

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
HAMBURG PUBLIC LIBRARY - November 14, 2017

PRESENT: Jack Connors, Anita Metzger, Bob Kaiser, Marianne Chiumento, Brian Hoth (Director)

President Jack Connors called the meeting to order at 3:35 PM.

MINUTES: Anita Metzger moved to accept the Minutes of the October 17, 2017 meeting. Jack Connors seconded and the motion passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Brian Hoth presented his written report to the Trustees.

- The book sale is doing well. To date \$600 has been collected, with an average of \$25 - \$30 being collected each day. The collection is still being weeded.
- The Trustees agreed to an estimate to reupholster 3 chairs in the adult fiction area.
- Secret Garden - Brian would like this project started in the spring, and is currently waiting for the Town's representative to get back to him regarding any changes. Brian will get estimates for both stamped concrete and pavers. Currently, the 6ft. wooden fence is included in the cost.

PRESIDENT'S REPORT: Jack, and Anita, reported on the recent ACT meeting that was held at the Hamburg Library.

- Central has a "Collaboration Book" of all libraries. Each library needs to send their partnership list to the Development and Communication office every year.

TREASURER'S REPORT: Anita reviewed the report the Trustees received.

OLD BUSINESS:

- There has been no activity on the Cafe.
- Bullet Aid Funding - Brian gave an overview of the items, and their cost, being considered for the Hamburg and Lake Shore Libraries. Jack Connors made a motion to use the Bullet Aid money for the purchases outlined by Brian. Bob Kaiser seconded and the motion passed.

NEW BUSINESS:

- Jack read a letter from System Director Mary Jean Jakubowski regarding standard scheduling. Background information was given. Jack and Brian will schedule a meeting with Mary Jean.
- Three new locks were recently installed by the Town - at no cost to the library.
- An additional camera was installed on the building exterior - for the Secret Garden area.
- A new book drop is needed for the Lake Shore Library as the old one has been leaking. The leak has been temporarily fixed.
- The fire alarm has been going off at odd times - on its own. The problem has been discovered, and now the Staff and the Town are working on finding a way to get up to the 20ft. ceiling.

EXECUTIVE SESSION: none

ADJOURNMENT: Bob Kaiser moved to adjourn at 4:55 PM. Anita Metzger seconded and the motion passed.

The next Trustee meeting will take place on Tuesday, January 16, 2018 at 6:00 PM at the Hamburg Library.

Respectfully submitted,
Marianne Chiumento
Secretary