

# Clarence Town Library

## Board of Trustees Minutes

April 24, 2017

**Present:** Monica Mooney, Judy Hilburger, Michael Rockwell, Marjorie Ebersole, Michele Mogavero, Anita Ballow, Carey Shoemaker, Joan Schultz, Chris Greene

### **President's Report:**

**Friends-** Set up continues for book sale and will be held this week; 4/26-4/29

**ACT-** held at Lackawanna, Mary Jean discussed minimum standards

### **Approval of Claims-**

A motion was made to approve the Abstract of Audited Vouchers for the County Checking Account April 2017: 14C, 15C, 16C

*Motion to approve payment of bills: J. Schultz, 2<sup>nd</sup>- C. Shoemaker, Unanimous*

A motion was made to approve the Abstract of Audited Vouchers for the Trustees Checking Account April 2017: 8T

*Motion to approve payment of bills: J. Schultz, 2<sup>nd</sup>- C. Shoemaker, Unanimous*

**Director's Report:** See Monica's report for more information

We are ahead with regard to staffing. Circulation only down slightly, and WiFi was down in March

**Financial-** Have to formally approve State Report. Resolution adopted and all approved. Judy signed.

The board will read and review the minimum standards subcommittee proposed revision.

**Building/Grounds-** the Town agreed to build a shed on the concrete pad. The Friends will pay for the materials. Unfortunately, no curb cut will be done, so it is not everything we asked, but still excellent news.

Air conditioning still not working and will be quite warm this week. Chris will check into this. Chris informed the Board the Town is working with a different door manufacturer and are close to the final phase of plans for fixing the front door. He is not sure exactly what kind of door will be installed and there isn't a specific time table for completion.

**Children's Reading Garden-** The Bluebird houses are coming down because the sparrows are causing trouble. The landscaping is set for June 8, work done by Lavocats, and there will be a ribbon cutting ceremony soon afterwards. Monica ordered the bench and hopefully it will be ready at the same time. Three security cameras and an automated sprinkler will be put in as well.

**Programs/Events-** Bob Poczik will make a presentation for One Community One Book, on May 15. May is officially One Community One Book. On May 9, there will be a book discussion at the Clarence Library.

**Personnel-** Monica hired Sarah McLean-Plunkett, currently a part time librarian

David Fairlie passed away on April 11<sup>th</sup> after a long illness. His memorial will be held this Saturday. The Board agreed to close the library so all personnel could attend. The Board discussed a few ideas on how best to honor David in the library.

**Homework-** Review Minimum Standards survey which will be discussed next month.

**Public Comment-** none

A motion was made by M. Ebersole to close the meeting, 2<sup>nd</sup> by M. Rockwell, Unanimous.

The next meeting will be held May 22, 2017

