rain showers here and there and visions of a new landscape. Like the gentle rain showers, May brought the start of change, fresh ideas, a few thunder clouds and the outline of new beginnings within the B&ECPL's public service structure. Under the auspicious of Assistant Deputy Director **Ann Kling** and Librarian IV's **Marguerite Cheman** and **Patricia Covley**, two teams of staff are being developed – the Blue Team and the Yellow Team. Together, the teams will cover areas involved in public service including, but not limited to: Buffalo Branches, Community Connections, e-Branch, Interlibrary Loan, Collection Development/Management, Central Library public service areas (HSS, BST, Popular Materials, Children's Room, Borrower Services, Stacks, Request), System Programming, etc. Ms. Cheman will guide the Yellow Team, which will focus on areas of public service with system-wide impact. Ms. Covley will guide the Blue Team focusing on public services provided at the local level (City Branch/Central). Together, members of both teams will work in concert to meet the ever changing needs of Erie County residents. Teams will also be responsible to develop staffing patterns, new efficiencies, new relationships and partnerships with both internal and external stakeholders. Team leaders and members are currently undergoing a comprehensive orientation to various services, locations, etc. throughout the System.

Tweets Begin to Soar: The B&ECPL continues to expand its Twitter presence utilizing the short messaging, social networking service. As of June 4, 2009, the buffalolibrary had 142 "Followers" (individuals who have subscribed to receiving messages from the Library. Two informational postings (Tweets) are submitted each day and one quote attributed to Mark Twain is sent. As the number of followers increase, the B&ECPL anticipates the micro-blogging phenomenon will also be used for alternate purposes including, but not limited to, advocacy, to solicit feedback regarding library materials and services, etc. One of the buffalolibrary followers sent this Tweet: "*...love following @buffalolibrary on twitter. Already learned so many new things about the library!*"

Alexander Hamilton: The Rare Book Room portion of *Alexander Hamilton: the Man Who Made Modern America* has been a tremendous success if comments from Richard Brookhiser and the guest register are any indication. Several times during Mr. Brookhiser's presentation on Hamilton he referred to items included in the

Library's exhibit and recommended that people go "see the show" and "ya gotta see the show" – high praise coming from the historian who wrote a Hamilton biography and curated the New Historical Society Hamilton exhibit in 2004. Comments from visitors in the guest register include: "Very informative!", "Excellent display", "Outstanding", "Love it", "Great! Glad to have it in Buffalo", "History at it s finest", "I love this kind of stuff!!" "This rocks!"

Library Director **Bridget Quinn-Carey** and Special Collections Administrator **Peggy Skotnicki** discussed *Alexander Hamilton: The Man Who Made Modern America* on the Penny Wolfgang radio show, On Target. The program aired on the following stations: WWKB, WWWS, WLKK, WKSE and WTSS. Channel 2 Daybreak with Kevin O'Neill came to the Central Library on May 11th to feature *Alexander Hamilton: the Man Who Made Modern America*. Library Director **Bridget Quinn-Carey** and Special Collections Administrator **Peggy Skotnicki** were interviewed during several live segments.

Technology Presentation: The May B&ECPL Manager Meeting was devoted to technology. Assistant Deputy Director **Carol Batt** presented a 2009 information technology overview with emphasis on projects scheduled for the current year. In addition to the RFID Conversion Project and the Java Client upgrade which had been previously reported, highlights include an Authority Control Project (clean up and consolidation of bibliographic records in the database), migration to a new library catalog interface from Web2 to e-Library, the opening of the storefront North Park Branch with state of the art technology as well as additional public PCs, staff e-mail migration from Eudora to Microsoft Outlook and the upgrade of all staff as well as public computers to Microsoft Office 2007. In addition, Web 2.0 social networking issues such as the Library's presence on Twitter and live-blogging were demonstrated. Librarians **Maureen McLaughlin** and **Kelly Donovan** demonstrated the Java interface which is used for conducting all library operations associated with circulation, bibliographic record search & maintenance, and technical services functions.

Get Graphic: The Get Graphic program ended with a wonderful reception on May 16th at which the publication, *Get Graphic: the World in Words and Pictures*, was unveiled. Twenty-four of the student authors and illustrators attended the event along with their families and teachers. The graduation-like ceremony was hosted by Special Collections Administrator **Peggy Skotnicki** and Deputy Director **Mary Jean Jakubowski**; Librarians **Meg Cheman** and **Britt White** presented the book to each author. A Fables catered reception was provided by the Development Office. Program partners were also honored, especially William S. Hein & Co. who assumed all costs for the publication of the book. The young authors were available to autograph the books and received a personalized Read poster created by **Dawn Stanton** in the Graphics Department and Assistant Deputy Director **Paula Sandy**. Copies of the book are on sale in Novel Ideas; proceeds will support Get Graphic programs in the future.

Collection Development: Librarian **Peggy Errington** has begun orientation for assumption of System programming initiatives including the Big Read, *Walking with Dinosaurs*, Summer Reading (Juvenile: *Get Creative @ Your Library* and Teen: *Express Yourself*), and Double Stars. Members of the Materials Budget Allocation Committee, **Roseanne Butler-Smith, Peggy Errington, Dorinda Hayes, Lynn Konovitz and Joyce Maguda**, welcomed new member **Lee Ainsworth-Mahaney**. A Collection Development / Collection Management field trip was arranged with UB Librarian Austin Booth. Public services staff had an opportunity to visit the storage facility at the University Annex and to discuss shared collection management issues and concerns.

New Mobile Shelving Arrives: Getting a quick cup of coffee or lunch at Fables? Why not grab a book or two while you do! Thanks to Sr. Account Clerk **Dolly Lach**'s quick response to a tremendously discounted purchase price on custom mobile shelving units, the Central Library now has interchangeable mobile shelving units adjacent to Fable's Café. Currently available for borrowing are travel guides, children's materials, and seasonal materials such as home improvement and gardening. The shelving units have allowed staff to successfully market materials, which may have otherwise gone unnoticed by the lunchtime crowd.

Teen Room Success Continues: The Teen Room continues to draw young people from throughout the city looking for a place to meet up with friends, hang out, play a video game, do homework, be creative, etc. Attendance in May exceeded 1,550 participants. *Stop the Violence* staff continues to assist in managing the Teen Room, but have taken a "back seat" intercepting potential challenging situation only if there is a situation that calls for their attention. Situations are occurring less frequently, lessening tension, concern and comments from both staff and patrons.

Scanners Available at all Libraries: Each B&ECPL library now has state of the art scanners available for public use at all libraries. The deployment was completed by Field Engineer **Dave Kozlowski**. Based on the support calls received, library patrons are taking note and starting to use the equipment for scanning as well as for OCR (Optical Character Recognition) document editing.

Programs:

On May 9th, Librarian **Dan Caufield** conducted an "Online Consumer Resources" class for the public. The class was held in the computer training lab and was well received by the 9 patrons attending. On May 20th, Mr. Caufield helped coordinated a SCORE workshop held in the Central Library Meeting Room. This daylong workshop taught the beginning entrepreneur what they needed to know to start a small business. On May 8th, Librarians **Kathryn Galvin** and **Renee Masters** provided instruction on the use of Readers Guide and New York Times Historic to students from the Charter School for Applied Technologies. Librarian **Suzanne Colligan** led the May 12th Literally

Speaking discussion of *Dinner at Mr. Jeffersons*. Preschool programs were held at the Children's Room, Dudley, East Clinton, East Delavan and Riverside Libraries. "Family Fun Nights" were held at Merriweather, Niagara, Riverside and Dudley. "Once Upon a Storyhour" was held at Central on May 7th. For Children's Book Week (May 11th through May 18th) the Children's Room had a Lapsit program for children under 2, showed the *Tale of Desperoux* and held a Charlie and the Chocolate Factory candy contest. There were 67 entries with 1 lucky participant winning a jar of chocolates. Librarian **Kevin Wall** conducted a nonprofit resources seminar for 33 attendees highlighting the *Foundation Center Online Professional* database as well as business databases and government resources to assist nonprofit organizations in their search for funding. Librarian **Amy Pickard** presented a program on *Alexander Hamilton: the Man Who Made Modern America* on May 12th at a Friends of the Grand Island Memorial Library meeting. Grand Island Memorial Library Director **Lynn Konovitz** arranged for the presentation, which had 35 in attendance. Cyber Train classes served approximately 67 people attending the 10+ programs held throughout the Library System. In addition, 3 classes were held in the Central Training Lab for 17 patrons. Librarian **Sara Taylor** led the classes. Librarians **Kara Stock** and **Glenn Luba** represented B&ECPL at *The Go Green Expo* at the Main Place Mall on Saturday, May 9th.

Tours:

Librarian **Kevin Wall** gave 2 tours of the small business and nonprofit collections, emphasizing the use of electronic resources in conjunction with print reference and circulating materials. Librarian **Tim Galvin** conducted a tour for 20 adults with refugee status visiting from the Bell Center on May 13th. Mr. Galvin also conducted a tour for 25 6th - 10th graders visiting from the LEAH Home School group on May 29th. Librarians **Britt White** and **Andrew Maines** provided Teen Room access to 8 special education students from Emerson High School on May 20th. On May 5th Librarians **Rob Alessi** and **Amy Vilz** conducted a tour for Erie County Correctional Facility employees who were meeting at the Central Library. Also, on May 5th Librarians **Sue Cutrona** and **Rhonda Konig** gave a genealogy tour to an RSVP University Express senior citizens group. Librarian **Amy Pickard** conducted a tour of the Hamilton exhibit and selected Rare Book Room treasures to **Mrs. Paul Rooney**, her son and granddaughter on May 12th. Special Collections Administrator **Peggy Skotnicki**, Library Consultant for Rare Books **Elaine Barone**, along with Librarian **Amy Pickard**, gave a tour to librarians Jeffrey Levine and Robert Scheffel who are charged with developing a plan to create a Rare Book Collection at the Central Library of Rochester & Monroe County. Later on this same date, Special Collections Administrator **Peggy Skotnicki** and Library Consultant for Rare Books **Elaine Barone** gave Richard Brookhiser a tour of the Hamilton exhibit. Following the tour, Librarian **Amy Pickard** showed Mr. Brookhiser some other selections from the rare book collection including a British Lieutenant's 1774-1775 Revolutionary War Diary. Librarian **Sue Cutrona** provided a tour to members of the Jewish Genealogical Society of Buffalo on May 23rd.

Meetings/Conferences:

Staff, managers and members of the administrative team participated in a vast number and variety of meetings, conferences, outreach and training programs this month. Examples include: Organizational Values, WNYLRC CHIA (Committee for Health Information Access), Reassignment, General Staff Meeting, Managers/Directors Meeting, Get Graphic, Interlibrary Loan – Illiad, Java Share Training, Anger Management, WNYLRC Leadership Institute, ECIDA Area Managers Meeting, City of Buffalo Mayor Byron Brown’s Summer Reading Program, Open Doors 2009, WNYLRC Preservation Institute, etc.

Report of the Chief Financial Officer

Buffalo Branch Projects Update: Work in converting the former retail space at 975 Hertel for use as library space serving in lieu of the North Park facility is moving well after a permitting glitch was resolved. Adjoining vacant space has been made available for the library to deliver equipment and begin moving the collection from the North Park facility. This will shorten the time needed for setup once the space conversion construction work is completed, estimated for approximately mid-July.

Installation of an environmentally friendly rain-garden to handle runoff from the roof of the Crane Library will begin this week. Contractors hired by the City will also be working on the entry and adjoining window canopies, replacing their roofs and reconstructing the underside of each canopy.

Work to replace the single pane windows at the East Delavan Library with energy efficient units is also in progress.

Central Library Sidewalk and Fuel Tank Projects Update: The fuel tank project is entering the final stretch. The new 15,000 gallon double walled fiberglass tank has been installed and piping work is nearly complete. The project remains on schedule.

The sidewalk contractor has also made major progress. Sections of sidewalk completed include those along: Clinton Street between Oak and Ellicott; Oak Street between William and Clinton; William Street between Oak and Ellicott; and Broadway Street between Ellicott and Washington. The contractor even managed to work around and during the last “Thursday at the Square.” Library, contractor and Buffalo Place staff worked well together coordinating activities to ensure both the construction work and “Thursday at the Square” event functioned smoothly. Buffalo Place also loaned snow fencing to ensure the recently poured sidewalk was undisturbed. Quality of the resulting product is excellent.

Central Library Public Restroom Renovation Project out to Bid Awarded and Approved By Erie County Fiscal Stability Authority (ECFSA): Miller Enterprises was the low bidder on this work. In one of their last actions prior to converting to advisory status, the ECFSA voted to approve this contract. Once the contractor finalizes paperwork with the County, the work can begin (probably later this spring/early summer).

Erie County Capital Project Requests Reviewed: On June 8th **Bridget Quinn-Carey, Mary Jean Jakubowski, Ken Stone and Chip Campbell** attended an Erie County Capital Project Hearing to provide an overview and answer questions concerning the Library's 2010-2014 Capital Project needs. Identified needs (all the subject of previous requests and in some cases approvals that were rescinded during the 2005 County budget crisis) include:

- Infrastructure renovations for new cultural tourism exhibit space
- Infrastructure for a green building - asbestos abatement & energy efficiency improvements
- Replace aging, energy wasting 1963 vintage escalators with ADA compliant elevators and entry for new cultural tourism area
- Shipping vehicle replacement program
- Library consolidation project incentive funds

First Items Ordered Under the Radio Frequency Identification (RFID) Project Shipped This Week: Over 120,000 RFID "tags" pre-printed with the Library's name are on their way. Equipment to begin the conversion process is also expected to arrive this month.

Central Library 2002 Energy Performance Contract Project Provides Continuing Dividends: Central Library Energy Performance for Year 6 of the performance contract, which ended March 31st yielded almost \$194,000 in energy savings as the library used 2.1 million fewer kilowatt-hours than it would have if the improvements had not occurred. Cumulative savings now total over \$1.14 million. The most visible element of this project, retrofitting lighting in the non-public areas of the building, received a warm reception. The modified fixtures provide a brighter, more natural light using one energy efficient T-8 tube instead of the two standard T-12 tubes per fixture in the old configuration. Using retrofit kits allowed the project to move forward while avoiding work above the ceiling areas which contain asbestos. Public area lighting had already been converted by library staff over the previous 5 years. Work also took place behind the scenes to improve air handler motor efficiency, dampers, and related components to reduce energy use and improve overall building comfort. Savings performance in from this county funded project is backed by a performance guarantee in a county contract with Siemens Co.

LIST of VISITS and MEETINGS ATTENDED by BRIDGET QUINN-CAREY

May 18, 2009 - June 12, 2009

MAY

- 18 Interview with Penny Wolfgang, Entercom Studios
- 19 Staff structure meeting at Elma Public Library
- 19 Meeting with Robin Mitchell and Jeff Hirshberg, Literacy Volunteers
- 20 Meeting with Darwin group
- 20 Meeting with John Greenan
- 21 Community Enrichment Committee meeting
- 21 B&ECPL Board meeting at Audubon Branch Library
- 22 Erie County Commissioners meeting - Rath Building
- 27 Leadership Buffalo event - Amherst, NY
- 28 Meeting with Project Flight
- 28 Spoke at Hamilton lecture

JUNE

- 2 Staff structure meeting at Julia Boyer Reinstein Library
- 2 Erie County Fiscal Stability Authority meeting
- 3 Open staff meeting at Clearfield Branch Library
- 3 Managing Organizational Change training
- 4 Community Enrichment Committee meeting
- 4-5 SCLS Spring Trustee Workshop - Long Island, NY
- 6 Steel Plant Museum annual meeting
- 8 2010 Capital Project Request meeting - Rath Building
- 8 Meeting with Douglas Kohler, Erie County Historian
- 9 Meeting with Patrick Martin, Esq., Library Counsel
- 10 B&ECPL Staff Association meeting
- 10 Library Managers & Directors meeting - Central Library
- 10 Meeting with Mario Rossetti, B&ECPL Trustee
- 10 Legislator Tim Kennedy event
- 11 B&ECPL Nominating Committee meeting
- 11 B&ECPL Executive Committee meeting
- 12 Rain Garden Party at Crane Branch Library
- 12 YWCA Leadership luncheon

MEMORANDUM

TO: Bridget Quinn-Carey, Director
Buffalo & Erie County Public Library

FROM: Stanton H. Hudson, Jr., APR, Fellow PRSA
Deputy Director & Chief Development and Communications Officer

SUBJECT: Monthly Report – May 1-May 31, 2009
Development & Communications Office

DATE: June 10, 2009

OVERVIEW

Major activities centered on:

- 2008-09 Annual Fund Campaign
- Integration of development activities with the Library Foundation
- The Big Read
- Alexander Hamilton exhibition (May 1-June 12, 2009)

SPECIFIC ACTIVITIES/TASKS/ACCOMPLISHMENTS

Development

- As of May 31, nearly \$60,000 in contributions from more than 1330 donors had been received and acknowledged. The number of donors has doubled compared to last year's Annual Fund campaign. The campaign is within approximately \$6,000 of also doubling the dollar amount the Library received in 2007-8.
- Plans are progressing to allow the Deputy Director/Chief Development & Communications Officer to enter into a personal services contract with the Library Foundation of Buffalo & Erie County to become its Executive Director. The Foundation is in the process of drawing up a contract for review by the Director and Deputy Director.
- Continued work on a Request for Proposal (RFP) seeking a qualified firm to provide direct mail services for the creation and execution of a direct mail campaign(s) to engage the public and raise funds on behalf of the B&ECPL. An RFP for the purchase of development software to be used by both the Library and the Library Foundation is also in development.
- The 2009 Hamilton exhibition, May 1-June 12, 2009 is well under way. The exhibition, which encompasses the Rare Book Room, the Ring of Knowledge, and areas adjacent to the Grosvenor Room and the escalators on the main floor of the Central Library, has attracted a significant number of individual visitors as well as several school groups. A total of five programs were presented by the Library during the month of May in conjunction with the exhibition, highlighted by a presentation by noted author, historian, and commentator Richard Brookhiser.

The May 14 Brookhiser event was followed by a private reception for Library and Library Foundation donors and prospects held in the Administrative Offices area.

- The Library Foundation of Buffalo & Erie County contributed \$7,500 toward expenses associated with the Hamilton exhibit. Funding was used to underwrite costs associated with the Brookhiser talk and reception.
- Former librarian and administrator Robert North Jr. was recognized at the Brookhiser reception for his 2008 donation of 30 signed posters commissioned by the Irish Classical Theater and created by noted local graphic artist and illustrator Michael Gelen. The posters and a plaque recognizing the 99 year-old Mr. North and his generosity are now displayed in the Administrative Offices area.
- With the Director, met with representatives of the Oishei, Wendt, and Community Foundations to discuss the role that collaboration will play in future funding request to these funders as it relates to community literacy initiatives. Other organizations attending were Read to Succeed Buffalo and the Literacy Empowerment Action Plan of WNY.
- Hosted a luncheon and private tour of the Hamilton exhibition for the family of the late Paul M. Rooney, former Director of the B&ECPL. Visitors included his wife Elizabeth, son James, and James' daughter. Mr. Rooney's wife made a significant contribution to the Library in 2008.
- Plans are being finalized for system-wide programming associated with the 2009-2010 Big Read, funded through the National Endowment for the Arts. The \$20,000 grant will be used to underwrite costs associated with the October/November project. This year's title is *The Great Gatsby*. Preliminary plans are also under way for a moderately-priced fundraiser to be held in early October to kick off the two-month-long Big Read.
- Planning group has met regarding a joint B&ECPLS/UB initiative to develop and fund an exhibition featuring Charles Darwin. The Buffalo Zoo is also a partner in this endeavor. Preliminary dates for the exhibition are November 9, 2009-February 12, 2010, to coincide with the publication of *The Origin of Species* and the birth of Darwin respectively. Highly-regarded Darwin expert Niles Eldredge of the Museum of Natural History in NYC has been engaged to provide assistance in the development of the exhibit as well as to speak in Buffalo in early November.
- Met with representatives of the Western New York Grantmakers Association (WNYGA) to discuss details of an arrangement for the organization to support expansion of the Library's Foundation Center online resources into additional libraries in the System.
- Coordinated various details associated with a reception held on May 3 in honor of the late Robert Davis. An anonymous donor made a sizable donation for the purchase of African-American genealogy books for the Central Library's Grosvenor Room in memory of Mr. Davis, who was a regular patron. A number of Mr. Davis' family members attended the recognition event.
- Monitored sales from Novel Ideas on a weekly basis-store showed a profit for the month.

Community Contacts

- Attended a “Meet and Greet” event sponsored by the Buffalo-Niagara Partnership, featuring US Senator Kirsten Gillibrand.
- Attended Graycliff Conservancy Executive Committee meeting.
- Attended Theodore Roosevelt Inaugural Site Foundation Board meeting.
- Attended National Trust for Historic Preservation awards luncheon.
- Met with representatives of the Charter School for Applied Technologies in Tonawanda to discuss possible future collaborations. Toured the campus.
- Attended the Theodore Roosevelt Inaugural National Historic Site Carriage House ribbon-cutting ceremony.
- Attended/participated in the planning of Leadership Buffalo Class of '09's Economic Development Day.
- Attended Leadership Buffalo Class Experience '09 Education Day-various Library initiatives were discussed with representatives of Grover Cleveland High School, the Buffalo Public School System, Erie-1 BOCES, Enterprise Charter School, and the Buffalo Alliance for Education.

Programming/Public Relations/Marketing

- For the first time ever, the Central Library will be an architectural site during the 2009 Bi-National “Doors Open Niagara” event on October 17-18. An “open house” weekend will feature “behind the scenes” tours of the tiers and the Rare Book Room.
- Met with the Director, COO, and Director of Special Collections to discuss plans for exhibits/themes emanating from the Special Collections area for the remainder of 2009 and through 2011.
- Introduced panelists for Hamilton exhibit presentations on May 7 and May 21.
- With the Director and other Library representatives, met with representatives of Literacy Volunteers of Western New York (LV) to discuss how the two organizations might work more collaboratively going forward, given recent administrative changes at LV
- Met with Alan Friedman, president of the Buffalo Astronomical Association, to discuss possible programming/imagery related to the Special Collections/Rare Book Room exhibition “Double Stars: Men and Women of Astronomy, slated for July 13-October 24, 2009. Anne Conable, Special Projects Manager in the Development & Communications Department, serves on the planning group for this initiative. Additionally, Dava Sobel, author of numerous books dealing with science, including *Galileo's Daughter* and *Longitude*, has been contracted by the Library to appear on September 10, 2009. Details are forthcoming.
- Assisted in coordinating various activities related to the June 20 Summer Reading kick-off to be held in front of the Central Library at noontime.
- Coloring and reading contests with ticket giveaways were initiated in conjunction with the HSBC Arena event, *Walking with Dinosaurs*, scheduled for June 24-28. The Library received print ad and publicity mentions and various promotional materials in exchange for cross-marketing the event in System libraries.

B&ECPL Meetings

- Attended/participated in B&ECPL Senior Management meetings
- Attended/participated in B&ECPL Administrative Team meetings
- Attended/participated in B&ECPL Managers/Directors meeting
- Attended/participated in B&ECPL Executive Committee meeting
- Attended/participated in B&ECPL Board of Trustees meeting

BUFFALO BRANCHES AND COMMUNITY CONNECTIONS ACTIVITY REPORTS JUNE 2009

Crane Branch:

General Highlights

On Monday, May 11th, the Wordflight Poetry Program featured poet, photographer and teaching artist Karen Lewis. Ms. Lewis read her poetry and then presented a workshop on how to write "postcard poems". "Postcard poems" are currently on display in the branch's exterior display case. Twelve adults participated. The program was coordinated by Branch Manager **Peter Lisker** and local poet ryki zuckerman.

Programs:

On May 5th, Crane Branch Library Senior Page **Nancy Smith** presented a Toddler Program for 15 children and 18 adults.

Branch Manager **Peter Lisker** taught a total of 10 adults Microsoft Word and an introduction to e-mail on May 5th and May 7th.

Senior page **Nancy Smith** presented preschool programs on May 7th and May 14th for 42 children and their caregivers.

Dudley Branch:

General Highlights:

Branch Manager **Dorinda Hayes** participated in the Family Literacy and Math Night at the Southside Elementary School on May 7th. Participants who visited the library's table made paper plate clocks and received prizes for their participation. There were 200 in attendance.

Programs:

The Young Explorers program presented by the Buffalo Museum of Science was held on May 2nd, May 16th and May 23rd with a total of 16 in attendance.

Preschool Storytime presented by Children's Room Librarian **Kathryn Puehn** was held on May 4th, May 11th and May 18th with a total of 42 in attendance. Children enjoyed stories and activities about ducks, the zoo and farm animals.

The Branched Out Afterschool Science Series presented by the Buffalo Museum of Science was held on May 5th, May 12th, May 19th and May 26th. There were 39 in attendance.

Teen Gaming was held on May 7th and May 21st with a total of 4 participants who enjoyed playing Guitar Hero.

Branch Manager **Dorinda Hayes** conducted a class visit for a second grade class from the South Buffalo Charter School on May 21st. Children enjoyed stories and an introduction to the library. They also received a tour of the Children's area of the library and were assisted with their research on animals.

Library Associate **Debra Lawrence** taught the Internet Basics computer class for adults on May 18th. There were 6 in attendance.

Library Associate **Debra Lawrence** conducted an impromptu tour of the library on May 26th for a patron who was interested in the Children's area and the Library's website because she was writing a book.

East Clinton Branch:

Programs:

Adult Gaming was held on 4 afternoons in May drawing 21 participants.

A Plant Exchange was held Saturday, May 16th, and coordinated by Senior Page **Christine Cotton**. Nine plants were exchanged that day.

Four Seasons Book Club met on Thursday, May 21st, to discuss *Reading Lolita in Tehran*. Branch Manager **Patti Foley** and 1 other participant attended.

Preschool Storytime - Children's Room Librarian **Kate Puehn** brought her show to East Clinton for 3 Tuesday morning sessions. There were 18 in attendance.

Branched Out After School Series with the Buffalo Museum of Science conducted 4 programs in May. Attendance totaled 23.

Young Explorers – the Science Museum’s series designed for 3-5 year olds drew 6 children for 3 programs.

Teen Gaming was offered Wednesday evenings and presented by Librarian **Matt Kochan**. Attendance for teen gaming totaled 12 this month.

East Delavan Branch:

General Highlights:

East Delavan’s book clubs got off to a great start in May. The adult book club conducted by Branch Manager **Jamie Smith** had 15 participants and the teen book club facilitated by Tanisha DaCosta of Read to Succeed had 13. The ages for the teen book club varied greatly and may have to be split into 2 separate groups eventually. The book clubs are funded by Read to Succeed and will provide food and books for the participants. Just Buffalo Literary will be implementing an optional writing component into the clubs in June.

The first phase of the capital request project is in full swing. The windows in the front and back of the library are being replaced. The second phase, the replacement of the windows on the sides will begin when the windows arrive.

Programs:

Ready Set Read-Thursday mornings, 24 participants, conducted by EPIC.

Daycare Story Hour- Thursday mornings, 46 participants, **Mary Ann Budny**, **Wanda Collins**, Children’s Room, and Sherry L. Byrnes, Read to Succeed.

Adult Computer Class- Thursday evenings & Saturday afternoons, 72 participants, Kim McMurphy, Buffalo Public School Adult Education.

Daycare Visits- Cyn’s Heavenly Angels, May 15th and May 29th, 29 participants, **Jamie D. Smith**, East Delavan.

Video Game Nights- Thursday evenings, 22 participants, **Greg Keppel**, East Delavan.

Adult Dance Class- Monday, Thursday & Saturday mornings and Thursday Nights, 160 participants, E. Joanne Harris, Jazzy Steppers.

Project CARE Networking Event- May 19th, 13 participants, Read to Succeed, **Jamie D. Smith**, East Delavan.

Project CARE Training, May 27th, 7 participants, Read to Succeed, Debbie Kopack, Child Care Resource Network.

Frank E. Merriweather, Jr. Branch:

General Highlights:

Slave Research: It's A Needle in a Haystack - Learn How to Trace Your Enslaved Ancestors presented by Dr. Deborah Abbott, President of the African American Genealogical Society of Cleveland, Ohio. Held on Saturday, May 9th, this event was sponsored by The Buffalo Genealogical Society of the African Diaspora and the Merriweather Library. Attendance 52.

Malcolm X Day program sponsored by Erie County Legislator Betty Jean Grant and Niagara County Legislator Renae Kimble, May 23, 2009, from 3-5 pm. Attendance 51.

Programs:

To celebrate Children's Book Week, Merriweather staff held a "Book Scavenger Hunt" for the week; awarding prizes to children who completed the hunt.

Tradition Keepers: Black Storytellers of Western New York had a storytelling program for children 12 years old and under on May 23rd. Attendance 6.

On May 28th Librarian **Sandra Blackman** held a Battle of the Books informational meeting for students and parents.

The Sunday "Family Movie Matinee" ended for the season. Many families were introduced to the library by attending this free movie series. Total attendance was 60 for 3 programs.

Tours:

Bethel Headstart preschool visited the library on May 13th and 27th with Librarian **Sandra Blackman** and CR Librarian **Mary Ann Budney** conducting the visits.

A third grade class from School #53 visited the library on May 20th and 29th. Tours were given by Branch Manager **Sandra Williams Bush** and Librarian **Sandra Blackman**.

Niagara Branch:

General Highlights:

The branch celebrated Children's Book Week by holding a contest for the most books read by a child during the week. The prize was a box of new books, donated by Project Flight, and the kids were told that they couldn't peek inside the box. There were also certificates for a Bisons game and assorted other items. Milko, one of our regular patrons, won. She was so excited, she screamed. She said she never won anything in her life.

On Friday, May 22nd, Niagara Library had 40 children attend preschool programming. There were 2 groups from Niagara Daycare, 1 group from a Gateway-Longview facility on East Ferry, and 3 pre-kindergarten classes from D'Youville Porter Campus (School #3.) The preschool children attended the Young Explorers Series, while the pre-kindergarten children had a story hour presented by Niagara Branch Librarian **Brian Hoth** outside in Prospect Park.

Programs:

Mentoring program, 32, activities for children, Big Brothers, Big Sisters

Drop-In Center, 22, tutoring session, Literacy Volunteers of Buffalo & Erie County

SES tutoring, 111, tutoring session for school age children, Literacy Volunteers of Buffalo & Erie County

ESL tutoring, 5, tutoring session w/ Liberian refugees, Literacy Volunteers of Buffalo & Erie County

Refugee program, 123, library visit, Catholic Charities of WNY

Library visit, 6, special needs adults, People, Inc.

Tutoring session, 10, school age children, People, Inc.

Afterschool Science, 1, school age program, Buffalo Museum of Science

Young Explorers Series, 59, preschool program, Buffalo Museum of Science

Pre-kindergarten (class visit), 29, D'Youville Porter Campus, preschool program

Community meeting, 5, meeting about a vacant lot, Assemblymember Sam Hoyt's office

Club meeting, 42, biweekly meeting, Anime Seekers

Progress meeting, 12, meeting regarding the Peace Bridge Plaza, Neighbors for Progress

Training session, 20, training for census takers, U.S. Census 2010

Testing, 3, competency testing for special education students, Buffalo Public Schools

Outreach:

Niagara Branch Librarian **Brian Hoth** presented a children's program to 2 preschool classes at the Head Start School located at The Old First Ward Community Center. This month's theme was "Rain". The children heard stories, sang songs, played the Weather Game, and made a raindrop. Both Librarian IV **Meg Cheman** and Librarian III **Linda Rizzo** accompanied Librarian **Brian Hoth**. The kids had a great time. Meg attended the morning session and Linda, the afternoon. There were 36 children and adults in attendance.

North Park Branch:

Furniture has begun to arrive for the new library. Staff has been finalizing colors for paint and countertops.

Riverside Branch:

General Highlights:

United States Chess Federation Trainer Douglas Dubose, Library Associate **Sean Goodrich**, and Security Guard **Michael Williams** executed Riverside Library's second Chess Tournament on Saturday, May 9th, for unranked players of any age. Councilman Joe Golombek sponsored the tournament by providing the winning purse, trophies, and refreshments. Twenty-six players competed for 4

hours to determine the top 3 winners: 1st place: Anna Levina; 2nd place: Sam Santora; and 3rd place: John Kwiatek.

Programs:

The Young Explorers Club, directed by Museum of Science staff, held 5 sessions in May. A total of 30 children attended the science made fun Friday morning sessions.

Martial Arts Trainer Eric McGregor conducted 2 different aerobic sessions based on martial arts techniques for young adults. A total of 9 young adults participated in the 2 events.

On May 14th, Librarian **Max Chawki**, via the Cyber Train, taught the third session of 3 computer basics courses in our community room. A total of 5 people attended this session.

The Museum of Science Branched Out Series held 4 sessions on Thursday afternoons in May. Museum staff educationally entertained a total of 20 children for the 4 events.

Chess Trainer Douglas Dubose conducted Chess Club classes on Tuesday evenings in the Community Room. A total of 11 players participated in the 2 sessions.

Librarian **Mary Ann Budny**, from the Children's Room, entertained 7 children and 3 adults for Family Fun Night on Tuesday, May 6th. Stories, crafts, and snacks were enjoyed by all in our Community Room.

Librarian **Kathryn Puehn**, from the Children's Room, held a Pajamas Storytime for children aged 10 and under on Tuesday, May 26th. Ten children enjoyed the entertaining stories and snacks that were provided.

Library Associate **Sean Goodrich** continued our Thursday evening movie time with the showing of Marley and Me on May 28th. A total of 11 children and 1 adult enjoyed the movie with snacks.

Outreach:

Librarians **Kerra Alessi** and **Glenn Luba** worked a display table showcasing the Riverside Library and B&ECPL resources at the grand opening for the new library at Buffalo Public School 65.

Librarians **Kara Stock** and **Glenn Luba** worked a display table showcasing the B&ECPL and its resources at the Buffalo Niagara Green Expo on May 9th.

Other:

The Amvets Medallion Post 13 donated a new flag to replace the weathered one in time for Memorial Day.

Contracting Member Library Activity Reports - June 2009

Elma Public Library – submitted by Karen Korpanty, Library Director

In 2009, the Elma Public Library is experiencing increasing circulation, computer use, and library visits. Library programs are well attended and appreciated by the Elma community. In May we announced that the Elma Public Library could now be found on Facebook. Senior Library Clerk, **Danielle Dole**, is keeping our patrons and friends current on events and hours. The library is grateful to be a recipient of a NY State Construction Grant with a Buffalo & Erie County Public Library (B&ECPL) system match. The funds will replace the original 1959 septic system and install a new roof.

Ongoing Programs – Two sessions each of Toddler Lapsit and Preschool Story Hour are offered each week, fall, winter and spring by Youth Services Librarian **Kathy Kimble**. A popular first Wednesday of the month evening activity is a Story, Games, and Craft session for children in grades kindergarten to third grade presented by Librarian **Alison Lawrence**. The May and June programs were “Pets Rock!” and “Rock, Paper, Scissors: Cool things to do when you’re bored.” Coordinated by **Danielle Dole**, Gaming Nights are scheduled the second Friday of the month for youth ages 10 – 18, with a Saturday session added during winter months to fill the increased demand. Wii Sports was a hit on May 15th and Wii Outdoor Challenge will be featured on June 19th. Equipment and games have been generously funded by the Friends of the Elma Library. Adult requests for Cyber Train computer classes are frequently heard and the next series of three classes is scheduled for Fridays in July, to be taught by a B&ECPL trainer.

Spring Programs – National Library Week and Children’s Book Week events were funded by the Friends of the Library. Explore and more... conducted a children’s program on Pop-Up Art during National Library Week and Hawk Creek Wildlife Center presented their “Tiny Talons” program on May 16th for Book Week. Over 56 children and adults sat within a few feet as two owls, a kestrel, and a hawk toured the room. The hawk made several flights across the audience. Also, in honor of Children’s Book Week, the Friends sponsored their annual bookmark design contest for children, with the winning bookmarks to be distributed by the library to promote the Friends

Annual Book Sale in September. On April 29th, a *Twilight* Party for teen fans of the young adult series of books by Stephenie Meyer was an enthusiastic success. After crafting beaded bookmarks, a multimedia version of the Jeopardy game based on trivia from the book *Twilight* was played.

Summer at the Elma Public Library – June 23rd marks the official beginning of summer at the Elma Public Library when registration opens for reading programs and special events. Children in the Vacation Reading Club (for ages 2 and up) will earn stickers and prizes for minutes and hours spent reading. Weekly programs of Vacation Fun Club (grades 1 -3) and Preschool Story Hour are offered. A Cyber Camp is scheduled in both July and August for children in grades 4 – 6. Two Battle of the Books teams, coached by **Kathy Kimble** and eight assistant teen coaches, held their first meeting on May 13th and are busy reading and preparing for the August competition. They meet weekly in June and July. By popular request to “do it again”, a new version of the *Twilight* Party for teens will take place on July 10th, this time featuring *Twilight* trivia bingo and a new craft. Staff and Harry Potter fans 10 – 14 years of age will celebrate the release of the next Harry Potter movie with a special event on July 14th, when the Hogwarts Houses will battle over Harry Potter trivia. Youth in grades 4 - 6 will be invited to “Be Creative @ the Library” during a weekly series of art activities. Other special events feature Bubble Man, the Touch Tank of the Niagara Falls Aquarium, In Jest, Music for Everyone with Matt James, and Cartooning with Tom Fox. The dedicated Friends of the Elma Library will be present at all Elma Town Concerts in the Park, promoting library programs and selling their popular root beer floats and home baked cookies.

Lackawanna Public Library – submitted by Jennifer Hoffman, Library Director

June, July and August are busy months for youth programs. Beginning the last week of June through the first week of August, Librarian **Jennifer Johnston** will be conducting “Get Creative” summer arts & crafts for 4 to 10 year olds on Mondays and Librarian **Jennifer Hoffman** will be leading Summertime ToddlerTime for 2 and 3 year olds on Tuesdays. Librarian **Luis Davila** will present three Teen Gaming Nights, one in June and two in July on Thursdays.

Librarian **Jennifer Johnston** will also conduct “Dinosaur Arts & Crafts” on Saturday, June 20 for 4 to 10 years olds to highlight Walking with the Dinosaurs.

There will also be extra events:

- “In Jest” – comedy for the whole family – will be here July 20.
- Local dance teacher Rosann Miranda will offer lessons in “Creative Dance Movement” for 2 to 5 year olds and “Jazz” for 6 to 12 year olds.
- Tom Fox will teach two drawing classes for children 8 and older.
- “Get Creative” Reading Club begins the last week of June for 7 to 10 year olds.

- Y.E.S. (Youth Engaged in Service) will offer Arts & Crafts on Wednesdays for 4 to 10 year olds.

We are participating in the Battle of the Books. Practice meetings begin in June.

Librarian **Luis Davila** ran Teen Gaming Night on Thursday, May 21, and it was a great success! Seventeen boys turned up to play HALO 3 and they all want to do it again and bring friends. Luis will be running another gaming night in June and two in July. In the fall we'll set up a regular monthly or bi-monthly gaming schedule.

Agenda Item H – Public Comment. No public comment.

Agenda Item I – Unfinished Business. No unfinished business.

Agenda Item J – New Business.

Agenda Item J.1 – Directing the Vice Chairman to Assume Office of Chairman for Remainder of 2009 Term. Mr. Gist moved for approval. Ms. Panty seconded. Approval of Resolution 2009-29 was unanimous.

RESOLUTION 2009-29

WHEREAS, a unique situation was created with three mid-year trustee appointments, and

WHEREAS, the Vice Chairman has taken on the role of Chairman in a temporary capacity, and

WHEREAS, a seamless transition of leadership for the remainder of 2009 is desired, then therefore be it

RESOLVED, that the Vice Chairman shall serve in the capacity of Chairman through the current term.

Agenda Item D – Report of the Nominating Committee. (taken out of order) Judge Rossetti made known to trustees his opinion that there is no Nominating Committee as established and provided background on his prior discussions with Director Quinn-Carey in relation to letters received from Patrick Martin, Library legal counsel, regarding this. (Two letters received from Mr. Martin were previously sent via U.S. mail to trustees). Director Quinn-Carey interposed stating knowing this was going to happen, Library legal counsel Patrick Martin was consulted regarding this situation. The recommendation he put forth was done with the acknowledgement that there are many gray areas in the Bylaws. She added there is nothing that specifically ends the Nominating Committee. The Executive Committee took this all into consideration and

its role was to help define the process and how it would come before the Board. The process being followed at the meeting was based on the recommendation by Library counsel Mr. Patrick Martin and the Executive Committee. While the Nominating Committee would put forth a candidate, the floor would then be open for nominations from anyone and would go on to be voted on at the July Board meeting. Judge Rossetti stated if they want to have a nominating process without the assistance of a Nominating Committee, he had no objection to this. For the benefit of new Trustee Mr. Schmidt in attendance, Mr. Berlow explained this is a very unusual situation created by the County's mid-year appointments. Mr. Schmidt suggested that a member of the disputed Nominating Committee present the nominations of that Committee as an individual Board member. Ms. Thomas asked Ms. Summer as a member of the Board to read the nominations. As a member of the Board, Ms. Summer nominated Jack Connors for the Office of Vice Chair of the Board. Ms. Thomas opened the floor for other nominations. Judge Rossetti requested information on the other two newly appointed trustees who were not in attendance. Ms. Quinn-Carey informed trustees the other two new trustees were Rick Lewis and Albert L. Michaels who were invited to the meeting but were unable to attend. She reminded trustees they were just recently formally appointed and stated we will send out biographical information when obtained. A New Trustee Meet and Greet is being planned for the new trustees and our Board in July. Judge Rossetti nominated Rick Lewis for Office of the Vice Chair. Upon no other nominations, Ms. Thomas stated the slate for Vice Chair of Jack Connors and Rick Lewis would be presented for vote at the July 16, 2009, Board meeting. Nominations were closed.

Agenda Item J.5 – Approval of Big Read Grant. (taken out of order) Ms. Quinn-Carey summarized this is simply accepting the funding and being able to spend it. Ms. Panty motioned, Ms. Horton seconded and approval was unanimous.

RESOLUTION 2009-33

WHEREAS, the National Endowment for the Arts (NEA) has announced recipients of the 2009-2010 *Big Read* grant funds, and

WHEREAS, the Buffalo & Erie County Public Library (B&ECPL) proposed a project that would provide Erie County residents of all ages with programs focused on F. Scott Fitzgerald's novel The Great Gatsby as a means of highlighting the Library System's commitment to literature, literacy, and diversity; engaging countless individuals in the reading of a classic American novel; and increasing child, adult and family library use, and

WHEREAS, the B&ECPL will partner with various other educational and cultural institutions, including Just Buffalo Literary Center, the Buffalo Museum of Science, the Buffalo Public Schools and the Educational Opportunity Center, and

WHEREAS, the goals of this proposal are consistent with the B&ECPL Five-Year Plan of Service, *Back to Basics...and Beyond*, and would result in an increase in literacy and lifelong learning in children and adults and improved service delivery to the community, and

WHEREAS, the Buffalo and Erie County Public Library has been awarded an NEA Big Read grant of \$20,000, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library establish a *Big Read* grant budget in the following amounts:

Revenue \$20,000

Grant Program Expenditures \$20,000

Agenda Item J. 2 - W. Lawrence Buck Recognition. Ms. Thomas invited Mr. Buck to step forward. Director Quinn-Carey read this resolution and presented Mr. Buck with a framed plaque. On motion by Ms. Summer and seconded by Ms. Panty, the following was approved unanimously:

RESOLUTION 2009-30

WHEREAS, **W. LAWRENCE BUCK** served on the Board of Trustees of the Buffalo & Erie County Public Library from March 20, 2003, through June 10, 2009, and

WHEREAS, he served as Chairman of the Board from 2007 through June 10, 2009, and Vice Chair in 2006, and

WHEREAS, he served as Chairman of the Board's Executive Committee in 2008 and 2009, Building Oversight Committee in 2004 and 2005, Bylaws Committee in 2009 and Project Review Committee in 2006, and

WHEREAS, he served as a member of the Board's Budget and Finance Committee, Executive Committee, Planning Committee, Policy Committee, Special Collections (Rare Books) Committee, and

WHEREAS, he served the Library as a member of the Board of Directors of the Library Foundation of Buffalo and Erie County, Inc. from 1994 through 2006, now, therefore, be it

RESOLVED, that in recognition and appreciation of the many years of leadership, wisdom and exemplary service **W. LAWRENCE BUCK** devoted to this institution, the Buffalo & Erie County Public Library Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude and deepest respect, and be it further

RESOLVED, that by virtue of **W. LAWRENCE BUCK**'s outstanding contributions to the Library and under the terms of Article I, Section 4 of the Library's Bylaws **W. LAWRENCE BUCK** be appointed Trustee Emeritus of the Buffalo & Erie County Public Library.

Agenda Item J.3 – Rebecca L. Pordum Recognition. Ms. Thomas invited Ms. Pordum to step forward. Ms. Quinn-Carey presented Ms. Pordum with a plaque and read as follows:

RESOLUTION 2009-31

WHEREAS, **REBECCA L. PORDUM** served on the Board of Trustees of the Buffalo & Erie County Public Library from April 14, 1994, through June 10, 2009, and

WHEREAS, she served as Chair of the Board from 1998 through 2000 and 2004 through 2006, and Vice Chair in 2003, 2007 and 2008, and

WHEREAS, she served as Chair of the Board's Executive Committee from 1998 through 2000, and 2004 through 2006, ACT Liaison Committee in 2003, Advocacy Committee from 2007 through 2009, Legislative Committee in 2001 and 2002, Planning Committee in 2005 and 2006, Renewal Committee in 2003 and 2004, and

WHEREAS, she served as a member of the Board's Administrative Salary Review Committee, Budget and Finance Committee, Community Relations Committee, Executive Committee, Planning Committee, Project Review (Foundation) Committee, Retreat Committee, and

WHEREAS, she served the Library as a member of the Board of Directors of the Library Foundation of Buffalo and Erie County, Inc. from 1998 through 2006, now, therefore, be it

RESOLVED, that in recognition and appreciation of the many years of leadership, wisdom and exemplary service **REBECCA L. PORDUM** devoted to this institution, the Buffalo & Erie County Public Library Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude and deepest respect, and be it further

RESOLVED, that by virtue of **REBECCA L. PORDUM**'s outstanding contributions to the Library and under the terms of Article I, Section 4 of the Library's Bylaws **REBECCA L. PORDUM** be appointed Trustee Emeritus of the Buffalo & Erie County Public Library.

On motion by Ms. Panty, seconded by Mr. Gist, approval of Resolution 2009-31 was unanimous.

Agenda Item J.4 – Annette A. Juncewicz Recognition. Ms. Juncewicz was asked to step forward. Ms. Quinn-Carey read this resolution as Ms. Juncewicz was presented with a plaque. Ms. Horton moved for approval. A second was made by Ms. Panty, and approval was unanimous.

RESOLUTION 2009-32

WHEREAS, **ANNETTE A. JUNCEWICZ** served on the Board of Trustees of the Buffalo and Erie County Public Library System from November 1, 1990, to June 10, 2009, and

WHEREAS, she acted as the Board’s secretary in the year 2000, 2002 and 2003, and

WHEREAS, she chaired the Board’s ACT Liaison Committee in 1996 and 1998, Book Committee in 1995, Building Oversight Committee in 2006, Development Committee in 2007 and Planning Committee in 1997 through 2004, 2008 and 2009, Project Review Committee (formerly Foundation) in 1999, 2000 and 2001 through 2005, and Retreat Committee in 1996, and

WHEREAS, she served as a member of the Board’s Book Committee, Buildings and Grounds Committee, Bylaws Committee, Community Relations Committee, Community Partnerships and Development Committees, Executive Committee, Human Resources Committee, Legislative Committee, Planning Committee, Policy Committee, Project Review Committee (formerly Foundation), Special Collections (Rare Books) Committee, Scholarship Committee, and Volunteer Program Committee, and

WHEREAS, **ANNETTE A. JUNCEWICZ** executed all of these responsibilities with faithfulness and integrity, now therefore be it

RESOLVED, that in recognition of **ANNETTE A. JUNCEWICZ**’s dedication and diligence, so generously demonstrated in the service of the Buffalo and Erie County Public Library, the Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude, abiding affection and deepest respect.

Ms. Thomas thanked Mr. Buck, Ms. Pordum and Ms. Juncewicz stating it had been an honor to serve with them, they have taught her a lot and the community should be very proud to have had them serve. Director Quinn-Carey also thanked them for their assistance in her first year as Director, as well as for their trust, time and willingness to take calls at any time. She looks forward to keeping them in the Library family!

Minutes of the Board of Trustees

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There being no further business, on motion by Judge Rossetti, seconded by Ms. Panty, the meeting was adjourned at approximately 5:25 p.m.

Respectfully submitted,

Frank Gist
Secretary