

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK/ 14072-1796 * 773-7124

BOARD OF TRUSTEES MEETING

THURSDAY, MARCH 9, 2017 5:30 P.M.

MEETING ROOM

AGENDA

- I. Minutes
- II. Financial Reports
- III. Correspondence
- IV. Reports
 - A. President
 - B. Director
 - C. Friends
 - D. ACT
- V. Old Business
 - A. Long Term Planning
 - Possible New Community Center
 - Mission Statement
 - B. Volunteer Appreciation Luncheon
 - C. Art Display
- VI. New Business
 - A. Survey Results
 - B. Sample Libraries Open Hours

*if you have additional items please contact Jill Banaszak

** Please RSVP Pat 773-2089 if you can NOT make the meeting

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MINUTES FOR BOARD OF TRUSTEES MEETING

THURSDAY, MARCH 9, 2017

5:30 P. M.

LIBRARY MEETING ROOM

CALL TO ORDER: The meeting was called to order at 5:35 by President Banaszak.

ROLL CALL: Present were:

President Jill Banaszak

Trustee Pat Rizutto

Treasurer Richard Earne

Library Director Pat Covley

Secretary Agnes Becker

Friends liaison Carol Joseph

Town Supervisor Nathan McMurray joined the meeting at 6:00

MINUTES: Motion for approval of minutes from meeting on January 5th by Trustee Becker , second by Trustee Rizutto. Motion approved 4-0.

Library Director will take a copy of the minutes to the Town Clerk, they are included in a Town Board meeting and then posted on the Town's web site.

FINANCIAL REPORTS:

The February Discard Book Sale earned \$559.50

A check for \$12,669.98 was sent to Central for fines and printing costs,

CORRESPONDENCE: A thank you note was received from former trustee Barbara Birt thanking the Board for the Volunteer Recognition Luncheon.

PRESIDENT'S REPORT: Nothing at this time.

DIRECTOR'S REPORT: Full Director's Report attached.

There has been positive feedback regarding the Angelo LaDuca's art display.

Kathy Schifano's art is on display for the month of March.

The University Women's group will be taking any discarded books that were not bought at the Discard Sale.

On April 10th at 6 PM focus groups will be questioned re. the library and its services.

At this point in the meeting, Supervisor Nathan McMurray spoke to the Board about the Town's long term plan and a possible community center. He addressed questions presented by Board members. The important points of his discussion were:

1. The Master Plan strives to control development, preserving green space and avoiding "sprawl".
2. The Golden Age Center is in need of much repair.
3. The Island has no recreation center.
4. A Community Center in the middle of the Island could offer a health/wellness center, a Golden Age Center, a recreation center and additional or replacement library space.
5. A Center in the middle of the Island could create a "presence".
6. The cost per household for such a Center could be \$50/household/10 years.

7. The Supervisor requested that Director Covley contact Deputy Supervisor Jim Sharpe to work with him on the long range plan.
8. The Supervisor suggested waiting until January 2018 to request new carpeting since the use of the building could change.

ACT MEETING: The next ACT meeting will be held on April 8th.

OLD BUSINESS: The Mission Statement and Vision were briefly discussed. Trustees are to review materials emailed by Trustees Earne and Crawford. Thoughts and suggestions regarding writing a mission statement and a vision should be sent to them by March 23rd.

NEW BUSINESS: A discussion of staff hours needed outside of the public hours indicated that one hour before opening to patrons is very adequate to prepare for the day. Materials from Central usually arrive about 7 AM.

ADJOURNMENT: The meeting was adjourned at 7 PM.

Respectfully submitted,

Agnes Becker

Secretary

Seventeen of Angelo LaDuca's paintings were on display during the month of February. Publicity about the display made the front page of the Dispatch (<http://www.wnypapers.com/news/article/featured/2017/02/04/127447/grand-island-memorial-library-island-artists-work-featured-in-show>) . We received many positive comments from the patrons. Mr. LaDuca was pleased with the display. Kathy Schifano's Plein air paintings of Grand Island are on display for the month of March.

Page Al Abdellatif resigned effective January 30. Al is an engineering student and his heavy class schedule made it difficult to balance work and studies. Al has continued to volunteer for Lego Club. A new page, Dariene Siefert, will be starting sometime in March.

The Buffalo Philharmonic Orchestra has donated four tickets to the March, April and May BPO Kids concerts to all B&ECPL libraries. We will be raffling these tickets off to our families. Families receive one raffle ticket for every five children's books checked out. Our first drawing will be March 13.

On February 11, the Friends sponsored a discard book sale. The sale grossed \$559.50. 514.48 was netted for the Library and \$45.02 was sent to the state for sales tax. Discard book sales are taxable and proceeds must be deposited in the Library's account.

On February 16, Tom Franco's Boy Scout Troop visited the Library. Anne Slater helped the boys research extinct animals.

During the February Break in Grand Island Schools, the Library sponsored Charlie and Checkers Magic Show. Thirty-three children were in attendance.

In March the Library will be offering the following computer instruction: Windows 10 (March 10), eReaders and other Devices (March 17) and one-on-one instruction from a trainer (March 24 & March 31).

On Friday, March 17, Patricia Covley is going to be reading to two third grades at Kaegebein Elementary School as part of their "Parents as Reading Partners" program.

The system received a grant from New York State to evaluate services to children five and under. As part of this grant, each library has to do census research and a focus group of parents/caregivers. The research results are attached. Our focus group is planned for April 6. Retired librarian Kathy Smith will be our facilitator.

Circulation in January was 9,404, a decrease of 2.9% from the previous January (compared to a decrease of 5% for Town Libraries as a whole). Public access computers were used 527 times, a decrease of 1.7% (compared to less than 1% increase for Town Libraries). The Library's wifi was accessed 400 times, an increase of 60% (compared to 119% for system). Our door count was 4,707 in January, an increase of 8.3% (compared to an increase of 1.1% for Town Libraries). February's circulation was 8,940, a decrease of 4.6% (compared to a decrease of 8.3% for Town Libraries) and the door count was 4,866, an increase of 9.3% (Town Libraries' door counts were down 4.3%). Public access computers were used 520 times, an increase of 1.4% (Town libraries down 6.3%). Wifi was accessed 340 times, a decrease of 14.4% (compared to a decrease of 12.6% for Town Libraries). Part of the reason for the wifi decrease is that the system's wifi was upgraded in February of 2016 and we are now coming up against the improved wifi count. Also, from February 2016 until 2017, the System was offering access through two separate wifi's. The old wifi system was dropped last month.

Respectfully submitted,

Patricia Covley

Director

Private Money Financial Report

January 2017 – February 2017

Deposits Checking

1/9/2017	Reimbursement From Town (vacuum cleaner)	\$660.00
1/25/2017	Reimbursement from Town (maint. Supplies)	\$115.13
2/15/2017	Book Sale	\$559.50
	Total	\$1,334.63

Disbursements Checking

1/5/2017	Check 3008 Dobmeier Janitorial	\$75.18
1/20/2017	Check 3009 Pat Rizzuto (volunteer luncheon)	\$259.06
1/28/2017	Check 3010 Act Meeting	\$48.00
2/15/2017	Check 3011 NYS Sales Tax	\$45.02
	Total	\$427.26

Balance checking account: \$2,290.20

Deposits Money Market

1/4/2017	Interest Credited	\$27.57
2/5/17	Interest Credited	\$28.54
	Total	\$56.11

Disbursements Money Market

None

Balance money market account: \$130,225.29