

**Newstead Public Library  
Board of Trustees  
March 19, 2014**

**Board Members Present:** Sue Brown, Cheryl Esposito, Mary Mangan, Sue Sweitzer

**Board Members Not Present:** Sarah Rooney

**At Large:** Library Director Kristine Sutton, Councilwoman Marybeth Whiting

**Call to Order:** 7:35 pm

**Library Activities & Community Events**

Monthly Clubs: Reminisce Program, Book Club, Peace, Love and Yarn, Lego Club

School Visits: Headstart had three visits; St. Michael's Pre-School had one visit

Programs: Artsy in Akron (Art Services Initiative of Western NY) included Zentangle and Gardening. Couponing Class held 3/8. Read Across America held 3/3 in celebration of Dr. Seuss's birthday. Agricultural kid's program- "Who Grew My Soup?" held 3/17 as part of Agricultural Literacy Week. Stuffed Animal Storytime & Craft held 3/19. Author Isaiah Rashad will discuss his book "Battlefield Business" on 3/26. Wizard of Oz program rescheduled from 3/12 to 4/30.

Other: Friends of the Library book sorting party held 3/10. Fundraising raffle: artwork donated by Tina Tompkins Ames-drawing will be on 4/16.

**Library Business**

- On 3/10/14 the Newstead Town Board approved the appointment of Mary Mangan to the Board of Trustees to fill a position vacated by Kathy Chubb, term expiring on 12/31/14
- B&ECPL audit being conducted. Newstead submitted financial reports from 2011, 2012 and 2013. Board reviewed the monthly financial report for February.
- Friends of the Library 501c3 expected to be ready for signatures soon
- ACT Workshop will be held at the Central Library on 3/22/14. Results of the Siena College survey will be discussed. Full report available at [www.bit.ly/1itdLDh](http://www.bit.ly/1itdLDh)
- Library was closed on 3/12 due to inclement weather
- Buffalo News Books for Kids drive-our library has a collection box
- A food drive is being held by the office of Assemblywoman Jane Corwin. A collection box is located in the front of our library.
- Niagara chocolate fundraiser-library makes \$.50 on each bar
- Headstart requesting permission for the library to be designated as an emergency shelter in the event of evacuation from their site. Board is agreeable to the request.
- Lighting for the magazine racks-Kristine is getting prices.
- Patron Door Count down 8.5%, circulation down 5.1%. Weather likely played a role in reduced numbers system wide. WIFI use up 52.2%.
- 2013 brochure: *Erie County Taxpayers: Your Library...A Great Return on Your Investment* and the 2014 B&ECPL Pocket Budget Guide was reviewed by the Board. Both items are available for patrons.

**Staff News**

- Affordable Care Act does not apply to staff that occasionally work over 19 hrs. (i.e. to cover vacations).
- Kristine will be on vacation 3/15-3/22
- Michele will be on vacation 3/31-4/4

**Meeting Adjourned:** 8:20 pm

