

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK/ 14072-1796 * 773-7124

BOARD OF TRUSTEES SPECIAL MEETING

THURSDAY, DECEMBER 6th, 2018 5:30 P.M.

Library Meeting Room

AGENDA

- I. Minutes - moved to regular January meeting
- II. Financial Reports – moved to regular January meeting
- III. Correspondence –
 - A. Hospice Fundraiser request
 - B. Library Advocacy meeting site request
- IV. Reports
 - A. President – review of 11/17/18 ACT meeting
 - B. Director - moved to regular January meeting
 - C. Friends – moved to regular January meeting
- IV. Old Business –
 - A. Update on Progression of Patron Discipline Procedure
- V. New Business
 - A. Request to change the date of the March 2019 Library Board meeting
 - B. Reappointment of Library Board Officers for 2019
 - C. 2019 Volunteer Luncheon

Next Regular Meeting Date: Thursday, January 3rd, 2019 @ 5:30 pm

*if you have additional items please contact Bridgette or Jill Banaszak
** Please RSVP Bridgette 773-7124 if you can NOT make the meeting

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MINUTES FOR BOARD OF TRUSTEES SPECIAL MEETING

THURSDAY, DECEMBER 6, 2018, 5:30 P. M.

LIBRARY MEETING ROOM

CALL TO ORDER: The meeting was called to order at 5:30 by President Banaszak.

ROLL CALL: Present were:

President Jill Banaszak

Library Director Bridgette Heintz

Treasurer Richard Earne

Trustee Pat Rizzuto

Secretary Agnes Becker

Town Liaison Mike Madigan

MINUTES:

Moved to regular January meeting

FINANCIAL REPORTS:

Moved to regular January meeting

OLD BUSINESS:

- A. Following a discussion regarding the Volunteer Luncheon, the following was decided: The Luncheon will be held on January 19 at noon. RSVPs will be due January 12. Not more than \$350 of private funds will be used. Moved by President Banaszak, second by Richard Earne. Motion approved, 4-0.
- B. Update on Progression of Patron Discipline Procedure: Director Heintz is waiting for a response from Town Attorney Peter Godfrey,

NEW BUSINESS:

- A. The meeting scheduled for March 7, 2019 was changed to March 14 because of a Book Sale on March 8 and 9.
- B. Reappointment of Library Board Officers for 2019: As Nominating Committee, Trustee Becker will contact Trustee Crawford asking if he would serve as Vice President one more year. President Banaszak agreed to continue as President. Trustee Earne agreed to continue as Treasurer. Trustee Rizzuto will serve as secretary. The vote was tabled until January.

CORRESPONDENCE:

- A. The Hospice Fundraiser Request will be referred to the Golden Age Center.
- B. The Library Advocacy Meeting Site request was discussed. Trustees agreed that someone should attend such meeting in January or February to learn what would be required, should we agree to serve as a host.

REPORTS:

A. PRESIDENT:

President Banaszak reported on the ACT meeting of 11-17-18 where audits were discussed. She informed members that, in the event the Grand Island Memorial Library is audited, we must be prepared with a book containing hard copies of all policies, by-laws and 5-year plan. We must be

able to show that all vouchers have been reviewed by a Board member who does not have check signing authority.

B. DIRECTOR:

Moved to regular January meeting.

C. FRIENDS:

Moved to regular January meeting.

The date of the next Board meeting is January 3, 2019 at 5:30.

ADJOURNMENT: The meeting was adjourned at 6:30 PM.

Respectfully submitted.

Agnes Becker

Secretary