AURORA TOWN PUBLIC LIBRARY

BOARD OF TRUSTEES

June 28, 2016, 1:00pm

Present: Director Rob Alessi, Alice Askew, Kara Spencer-Ching, Richard Wiesen, Carol Griffis

Excused: Deborah Carr-Hoagland

1. Comments from the audience – none
2. Minutes of the meeting, May 24, 2016 approved without discussion. (RW, KS-C)
3. Treasurer's report and monthly financial statements, May 2016 and the System paid budget, March 2016, were accepted after review. (CG, RW)
4. Director's report, May 2016 was approved after brief review. (RW, KS-C)
5. Reports of Interest
   a) Landscaping of front garden beds has been refreshed using funds provided by *Friends.*
   b) The Elm-Riley Corridor study sponsored another open house on May 25. Deb, Rob and Dick were very encouraged by what they saw with regard to public parking.
   c) Dave Gunner (DPW) told Rob that the Town does not have enough in its budget to re-seal the driveway and parking lot but that he will see to having striping re-done.
   d) Repairs to the roof will be done during nice weather. *Tremco*, the supplier of the material, will cover all costs & we expect that the guarantee will be renewed.
   e) The Annual Discard Book Sale, May 26-June 10, brought in about $350 more than last year ($2,182.33). City Mission was pleased to pick up the left-overs.
   f) The *Friends* Annual Book Sale, June 23-25, was quite successful even without having the usual basket raffle. Final figures will be announced at the volunteers re-cap meeting tomorrow.
   g) B&ECPL recently announced that the system will provide the new *Open eBooks App*. Not associated with a library card, anyone who wishes to use the app need only ask at any library for the activation code. The intention is to give free access to e-books for children and young adults.
6. Personnel
   a. Payroll update. CEN has proposed to all libraries that small decreases be made for the 2017 budget. By keeping to our schedule for PT hours and not filling current vacancies if not essential (or at a reduced number of hours), Rob does not foresee any difficulties for ATPL.
   b. A motion was made at 1:35 (KS-C, RW) and carried unanimously to enter into executive session in order to discuss a review of interactions between staff members. Executive session was discontinued at 2:05 by unanimous vote.
7. Old Business
   a. The fireplace continues to be discussed. In particular the difference between an insert and a set of gas logs. Safety is the primary issue. When a final decision is made all plans and specs will have to be submitted to the Town Board for review and approval even though the fireplace will not be funded by the Town. Some of us would like to make a visit to the dealer in Orchard Park and also the Hamburg Library.
   b. A motion was made (RW, KS-C) and carried to accept the final revised version of the Whistleblower Policy.
   c. A motion was made (RW, AA) and carried to accept the revised Bylaws, knowing that Article 2, paragraph 2 (meetings) needs to be looked at in September.
   d. A motion was made (CG, RW) and carried to accept the revised Conflict of Interest Policy & Disclosure Statement. All those present signed the Disclosure Statement.
   e. The *Friends* are reviewing their gift and other policies before proceeding with the potential sale of a donated book. They have been in touch with the author who has signed the book.
8. New Business
   a. A motion was made (CG, RW) and carried to accept the 2016 B&ECPL Contract and authorize Alice to sign.
   b. The NYS Public Library Construction Grant always requires short deadlines. We would still like to have our windows replaced. And because this building is over 50 years old we need to have advance approval from the NYS Department of Historic Preservation. Rob will inquire if that approval can be provided before any grant (this year or next) is written. The Grant demands 50/50 sharing of costs with the municipality.

c.   A motion was made (KC-S, AA) and carried to change the starting time for regular meetings to 1:00pm.

Meeting adjourned at 3:20pm.   Carol Griffis, secretary