

Orchard Park Public Library

Board of Trustees Meeting

January 15, 2019

Present:

Doug McFarland, President
Ann Marie Newbury, Vice President
Peggy Errington, Library Director
Jack Hinnners, Treasurer
Marilyn Pelleschi, Secretary
Pat Keem, Town Supervisor
Wendy Gloss, School Liaison
Peggy Snajczuk, ACT Liaison
Victoria Sturman, President of the Friends

Opening:

Doug McFarland called the meeting to order at 8:03 A.M.

Minutes:

On a motion by Jack Hinnners and seconded by Doug McFarland, the minutes were approved.

Treasurers Report:

We received \$10,000 Bullet Aid Grant from Senator Chris Jacobs. Vouchers 212-221 from operating and 444-443 from donated funds were submitted for approval. A motion to accept was made by Doug McFarland and seconded by Ann Marie Newbury.

Contract Library Report:

All is on track for December.

Librarian Report:

We were first in most visits/walk ins after Central. We continue to do well in programing and Wi Fi usage. We hired Shane Such as a part time page and Jessica Mayers left.

Building and Grounds Report:

The town has addressed our problem with the downspouts and gutters by installing down spout and gutter heaters. The town also replaced the lights and the flag on the flag pole. The outside lights were also replaced. Doug McFarland made a motion to accept report and Jack Hinnners seconded it.

ACT Report:

There will be a meeting on March 2, 2019 at 8:30 A.M. at central. They will be addressing minimum standards for the library. We will talk about the Whistle Blower Policy at the next meeting. A motion was made by Doug McFarland to accept the report and seconded by Peggy Snajczuk.

Friends of the Library:

The Friends will have a Special Sale on February 1-2. A quarterly sale will be on March 1-3 2019. The next Friends Board meeting will be held on January 24, 2019. A motion was made to accept the report by Doug McFarland and seconded by Jack Hinners.

Unfinished Business:

We met with Architectural Resources and Kideney Architects on January 8, 2019 concerning library expansion. Ann Marie Newbury will contact Jean O'Connell and Heather about developing a list of required elements for forthcoming proposals from each firm. Ann Marie contacted St. Johns about our wasp problem and left a message. We are waiting to hear back.

New Business:

It was decided that all Trustees agreed to keep their positions. The armchairs in the library need to be replaced or re-upholstered a few names were given. We will see what the results are. We need to develop a New Strategic Plan.

Adjournment at 9:22 A.M.

The next meeting will be on March 19, 2019 at 8:00 A.M.

Respectfully yours,

Marilyn Pelleschi, Secretary