

# Buffalo and Erie County Public Library

## Annual Report For Public And Association Libraries - 2011

### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6a	Beginning Fiscal Reporting Year	01/01/2011
1.6b	Beginning <u>Local</u> Fiscal Year	01/01/2011
1.7a	Ending Fiscal Reporting Year	12/31/2011
1.7b	Ending <u>Local</u> Fiscal Year	12/31/2011
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	1 LAFAYETTE SQUARE
1.10	City	BUFFALO
1.11	Zip Code	14203
1.12	Four-Digit Zip Code Extension	1887
1.13	Mailing Address	1 LAFAYETTE SQUARE
1.14	City	BUFFALO
1.15	Zip Code	14203
1.16	Four-Digit Zip Code Extension	1887
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.18	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 858-6544

- 1.19 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) jakubowskim@buffalolib.org
- 1.20 Library Home Page URL (Enter N/A if no home page URL) WWW.BUFFALOLIB.ORG
- 1.21 Population Chartered to Serve (per 2000 Census) 950,265
- 1.22 Indicate the type of library as stated in the library's charter (select one): PUBLIC
- 1.23 Indicate the area chartered to serve as stated in the library's charter (select one): County
- 1.24 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No. N
- 1.25 Indicate the type of charter the library currently holds (select one): Absolute
- 1.26 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 08/31/1953
- 1.27 Date the library was last registered 12/08/1953
- 1.28 Federal Employer Identification Number 166002558
- 1.29 County ERIE
- 1.30 School District Buffalo
- 1.31 Library System Buffalo & Erie County Public Library

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

- |      |   |                            |
|------|---|----------------------------|
| 1.32 | Title of Library Director/Manager (select one):   | Mrs.                       |
| 1.33 | First Name of Library Director/Manager  | Mary Jean                  |
| 1.34 | Last Name of Library Director/Manager   | Jakubowski                 |
| 1.35 | NYS Public Librarian Certification Number   | 15501                      |
| 1.36 | E-mail Address of the Director/Manager  | jakubowskim@buffalolib.org |
| 1.37 | Fax Number of the Director/Manager  | (716) 858-6544             |
| 1.38 | Does the library charge fees for library cards to people residing outside the system's service area?  | Y                          |
| 1.39 | For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)?<br>Enter Y for Yes, N for No.<br>If yes, please complete one record for <i>each</i> vote held. If no, go to question 1.40. | N                          |
| 1.   | Name of municipality or district holding the vote   | N/A                        |
| 2.   | Indicate the type of municipality or district holding the vote  | N/A                        |
| 3.   | Was this a Chapter 414 (Ed. Law Â§259.1.b)?   | N/A                        |
| 4.   | Dollar amount   | N/A                        |
| 5.   | Was the vote successful?  | N/A                        |
| 6.   | Date the vote was held (mm/dd/yyyy)   | N/A                        |
| 1.40 | For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either   | 0%                         |

subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect.

- 1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.42. N
1. Name of contracting municipality or district N/A
  2. Is this a written contractual agreement? N/A
  3. Population of the geographic area served by this contract N/A
  4. Dollar amount of contract N/A
  5. Enter the appropriate code for range of services provided (select one): N/A
- 1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. Y

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	154,327
2.2	Adult Non-fiction Books	1,154,469
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	1,308,796
2.4	Children's Fiction Books	60,268
2.5	Children's Non-fiction Books	33,260
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	93,528
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	1,402,324

#### Other Print Materials

2.8	Total Uncataloged Books	119,081
2.9	Total Print Serials	424,042
2.10	All Other Print Materials	1,369,102
2.11	<b>Total Other Print Materials (Total questions 2.8 through 2.10)</b>	1,912,225
2.12	<b>Total Print Materials (Total questions 2.7 and 2.11)</b>	3,314,549

### ELECTRONIC MATERIALS

2.13	Electronic Books	10,346
2.14	Local Databases	47
2.15	NOVEL <sub>NY</sub> Databases	9
2.16	Other Databases	3
2.17	<b>Total Databases (Total questions 2.14, 2.15 and 2.16)</b>	59
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	1,302

2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	11,707
<b>ALL OTHER MATERIALS</b>		
2.20	Audio - Physical Units	72,950
2.21	Audio - Downloadable Titles	5,470
2.22	Video - Physical Units	60,044
2.23	Video - Downloadable Titles	370
2.24	All Other Materials (includes microform, films, slides, etc.)	1,010
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	139,844
2.26	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.19 and 2.25)	3,466,100

#### **CURRENT SERIAL SUBSCRIPTIONS**

2.27	Current Print Serial Subscriptions	1,093
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**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.28	Cataloged Books	35,396
2.29	All Other Print Materials	14,211
2.30	Electronic Materials	6,617
2.31	All Other Materials	18,906
2.32	Total Additions (Total questions 2.28 through 2.31)	75,130

### **3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

#### **LIBRARY SPONSORED PROGRAMS**

3.1	Adult Program Sessions	456
3.2	Young Adult Program Sessions	54

3.3	Children's Program Sessions	627
3.4	All Other Program Sessions	225
3.5	<b>Total Number of Program Sessions (Total questions 3.1 through 3.4)</b>	1,362
3.6	Adult Program Attendance	9,442
3.7	Young Adult Program Attendance	453
3.8	Children's Program Attendance	12,277
3.9	All Other Program Attendance	8,770
3.10	<b>Total Program Attendance (Total questions 3.6 through 3.9)</b>	30,942

### **SUMMER READING PROGRAM**

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

- |    |  |     |
|----|--|-----|
| a. | Program(s) for children  | Yes |
| b. | Program(s) for young adults  | Yes |
| c. | Summer Reading at New York Libraries name and/or logo used   | Yes |
| d. | Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used | Yes |
| e. | N/A  | No  |
- |      |  |     |
|------|--|-----|
| 3.12 | Library outlets offering the summer reading program              | 9   |
| 3.13 | Children registered for the library's summer reading program     | 469 |
| 3.14 | Young adults registered for the library's summer reading program | 123 |
| 3.15 | <b>Total number registered for the library's summer</b>          | 592 |

	reading program (total 3.13 + 3.14)	
3.16	Children's program sessions - Summer 2011	342
3.17	Young adult program sessions - Summer 2011	12
3.18	<b>Total program sessions - Summer 2011 (total 3.16 + 3.17)</b>	<b>354</b>
3.19	Children's program attendance - Summer 2011	3,692
3.20	Young adult program attendance - Summer 2011	95
3.21	<b>Total program attendance - Summer 2011 (total 3.19 + 3.20)</b>	<b>3,787</b>

#### COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	0
3.24	Childcare center(s)	5
3.25	Summer camp(s)	2
3.26	Municipality/Municipalities	1
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	5
3.29	<b>Total Collaborators (total 3.22 through 3.28)</b>	<b>14</b>

#### EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y Y for Yes, N for No)	
3.31	Indicate age group(s) (check all that apply):	
a.	Birth - school entry	Yes
b.	Parents and Caregivers	Yes
c.	N/A	No
3.32	Ages birth to school entry program sessions	156
3.33	Parent and/or caregiver program sessions	5
3.34	<b>Total program sessions</b>	<b>161</b>



	(total 3.32 + 3.33)	
3.35	Ages birth to school entry program attendance	3,763
3.36	Parent and/or caregiver program attendance	915
3.37	<b>Total program attendance</b> (total 3.35 + 3.36)	4,678
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Other (describe using the State note)	No
e.	N/A	No

**PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)**

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.40	Children's program sessions	0
3.41	Young adult program sessions	1
3.42	Adult program sessions	0
3.43	<b>Total program sessions</b> (total 3.40 + 3.41 + 3.42)	1
3.44	Children's program attendance	0
3.45	Young adult program attendance	25
3.46	Adult program attendance	0
3.47	<b>Total program attendance</b> (total 3.44 + 3.45 + 3.46)	25
3.48	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No

- d. Other (describe using the State note) No
- e. N/A No

**LIBRARY USE**

- 3.49 Library visits (total annual attendance) 1,042,380
- 3.50 Registered resident borrowers 74,961
- 3.51 Registered non-resident borrowers 673

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

- 3.52 Does the library have an open meeting policy? Y
- 3.53 Does the library have a policy protecting the confidentiality of library records? Y
- 3.54 Does the library have an Internet use policy? Y
- 3.55 Does the library have a disaster policy? N

**ACCESSIBILITY (Answer Y for Yes, N for No)**

- 3.56 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.57 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

- 4.1 Adult Fiction Books 510,518
- 4.2 Adult Non-fiction Books 375,361
- 4.3 **Total Adult Books (Total** 885,879

	questions 4.1 & 4.2)	
4.4	Children's Fiction Books	247,792
4.5	Children's Non-fiction Books	62,181
4.6	<b>Total Children's Books</b> (Total questions 4.4 & 4.5)	309,973
4.7	<b>Total Cataloged Book Circulation</b> (Total question 4.3 & 4.6)	1,195,852

#### **CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	1,779,026
4.9	Circulation of Children's Other Materials	310,257
4.10	<b>Total Circulation of Other Materials</b> (Total questions 4.8 & 4.9)	2,089,283
4.11	<b>Grand Total Circulation Transactions</b> (Total questions 4.7 & 4.10)	3,285,135
4.12	<b>Grand Total Circulation of Children's Materials</b> (Total questions 4.6 & 4.9)	620,230

#### **REFERENCE TRANSACTIONS**

4.13	Total Reference Transactions	191,672
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#### **INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)**

4.14	TOTAL MATERIALS RECEIVED	3,584
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#### **INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)**

4.15	TOTAL MATERIALS PROVIDED	2,467
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### **5. AUTOMATION AND TELECOMMUNICATIONS**

Report all information as of December 31, 2011.

#### **SYSTEMS AND SERVICES**

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y

5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	5,629,432
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Number of uses (sessions) of public Internet computers per year	430,854
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Stephen Hovey IT Administrator
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.9	IT contact's email address	hoveys@buffalolib.org

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	44.81
6.5	Vacant Librarian (certified)	5.55
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	16
6.9	Vacant Library	1

	Specialist/Paraprofessional (not certified)	
6.10	Other Staff	189
6.11	Vacant Other Staff	2
6.12	<b>TOTAL PAID STAFF</b> (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	250.81
6.13	<b>VACANT TOTAL PAID STAFF</b> (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	8.55

### **SALARY INFORMATION**

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$35,256
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$120,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

## **7. MINIMUM PUBLIC LIBRARY STANDARDS**

Report all information as of December 31, 2011.

7.1	1. Is governed by board- approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in	Y

- meeting community needs.
- 7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y
8. Maintains a facility to meet community needs, including adequate:
- 7.8 8a. space Y
- 7.9 8b. lighting Y
- 7.10 8c. shelving Y
- 7.11 8d. seating Y
- 7.12 8e. restroom (see instructions) Y
9. Has the equipment and connections necessary to facilitate access to information:
- 7.13 9a. telephone Y
- 7.14 9b. photocopier (see instructions) Y
- 7.15 9c. microcomputer or terminal Y
- 7.16 9d. printer Y
- 7.17 9e. telefacsimile capability (see instructions) Y
- 7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. Y
- 7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions) Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

- 8.1 Main Library 1
- 8.2 Branches 8

8.3	Bookmobiles	0
8.4	Other Outlets	2
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS</b> (Total questions 8.1 - 8.4)	11

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	59
8.7	Minimum Weekly Total Hours - Branch Libraries	282
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	<b>Minimum Weekly Total Hours - Total Hours Open</b> (Total questions 8.6 - 8.8)	341.00
8.10	Annual Total Hours - Main Library	3,208
8.11	Annual Total Hours - Branch Libraries	14,612
8.12	Annual Total Hours - Bookmobiles	0
8.13	<b>Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)</b>	17,820

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Buffalo & Erie County Public Library System
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Four-Digit Zip Code Extension	1887
8.	Phone (enter 10 digits only)	(716) 858-8900

9. Fax Number (enter 10 digits only) (716) 858-6544
10. E-mail Address borowiakm@buffalolib.org
11. Outlet URL www.buffalolib.org
12. County Erie
13. Outlet Type Code (select one): CE
14. Public Service Hours Per Year for This Outlet 3,208
15. Number of Weeks This Outlet is Open 52
16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
17. Is the meeting space available for public use even when the outlet is closed? Y
18. Total number of non-library sponsored programs, meetings and/or events at this outlet 54
19. Enter the appropriate outlet code (select one): LRF
20. Who owns this outlet building? County
21. Who owns the land on which this outlet is built? County
22. Indicate the year this outlet was initially constructed 1963
23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 2001
24. Square footage of the outlet 403,000
25. Total number of Internet terminals at this outlet used by the general public 98
26. Type of connection on the outlet's public Internet computers Other (specify using the State note)



27. Maximum download speed on the outlet's public access Internet computers only. Greater than 100 mbps and less than 1 gbps
28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 100 mbps and less than 1 gbps
29. Internet Provider Fiber Technologies Networks
30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
31. Does the outlet have interactive videoconferencing capability for public use? Y
32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
33. Is every public part of the outlet accessible to a person in a wheelchair? Y
34. *LIBID* 0800000000
35. *FSCSID* NY0005
36. *Metropolitan Status Code* CC
37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)
1. Outlet Name East Clinton Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 1929 East Clinton Street
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14206
7. Four-Digit Zip Code Extension 3214
8. Phone (enter 10 digits only) (716) 823-5626
9. Fax Number (enter 10 digits only) (716) 823-5626
10. E-mail Address ecl@buffalolib.org

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|-----|--|---|
| 11. | Outlet URL   | <a href="http://www.buffalolib.org/libraries/eastclinton/index.asp">http://www.buffalolib.org/libraries/eastclinton/index.asp</a> |
| 12. | County   | Erie  |
| 13. | Outlet Type Code (select one):   | BR  |
| 14. | Public Service Hours Per Year for This Outlet  | 1,568   |
| 15. | Number of Weeks This Outlet is Open  | 52  |
| 16. | Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | Y   |
| 17. | Is the meeting space available for public use even when the outlet is closed?  | Y   |
| 18. | Total number of non-library sponsored programs, meetings and/or events at this outlet                                  | 49  |
| 19. | Enter the appropriate outlet code (select one):  | LRF   |
| 20. | Who owns this outlet building?   | City  |
| 21. | Who owns the land on which this outlet is built?   | City  |
| 22. | Indicate the year this outlet was initially constructed  | 1976  |
| 23. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more                                    | 1993  |
| 24. | Square footage of the outlet   | 4,215   |
| 25. | Total number of Internet terminals at this outlet used by the general public   | 13  |
| 26. | Type of connection on the outlet's public Internet computers   | Other (specify using the State note)  |
| 27. | Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> .                           | Greater than 3 mbps and less than 6 mbps  |

28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 3 mbps and less than 6 mbps
29. Internet Provider Fiber Technologies Networks
30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
31. Does the outlet have interactive videoconferencing capability for public use? Y
32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? N
33. Is every public part of the outlet accessible to a person in a wheelchair? N
34. *LIBID* 0800000000
35. *FSCSID* NY0005
36. *Metropolitan Status Code* CC
37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)
1. Outlet Name East Delavan Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 1187 East Delevan Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14215
7. Four-Digit Zip Code Extension 3801
8. Phone (enter 10 digits only) (716) 896-4433
9. Fax Number (enter 10 digits only) (716) 896-4433
10. E-mail Address edl@buffalolib.org
11. Outlet URL <http://www.buffalolib.org/libraries/eastdelavan/index.asp>
12. County Erie
13. Outlet Type Code (select BR

- one):
14. Public Service Hours Per Year for This Outlet 1,568
  15. Number of Weeks This Outlet is Open 52
  16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
  17. Is the meeting space available for public use even when the outlet is closed? Y
  18. Total number of non-library sponsored programs, meetings and/or events at this outlet 329
  19. Enter the appropriate outlet code (select one): LRF
  20. Who owns this outlet building? City
  21. Who owns the land on which this outlet is built? City
  22. Indicate the year this outlet was initially constructed 1961
  23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 1999
  24. Square footage of the outlet 8,659
  25. Total number of Internet terminals at this outlet used by the general public 46
  26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
  27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps

- |     |   |   |
|-----|---|---|
| 29. | Internet Provider   | Fiber Technologies Networks   |
| 30. | WiFi Access (click the hyperlink for types of WiFi Access)  | No restrictions to access   |
| 31. | Does the outlet have interactive videoconferencing capability for public use?                       | Y   |
| 32. | Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? | Y   |
| 33. | Is every public part of the outlet accessible to a person in a wheelchair?                          | N   |
| 34. | <i>LIBID</i>  | 0800000000  |
| 35. | <i>FSCSID</i>   | NY0005  |
| 36. | <i>Metropolitan Status Code</i>   | CC  |
| 37. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i>  | 0   |
| 38. | <i>Outlet Structure Status</i>  | 00 (for no change from previous year)   |
| 1.  | Outlet Name   | Frank E. Merriweather, Jr. Library  |
| 2.  | Outlet Name Status  | 00 (for no change)  |
| 3.  | Street Address  | 1324 Jefferson Ave.   |
| 4.  | Outlet Street Address Status  | 00 (for no change)  |
| 5.  | City  | Buffalo   |
| 6.  | Zip Code  | 14208   |
| 7.  | Four-Digit Zip Code Extension   | 1807  |
| 8.  | Phone (enter 10 digits only)  | (716) 883-4418  |
| 9.  | Fax Number (enter 10 digits only)   | (716) 883-4418  |
| 10. | E-mail Address  | mrw@buffalolib.org  |
| 11. | Outlet URL  | <a href="http://www.buffalolib.org/libraries/merriweather/index.asp">http://www.buffalolib.org/libraries/merriweather/index.asp</a> |
| 12. | County  | Erie  |
| 13. | Outlet Type Code (select one):  | BR  |
| 14. | Public Service Hours Per Year for This Outlet   | 2,532   |

15. Number of Weeks This Outlet is Open 52
16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
17. Is the meeting space available for public use even when the outlet is closed? Y
18. Total number of non-library sponsored programs, meetings and/or events at this outlet 674
19. Enter the appropriate outlet code (select one): LRF
20. Who owns this outlet building? City
21. Who owns the land on which this outlet is built? City
22. Indicate the year this outlet was initially constructed 2006
23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more N/A
24. Square footage of the outlet 20,000
25. Total number of Internet terminals at this outlet used by the general public 44
26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
29. Internet Provider Fiber Technologies Networks
30. WiFi Access (click the hyperlink for types of WiFi No restrictions to access

- Access)
31. Does the outlet have interactive videoconferencing capability for public use? Y
  32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
  33. Is every public part of the outlet accessible to a person in a wheelchair? Y
  34. *LIBID* 0800000000
  35. *FSCSID* NY0005
  36. *Metropolitan Status Code* CC
  37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
  38. *Outlet Structure Status* 00 (for no change from previous year)
  1. Outlet Name J. P. Dudley Branch Library
  2. Outlet Name Status 00 (for no change)
  3. Street Address 2010 South Park Avenue
  4. Outlet Street Address Status 00 (for no change)
  5. City Buffalo
  6. Zip Code 14220
  7. Four-Digit Zip Code Extension 1894
  8. Phone (enter 10 digits only) (716) 823-1854
  9. Fax Number (enter 10 digits only) (716) 823-1854
  10. E-mail Address dud@buffalolib.org
  11. Outlet URL <http://www.buffalolib.org/libraries/dudley/index.asp>
  12. County Erie
  13. Outlet Type Code (select one): BR
  14. Public Service Hours Per Year for This Outlet 1,664
  15. Number of Weeks This Outlet is Open 52
  16. Does this outlet have Y

- meeting space available for public use (non-library sponsored programs, meetings and/or events)?
17. Is the meeting space available for public use even when the outlet is closed? Y
  18. Total number of non-library sponsored programs, meetings and/or events at this outlet 98
  19. Enter the appropriate outlet code (select one): LRF
  20. Who owns this outlet building? City
  21. Who owns the land on which this outlet is built? City
  22. Indicate the year this outlet was initially constructed 1962
  23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 1993
  24. Square footage of the outlet 6,090
  25. Total number of Internet terminals at this outlet used by the general public 24
  26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
  27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  29. Internet Provider Fiber Technologies Networks
  30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
  31. Does the outlet have interactive Y



- videoconferencing  
capability for public use?
32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
  33. Is every public part of the outlet accessible to a person in a wheelchair? Y
  34. *LIBID* 0800000000
  35. *FSCSID* NY0005
  36. *Metropolitan Status Code* CC
  37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
  38. *Outlet Structure Status* 00 (for no change from previous year)
  1. Outlet Name James L. Crane Branch Library
  2. Outlet Name Status 00 (for no change)
  3. Street Address 633 Elmwood Avenue
  4. Outlet Street Address Status 00 (for no change)
  5. City Buffalo
  6. Zip Code 14222
  7. Four-Digit Zip Code Extension 1801
  8. Phone (enter 10 digits only) (716) 883-6651
  9. Fax Number (enter 10 digits only) (716) 883-6651
  10. E-mail Address cra@buffalolib.org
  11. Outlet URL <http://www.buffalolib.org/libraries/crane/index.asp>
  12. County Erie
  13. Outlet Type Code (select one): BR
  14. Public Service Hours Per Year for This Outlet 1,664
  15. Number of Weeks This Outlet is Open 52
  16. Does this outlet have meeting space available for public use (non-library sponsored programs, Y

- meetings and/or events)?
17. Is the meeting space available for public use even when the outlet is closed? Y
  18. Total number of non-library sponsored programs, meetings and/or events at this outlet 156
  19. Enter the appropriate outlet code (select one): LRF
  20. Who owns this outlet building? City
  21. Who owns the land on which this outlet is built? City
  22. Indicate the year this outlet was initially constructed 1955
  23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 1993
  24. Square footage of the outlet 7,995
  25. Total number of Internet terminals at this outlet used by the general public 26
  26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
  27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  29. Internet Provider Fiber Technologies Networks
  30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
  31. Does the outlet have interactive videoconferencing capability for public use? Y
  32. Does the outlet have a Y

- building entrance that is physically accessible to a person in a wheelchair?
33. Is every public part of the outlet accessible to a person N in a wheelchair?
34. *LIBID* 0800000000
35. *FSCSID* NY0005
36. *Metropolitan Status Code* CC
37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)
1. Outlet Name Niagara Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 280 Porter Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14201
7. Four-Digit Zip Code Extension 1030
8. Phone (enter 10 digits only) (716) 882-1537
9. Fax Number (enter 10 digits only) (716) 882-1537
10. E-mail Address nia@buffalolib.org
11. Outlet URL <http://www.buffalolib.org/libraries/niagara/index.asp>
12. County Erie
13. Outlet Type Code (select one): BR
14. Public Service Hours Per Year for This Outlet 2,244
15. Number of Weeks This Outlet is Open 52
16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
17. Is the meeting space available for public use Y

- even when the outlet is closed?
18. Total number of non-library sponsored programs, meetings and/or events at this outlet 523
  19. Enter the appropriate outlet code (select one): LRF
  20. Who owns this outlet building? City
  21. Who owns the land on which this outlet is built? City
  22. Indicate the year this outlet was initially constructed 1958
  23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 1991
  24. Square footage of the outlet 11,279
  25. Total number of Internet terminals at this outlet used by the general public 20
  26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
  27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  29. Internet Provider Fiber Technologies Networks
  30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
  31. Does the outlet have interactive videoconferencing capability for public use? Y
  32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y

33. Is every public part of the outlet accessible to a person N in a wheelchair?
34. *LIBID* 0800000000
35. *FSCSID* NY0005
36. *Metropolitan Status Code* CC
37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)
1. Outlet Name North Park Branch Library
2. Outlet Name Status 00 (for no change)
3. Street Address 975 Hertel Avenue
4. Outlet Street Address Status 00 (for no change)
5. City Buffalo
6. Zip Code 14216
7. Four-Digit Zip Code Extension 2201
8. Phone (enter 10 digits only) (716) 875-3748
9. Fax Number (enter 10 digits only) (716) 875-3748
10. E-mail Address npk@buffalolib.org
11. Outlet URL <http://www.buffalolib.org/libraries/northpark/index.asp>
12. County Erie
13. Outlet Type Code (select one): BR
14. Public Service Hours Per Year for This Outlet 1,568
15. Number of Weeks This Outlet is Open 52
16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y
17. Is the meeting space available for public use even when the outlet is closed? Y
18. Total number of non- 1

- library sponsored programs, meetings and/or events at this outlet
19. Enter the appropriate outlet code (select one): N/A
  20. Who owns this outlet building? Other (specify using the State note)
  21. Who owns the land on which this outlet is built? Other (specify using the State note)
  22. Indicate the year this outlet was initially constructed 2009
  23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 2009
  24. Square footage of the outlet 3,967
  25. Total number of Internet terminals at this outlet used by the general public 24
  26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
  27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
  29. Internet Provider Fiber Technologies Networks
  30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
  31. Does the outlet have interactive videoconferencing capability for public use? Y
  32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
  33. Is every public part of the outlet accessible to a person in a wheelchair? Y

34.	<i>LIBID</i>	0800000000
35.	<i>FSCSID</i>	NY0005
36.	<i>Metropolitan Status Code</i>	CC
37.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
38.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	Riverside Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Four-Digit Zip Code Extension	1448
8.	Phone (enter 10 digits only)	(716) 875-0562
9.	Fax Number (enter 10 digits only)	(716) 875-0562
10.	E-mail Address	riv@buffalolib.org
11.	Outlet URL	<a href="http://www.buffalolib.org/libraries/riverside/index.asp">http://www.buffalolib.org/libraries/riverside/index.asp</a>
12.	County	Erie
13.	Outlet Type Code (select one):	BR
14.	Public Service Hours Per Year for This Outlet	1,664
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	79

19. Enter the appropriate outlet code (select one): LRF
20. Who owns this outlet building? City
21. Who owns the land on which this outlet is built? City
22. Indicate the year this outlet was initially constructed 1986
23. Indicate the year this outlet underwent a major renovation costing \$25,000 or more 1986
24. Square footage of the outlet 7,205
25. Total number of Internet terminals at this outlet used by the general public 16
26. Type of connection on the outlet's public Internet computers Other (specify using the State note)
27. Maximum download speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
28. Maximum upload speed on the outlet's public access Internet computers only. Greater than 10 mbps and less than 25 mbps
29. Internet Provider Fiber Technologies Networks
30. WiFi Access (click the hyperlink for types of WiFi Access) No restrictions to access
31. Does the outlet have interactive videoconferencing capability for public use? Y
32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
33. Is every public part of the outlet accessible to a person in a wheelchair? Y
34. *LIBID* 0800000000
35. *FSCSID* NY0005
36. *Metropolitan Status Code* CC



37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

- 10.1 Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011) 14
- 10.2 Number of voting library board positions stated in the library's charter. 15
- 10.3 Number of current voting positions on library board. 12

### BOARD MEMBER SELECTION

- 10.4 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members for the *2012 Calendar Year*. Complete one record for *each* board member.

### BOARD PRESIDENT

- 10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Mr.
- 10.6 First Name Jack
- 10.7 Last Name Connors
- 10.8 Mailing Address
- 10.9 City
- 10.10 Zip Code (5 digits only)
- 10.11 Phone (enter 10 digits only) N/A
- 10.12 E-mail Address
- 10.13 Term Expires - Month December
- 10.14 Term Expires - Year (yyyy) 2014

- 10.15 The date the Oath of Office was taken (mm/dd/yyyy) N/A
- 10.16 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 02/25/2010
1. Title of Board Member (select one): Mr.
2. First Name of Board Member Frank
3. Last Name of Board Member Gist
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address N/A
8. Office Held or Trustee Treasurer
9. Term Expires December
10. Term Expires - Year (yyyy) 2010
11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 04/29/2004
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Sharon
3. Last Name of Board Member Thomas
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address N/A
8. Office Held or Trustee Vice Chair
9. Term Expires December
10. Term Expires - Year (yyyy) 2011
11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/18/2002

- |     |  |            |
|-----|--|------------|
| 1.  | Title of Board Member<br>(select one):   | Ms.        |
| 2.  | First Name of Board<br>Member  | Phyllis A. |
| 3.  | Last Name of Board<br>Member   | Horton     |
| 4.  | Mailing Address  |            |
| 5.  | City   |            |
| 6.  | Zip Code (5 digits only)   |            |
| 7.  | E-mail address   | N/A        |
| 8.  | Office Held or Trustee   | Trustee    |
| 9.  | Term Expires   | December   |
| 10. | Term Expires - Year (yyyy)   | 2009       |
| 11. | The date the Oath of Office<br>(mm/dd/yyyy) was taken                              | N/A        |
| 12. | The date the Oath of Office<br>was filed with town or<br>county clerk (mm/dd/yyyy) | 05/02/2005 |
| 1.  | Title of Board Member<br>(select one):   | Ms.        |
| 2.  | First Name of Board<br>Member  | Elaine M.  |
| 3.  | Last Name of Board<br>Member   | Panty      |
| 4.  | Mailing Address  |            |
| 5.  | City   |            |
| 6.  | Zip Code (5 digits only)   |            |
| 7.  | E-mail address   | N/A        |
| 8.  | Office Held or Trustee   | Secretary  |
| 9.  | Term Expires   | December   |
| 10. | Term Expires - Year (yyyy)   | 2012       |
| 11. | The date the Oath of Office<br>(mm/dd/yyyy) was taken                              | N/A        |
| 12. | The date the Oath of Office<br>was filed with town or<br>county clerk (mm/dd/yyyy) | 04/15/2008 |
| 1.  | Title of Board Member<br>(select one):   | Ms.        |
| 2.  | First Name of Board<br>Member  | Sharon     |
| 3.  | Last Name of Board   | Kelly      |

Member

4. Mailing Address
  5. City
  6. Zip Code (5 digits only)
  7. E-mail address N/A
  8. Office Held or Trustee Trustee
  9. Term Expires December
  10. Term Expires - Year (yyyy) 2015
  11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
  12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/28/2011
- 
1. Title of Board Member (select one): Ms.
  2. First Name of Board Member Anne
  3. Last Name of Board Member Leary
  4. Mailing Address
  5. City
  6. Zip Code (5 digits only)
  7. E-mail address N/A
  8. Office Held or Trustee Trustee
  9. Term Expires December
  10. Term Expires - Year (yyyy) 2012
  11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
  12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 05/21/2009
- 
1. Title of Board Member (select one): Mr.
  2. First Name of Board Member John G.
  3. Last Name of Board Member Schmidt, Jr.
  4. Mailing Address
  5. City
  6. Zip Code (5 digits only)

- |     |  |            |
|-----|--|------------|
| 7.  | E-mail address   | N/A        |
| 8.  | Office Held or Trustee   | Trustee    |
| 9.  | Term Expires   | December   |
| 10. | Term Expires - Year (yyyy)   | 2012       |
| 11. | The date the Oath of Office (mm/dd/yyyy) was taken                           | N/A        |
| 12. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 06/16/2009 |
- 
- |     |  |             |
|-----|--|-------------|
| 1.  | Title of Board Member (select one):  | Mr.         |
| 2.  | First Name of Board Member   | Theodore K. |
| 3.  | Last Name of Board Member  | Johnson     |
| 4.  | Mailing Address  |             |
| 5.  | City   |             |
| 6.  | Zip Code (5 digits only)   |             |
| 7.  | E-mail address   | N/A         |
| 8.  | Office Held or Trustee   | Trustee     |
| 9.  | Term Expires   | December    |
| 10. | Term Expires - Year (yyyy)   | 2015        |
| 11. | The date the Oath of Office (mm/dd/yyyy) was taken                           | N/A         |
| 12. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 09/16/2011  |
- 
- |     |                                     |          |
|-----|-------------------------------------|----------|
| 1.  | Title of Board Member (select one): | Ms.      |
| 2.  | First Name of Board Member          | Jennifer |
| 3.  | Last Name of Board Member           | Zivis    |
| 4.  | Mailing Address                     |          |
| 5.  | City                                |          |
| 6.  | Zip Code (5 digits only)            |          |
| 7.  | E-mail address                      | N/A      |
| 8.  | Office Held or Trustee              | Trustee  |
| 9.  | Term Expires                        | December |
| 10. | Term Expires - Year (yyyy)          | 2013     |

11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/16/2011
1. Title of Board Member (select one): Mr.
2. First Name of Board Member Wayne D.
3. Last Name of Board Member Wisbaum
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address N/A
8. Office Held or Trustee Trustee
9. Term Expires December
10. Term Expires - Year (yyyy) 2014
11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 03/09/2010
1. Title of Board Member (select one): Dr.
2. First Name of Board Member Amy
3. Last Name of Board Member Alvarez Perez
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address N/A
8. Office Held or Trustee Trustee
9. Term Expires December
10. Term Expires - Year (yyyy) 2011
11. The date the Oath of Office (mm/dd/yyyy) was taken N/A
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 04/26/2011

- |     |  |        |
|-----|--|--------|
| 1.  | Title of Board Member<br>(select one):   | Vacant |
| 2.  | First Name of Board<br>Member  | N/A    |
| 3.  | Last Name of Board<br>Member   | N/A    |
| 4.  | Mailing Address  | N/A    |
| 5.  | City   | N/A    |
| 6.  | Zip Code (5 digits only)   | N/A    |
| 7.  | E-mail address   | N/A    |
| 8.  | Office Held or Trustee   | N/A    |
| 9.  | Term Expires   | N/A    |
| 10. | Term Expires - Year (yyyy)   | N/A    |
| 11. | The date the Oath of Office<br>(mm/dd/yyyy) was taken                              | N/A    |
| 12. | The date the Oath of Office<br>was filed with town or<br>county clerk (mm/dd/yyyy) | N/A    |
| 1.  | Title of Board Member<br>(select one):   | Vacant |
| 2.  | First Name of Board<br>Member  | N/A    |
| 3.  | Last Name of Board<br>Member   | N/A    |
| 4.  | Mailing Address  | N/A    |
| 5.  | City   | N/A    |
| 6.  | Zip Code (5 digits only)   | N/A    |
| 7.  | E-mail address   | N/A    |
| 8.  | Office Held or Trustee   | N/A    |
| 9.  | Term Expires   | N/A    |
| 10. | Term Expires - Year (yyyy)   | N/A    |
| 11. | The date the Oath of Office<br>(mm/dd/yyyy) was taken                              | N/A    |
| 12. | The date the Oath of Office<br>was filed with town or<br>county clerk (mm/dd/yyyy) | N/A    |
| 1.  | Title of Board Member<br>(select one):   | Vacant |
| 2.  | First Name of Board<br>Member  | N/A    |
| 3.  | Last Name of Board   | N/A    |

	Member	
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	N/A
9.	Term Expires	N/A
10.	Term Expires - Year (yyyy)	N/A
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Erie
3.	Amount	\$22,561,875
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$19,561,875

### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$140,266
11.4	Central Library Aid (CLDA and/or CBA)	\$613,925
11.5	Additional State Aid received from the System	\$0



11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$754,191

**OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$3,183,491
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**FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$28,920
11.11	Other Federal Aid	\$15,907
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$44,827

11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
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**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$72,584
11.15	Fund Raising	\$425,043
11.16	Income from Investments	\$30,223
11.17	Library Charges	\$356,391
11.18	Other	\$838,777
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$1,723,018
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$28,267,402

11.21	<b>BUDGET LOANS</b>	\$0
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**TRANSFERS**

11.22	From Capital Fund (Same	\$0
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	as Question 14.8)	
11.23	From Other Funds	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$7,663,211
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$35,930,613

## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,427,103
12.2	Other Staff	\$5,600,450
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$8,027,553
12.4	<b>Employee Benefits Expenditures</b>	\$3,569,157
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$11,596,710

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$752,826
12.7	Electronic Materials Expenditures	\$284,718
12.8	Other Materials Expenditures	\$238,181
12.9	<b>Total Collection</b>	\$1,275,725

**Expenditures** (Add  
Questions 12.6, 12.7 and  
12.8)

**CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10	From Local Public Funds (71PF)	\$120,822
12.11	From Other Funds (71OF)	\$368,841
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$489,663

**OPERATION AND MAINTENANCE OF BUILDINGS**

**Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$70,836
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$70,836
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$679,904
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$750,740

**MISCELLANEOUS EXPENSES**

12.18	Office and Library Supplies	\$297,883
12.19	Telecommunications	\$214,339
12.20	Binding Expenses	\$8,763
12.21	Postage and Freight	\$39,179
12.22	Other Miscellaneous	\$11,194,406
12.23	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$11,754,570

12.24	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
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**DEBT SERVICE**

### Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$1,390,042
12.26	From Other Funds (73OF)	\$0
12.27	<b>Total</b> (Add Questions 12.25 and 12.26)	\$1,390,042
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	<b>Total Debt Service</b> (Add Questions 12.27, 12.28 and 12.29)	\$1,390,042
12.31	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$27,257,450

### TRANSFERS

#### Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0
12.33	From Other Funds (76OF)	\$339,921
12.34	<b>Total Transfers to Capital Fund</b> (Add Questions 12.32 and 12.33; same as Question 13.8)	\$339,921
12.35	<b>Transfer to Other Funds</b>	\$0
12.36	<b>TOTAL TRANSFERS</b> (Add Questions 12.34 and 12.35)	\$339,921
12.37	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.31 and 12.36)	\$27,597,371
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$8,333,242
12.39	<b>GRAND TOTAL DISBURSEMENTS,</b>	\$35,930,613

**TRANSFERS &  
BALANCE** (Add  
Questions 12.37 and 12.38;  
same as Question 11.26)

**ASSURANCE**

12.40 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and 04/19/2012 assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

**FISCAL AUDIT**

12.41 Last audit performed (mm/dd/yyyy) 12/31/2010  
12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 1/1/2010-12/31/2010  
12.43 Indicate type of audit (select one): Private Accounting Firm

**CAPITAL FUND**

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

**13. CAPITAL FUND RECEIPTS**

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources \$0  
13.2 All Other Revenues from Local Sources \$0  
13.3 **Total Revenues from Local Sources** (Add \$0

Questions 13.1 and 13.2)

**STATE AID FOR CAPITAL PROJECTS**

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7	<b>TOTAL FEDERAL AID</b>	\$0
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**INTERFUND REVENUE**

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$339,921
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$339,921
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0
13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$339,921
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$181,250
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$521,171

**14. CAPITAL FUND DISBURSEMENTS**

**PROJECT EXPENDITURES**

14.1	Construction	\$302,923
14.2	Incidental Construction	\$0
<b>Other Disbursements</b>		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0

14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$302,923
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$302,923
14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2011	\$218,248
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$521,171

## 15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	44.94
15.2	Total Librarians	59.82
15.3	All Other Paid Staff	167.13
15.4	Total Paid Employees	226.95
15.5	State Government Revenue	\$3,937,682
15.6	Federal Government Revenue	\$44,827
15.7	Other Operating Revenue	\$1,723,018
15.8	Total Operating Revenue	\$25,267,402
15.9	Other Operating Expenditures	\$12,505,310
15.10	Total Operating	\$25,377,745

### Expenditures

15.11	Total Capital Expenditures	\$792,586
15.12	Print Materials	1,945,447
15.13	Total Registered Borrowers	75,634
15.14	Other Capital Revenue and Receipts	\$339,921
15.15	Total Number of Internet Terminals Used by the General Public	311

### 16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	0800000000
16.2	<i>Interlibrary Relationship Code</i>	HQ
16.3	<i>Legal Basis Code</i>	CO
16.4	<i>Administrative Structure Code</i>	MO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	CO1
16.7	<i>FSCS ID</i>	NY0005

### SUGGESTED IMPROVEMENTS

Library Name: Buffalo and Erie County Public Library  
Library System: Buffalo & Erie County Public Library  
Name of Person Completing Form: Kathy Smith  
Phone Number: (716) 858-7094

Please share with us your suggestions for improving the *Annual Report*. Thank you!