

## **Newstead Public Library**

### **Board of Trustees**

**March 13, 2019**

**Board Members Present:** Sue Brown, Mary Mangan, Tara Middaugh,  
Sue Sweitzer, Bob Tiedt

**At Large:** Library Director Kristine Sutton,  
Newstead Councilman John Jendrowski

**Call to Order:** 7:06 PM Motion to approve- Sue S. Seconded- Mary

**Approval of Minutes from January 9, 2018 meeting:** Motion to approve- Sue B. Seconded- Bob

**Approval of Agenda for March 13 2019 meeting:** Motion to approve- Tara Seconded- Sue B.

### **Library Activities & Community Events**

**Adult Events:** Mahjong (weekly 4-6), Tuesday Morning Book Club (9), Ladies Book Club, Peace, Love & Yarn (5), DSS (2 sessions- 5), Tai Chi Chih (3 sessions- 42), Living Roots (16), HEAP Event (17)

**Intergenerational Events:** Take your Child to the Library (25), Fun with Stem (25)

**Childrens' Events:** Therapy Dogs (1 dog visit- 1), Jumpbunch (2 sessions- 12), Music with Mar (2 sessions- 17 children, 24 adults), Public Art with PTA (38), Storytime (3 sessions- 23), Lego Club (13), Girl Scout STEM (5), Toddler Time (2 sessions- 14)

**Teen Events:** Duct Tape Fun (5)

**Outreach:** APA Visit (14), One Church (16)

### **Library Business**

**Library Stats-** Contracting Libraries and Computer Access both down, WiFi and Visits both up

**Friends of Newstead Public Library-** \$4031.21 balance in account

**Finances-** Reviewed expenditures. Discussed Approval of Voucher Abstract. Bob reviewed and approved checks from end of January through early March. John suggested checks should be brought to meetings to verify. Sue B made motion to approve Approval of Voucher Abstract, Mary seconded. May need quick summer meetings to approve checks.

**Sidewalk-** Sidewalk working well.

**Old Business:** Emergency Light Inspection- passed. One exit sign was out over main entrance- John fixed it by replacing a broken wire.

**New Business:**

**A. Reviewed Bylaws:** Reviewed changes- Tara made motion to approve, Sue S seconded

**B. Library Advocacy Day in Albany:** Met with Mike Ranzenhofer to discuss loss of \$2,000,000 in funding for Erie County Libraries in new budget.

**C. Advocacy Meeting with Senator Ranzenhofer at our library:** John met with the Senator, Mike saw a lot of kids enjoying Music with Mar.

**D. Act Meeting:**

**i. Minimum Public Library Standard Updates-** we agreed on 5 years or sooner

**ii. Long Range Plan-** Draft at next meeting based on Central Library. Discussed the Standards defined on pages 3, 10, 14, 18, 22, 24, 28, 30, 33, 35, 38, 40, 42, and 44. We meet most of these standards- Standard 5 (page 22- Written Budget) is a little iffy for us. Mission Statement in planning for long range service.

**Meeting Adjourned:** 8:15 Motion to approve- Sue S Seconded- Tara

**Next meeting:** April 10, 2019