

**Newstead Public Library
Board of Trustees
March 11, 2015**

Board Members Present: Sue Brown, Cheryl Esposito, Mary Mangan, Sue Sweitzer, Bob Teidt

At Large: Library Director Kristine Sutton, Councilman John Jendrowski and Don York
Call to Order: 7:05

General Business:

- Girl Scout Leader Kristen Cummings, Co-leader Heidi Judge and Junior Girl Scout Troop 30828 made a presentation to the Board regarding their Bronze Award project idea to refinish five exterior benches at the library. They expressed their need to fulfill community service work and feel this project would benefit the community and help them work as a team toward their goal. They anticipate completing the project in May. A motion to approve the project was made by Sue Brown, with a second by Sue Sweitzer. All in favor.
- Meeting minutes of 2/4/15 were reviewed. A motion to accept was made by Sue Sweitzer, with a second by Mary Mangan. All in favor.

Library Activities & Community Events

Monthly Clubs: Peace, Love and Yarn, Tuesday Morning Book Club, Ladies Book Club, Genealogy Group, LEGO Club, American Girl Club, 19 tutoring sessions, Mahjong (weekly)

Other Events: February Break Activities-Movie Night and Game Day, Snacks & Facts-Health Insurance information presented by Community Access Services, Informational Meeting on Affordable Health Care Act by NY State of Health, Truffle Making Class, Cybertrain conducted classes on ereader and Family History Ancestry Database.

Library Business

- Walkway tiles in the rear are still uneven. Galle Stone inspected the walkway and will return once the ground thaws and settles.
- Rear entrance was closed two days due to snow and ice falling from the roof
- Rear and front entrance floor issue with slippery tiles-waiting on quotes
- IEEP-received the bulbs but they did not fit properly. Waiting on the new order and it will be an additional \$64.
- Biel's microfilm conversion-data is going on hard drive and will be available on the desktop of all computers in the library.
- Library will be closed on Good Friday 4/2/15.
- Reviewed B&ECPL "Return on Investment" flyer
- Trustee workshop is on March 21, 2015
- Usage reports for January and February 2015: Circulation 16.8%,-.06%, Patron Door Counts 19.7 %, -3.9%, WiFi -45.3%,-47.8%, Computer Sessions 10.1%,-10.3%

Next Meeting: Wednesday April 15, 2015 @ 7:00 pm

Meeting Adjourned: 7:50 pm