

**Clarence Public Library
Board of Trustees Minutes
January 26, 2015**

Present: Monica Mooney, Judy Hilburger, Joan Schultz, Marjorie Ebersole, Anita Ballow, Mike Rockwell, Carey Shoemaker

Secretary's Report: Motion to Accept- C. Shoemaker, 2nd – M. Ebersole, Unanimous

President's Report:

- The Friends: Discussed the walkway and discrepancy between number of bricks sold (\$8,400.00) and the current expense of upkeep (\$12,000.00). Also noted, regular salt cannot be used on the bricks- need to buy special salt so bricks do not get damaged. Judy and Monica will meet with Mr. Hartzel.
- Basket raffle raised \$1,155.00. Spring book sale- May 6-9, set up-May 2. Bike sale is Saturday, May 16.
- ACT Meeting: Ken Stone presented; explained 90% of funding is from library tax, .29 cents is spent per capita (Buffalo has a large service area). Audit has been completed, which was requested by Stefan Mychajliw. The county exec gave the library 1.9% of the 2% library tax. There is an imbalance in the budget concerning the unpredictable cost of retirees. The board needs a procurement plan and should review the long range plan of the library. We all need to look at library and think of what we really need.
- The Trustees workshop is on March 21, and it will focus on Technology

Director's Report: *See Monica's report for additional information.*

- Financial- Library received \$10,000.00 bullet aide.
- Circulation- Up in December but the circulation trend is down.
- Building/Maintenance- Children's clock was moved and front foyer was painted.
- Monica explained to Board there is a "Book club in a bag" available to patrons, more info on website.
- Monica discussed the Talking Book and Braille library. A special digital talking book player is available and free, for patron use.

Public Comment- None

Unfinished Business

- The Board needs to complete employee evaluations.
- Library is awaiting the Personnel Policies and Procedures Manual/Employee Handbook that was approved in January.

New Business

- M. Rockwell discussed his ideas for the long range plans of the library. Many innovative tech ideas were discussed. M. Ebersole brought up the idea of outdoor electric sign to post events.
- Should we hire a space study consultant to see how best to use the library in the future? Would sound baffling benefit the building? Question arose whether we could use Bullet Aide for long range plans.
- Monica discussed the Barnes and Noble Book Fair for National Library week, which would also be a fundraising opportunity.
- The Board felt the library should be present at various community events: Winterfest, Day at the Park, (Judy thought we might also sell books for .25 cents).
- Board needs to settle the transfer of Inventory with the Town now that there will no longer be a special district library. Judy will contact Bernie for his input.
- There is still one vacancy on the Board and it should be listed for the community.

Next Meeting Date: February 23, 2015

Motion to Adjourn: M. Ebersole, 2nd – J.Schultz, Unanimous