

Orchard Park Public Library
Board of Trustees Meeting
September 15, 2015

Present:

Doug McFarland, President
Peggy Errington, Library Director
Jack Hinnners, Secretary
Dorothy Holmes, Treasurer
Phyllis Banas, President of the Friends of the Library
Patrick Keem, Supervisor Town of Orchard Park

Excused:

Marianne Hoover, Vice President
Peggy Snajczuk, Trustee, ACT Liaison
Lisa Krueger, School Liaison

Opening: President Doug McFarland opened the meeting at 8:01 AM.

Public Comment: Peggy Errington informed us that the annual John Mills Hot Dog BBQ raised 1,305.00 for the library.

Reports:

Minutes: On a motion by Doug McFarland and a second by Dorothy Holmes the minutes of the July 21, 2015 meeting were approved.

Treasurer's Report: Dorothy Holmes presented the Treasurer's report. She questioned where the \$600.00 dollars listed under donations came from. We have not received a current foundation report so the amount reported may be less. Peggy Errington told us that a bequest from the Wurster estate has been received for \$65,000.00. We are waiting for the check. On a motion by Jack Hinnners and a second by Doug McFarland the Treasurer's report was accepted.

Contract Library Financial Report: Peggy Errington reported that there are no red indicators and the library is within budget in all categories. On a motion by Doug McFarland and a second by Dorothy Holmes the Contract Library Financial report was accepted.

Librarian's Report: Peggy Errington continued by informing us that circulation was down due to the Hamburg Library reopening. While the entire Erie County Library system is down 6% we are down only 4%. It seems to be a general trend. She is pleased with our high volume of library visits which include many well publicized and attended programs. On a motion by Doug McFarland and a second by Dorothy Holmes the Librarian's report was accepted.

Building & Grounds Report: The project to replace damaged gutters has been completed, Peggy Errington told us. The town will install heaters in the gutters. Down to Earth has started the initial phase of the landscaping project. They will complete it in October. On a motion from Doug McFarland a second by Dorothy Holmes the report was accepted.

ACT Meeting: No report

Friends of the Library: The last book sale netted the Friends \$1,500.00, reported Phyllis Banas. All of the remaining children's books were donated to local schools. Adult books were donated to the Cancer Society and the Salvation Army. The fourth Tuesday program will have an Irish speaker. The topic for October will be the Times Beach Restoration and for Nov the subject will be History of the Library of Congress. The report was accepted by Doug McFarland and seconded by Dorothy Holmes.

Unfinished Business:

Proposed Investment Policy: The proposal continues to be discussed.

New Business:

Staff Work Station Reconfiguration: Estimates have been received for the new work stations. Decisions are underway for the best configurations. Friends of the Library will fund the project.

Albright Knox Public Art Initiative: This initiative has received many positive reviews from patrons and the media. It is a beautification program providing free seeds to individuals for their use.

Memorial Bench: Dorothy Holmes asked about the status of the memorial bench for Dorothy Solomon. Various suppliers are being contacted.

Adjournment: A motion to adjourn was made by Doug McFarland and a second by Dorothy Holmes. All were in favor at 8:49 AM.

Next Meeting: Tuesday November 17, 2015 at 8:00 AM in the Library Meeting Room

Respectfully submitted;

Jack Hanners